

# Annual Procurement Plan (APP) 2024-2025 for Goods

Ministry/Division: Rural Development & Cooperatives Division  
Agency: Upzilla Cooperative office . Gouripur. Mymensingh.

Package no	Description of procurement package Goods	Unit	Quantity	Procurement Method & type	Source of Funds	Estd. Cost in Tk	Time Code for process	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Total Time of contract signature
1	2	3	4	5	6	7	8	9	10	11	12	13	14
1	Computer Equipment	-	LS	-	GOB	25000							As per instant requirement
2	Other Expenses-stationary Materials (Stationary items)	-	LS	-	GOB	42000							As per instant requirement
3	Other Expenses-(Electrical items)	-	LS	-	GOB	10000							As per instant requirement
4	Other Expenses-(Cookeries & other related items)	-	LS	-	GOB	10000							As per instant requirement
5	Other Expenses-(offset legal papers) Computer	-	LS	-	GOB	2000							As per instant requirement
6	Other Expenses-(offset A4 papers ) Computer	-	LS	-	GOB	10000							As per instant requirement
7	Other Expenses-(Petrol & Lubricants items)	-	LS	-	GOB	36000							As per instant requirement
8	Other Expenses-(Postal ticket items)	-	LS	-	GOB	1000							As per instant requirement

9	Other Expenses- (Banner, peston etc items)	-	LS	-	GOB	20000	As per instant requirement					
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1	2	3	4	5	6	7	8	9	10	11	12	13	14
10	Computer (Repair & maintenance)	-	LS	-	GOB	20000	As per instant requirement						
11	Computer & Accessories (purchase)	Nos	01	RFQM	GOB	80000	planned Dates	28.11.24	05.12.24	08.12.24	15.12.24	22.12.24	24days
							planned Days	0day	07days	03days	07days	07days	
							Actual Dates						
12	Office Equipment (folder & others purchase)	-	LS	-	GOB	10000	As per instant requirement						
13	Furniture (purchase)	-	LS	RFQM	GOB	80000	planned Dates	27.03.25	02.04.25	03.04.25	10.04.25	17.04.25	22days
							planned Days	0day	07days	01days	07days	07days	
							Actual Dates						
14	Other Expenses (stationary training)	-	LS	-	GOB	30000	As per instant requirement						
15	Staff Leverage	Nos	01	RFQM	GOB	10000	planned Dates	28.11.24	05.12.24	08.12.24	15.12.24	22.12.24	24days
							planned Days	0day	07days	03days	07days	07days	
							Actual Dates						
16	Motor vehicles (Repair & maintenance)	-	LS	-	GOB	20000	As per instant requirement						
17	Furniture (Repair & maintenance)	-	LS	-	GOB	25000	As per instant requirement						



01/10/2024

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Gouripur, Mymensingh.