

## **Medical Education Unit**

Chandpur Medical College, Chandpur.

### "Seminar and Grand Round Notice 2024"

The following decisions are taken about the "Central Seminar and Grand Round" of Chandpur Medical College to make it more participatory, acceptable and effective one.

1. Place: **Multipurpose Hall.**
2. Time: **Central seminar: 9.00 AM to 10.15 AM.**

**Grand round: 9.00 AM to 10.00 AM.**

3. All teachers, Consultant, Resident Physician, Resident Surgeon, Registrar, Assistant Registrar, Lecturer, Medical Officer (RMO, IMO, EMO, HMO) Post graduate students, Doctors including Internee Doctors should attend the seminar and Grand round.
4. Seminar is part of the curriculum for MBBS students, so all clinical students should be present in the seminar & should participate in presentation. Participation in the seminar will be counted as clinical class percentage of the respective department.
5. MBBS students will not attend grand round.
6. The respective department will arrange the seminar and grand round in scheduled date & time. Any failure of the schedule by any department must inform in written to the Chairman Medical Education Unit at least 15 days earlier than the scheduled date.
7. Respective head of the department / unit chief will select a topic and should send a copy to chairman, seminar committee for future references at least 7 days before presentation.
8. Respective head of the department / unit chief will select the speaker, facilitator of grand round, rapporteur, 2 or 3 members of expert panel from related subject.
9. Presenting unit of the grand round will have to arrange / bring the patient during presentation.
10. Students' participation and sharing of all activities related to seminar should be encouraged and should include recent update for postgraduate students also.
11. The respective head of department / unit chief will chair the session. Only chairman, facilitator of grand round, panel of expert will remain in dais. The chairman and rapporteurs should remain vigilant enough to start and finish the seminar in time.

Unnecessary comments from audience should not be encouraged except spontaneous

contributory comment.

12. Respective head of the department / unit chief will make arrangement for wide circulation about the topic, date, venue of the seminar or grand round by notice, personnel contact etc. at least 7 days ahead of the scheduled date.
13. Respective head of the department will send a summary of the presentation within 250 words after completion of respective seminar and grand round.

## CME calendar 2024

Date	Department	Time and venue	Topic
27/01/2024	Department of Gynecology and Obstetrics	08:30 AM Multipurpose Hall	Concerned department will notify accordingly.
12/02/2024	Department of Medicine		
04/03/2024	Department of ENT		
18/03/2024	Department of Orthopedics		
01/04/2024	Department of Cardiology		
15/04/2024	Department of Medicine		
13/05/2024	Department of Gynecology and Obstetrics		
27/05/2024	Department of Ophthalmology		
10/06/2024	Department of Pediatrics		
24/06/2024	Department of Psychiatry		
15/07/2024	Department of Pathology		
29/07/2024	Department of Surgery		
12/08/2024	Department of Medicine		
26/08/2024	Department of Biochemistry		
09/09/2024	Department of Gynecology and Obstetrics		
30/09/2024	Department of Medicine		
14/10/2024	Department of Microbiology		
11/11/2024	Department of Cardiology		
25/11/2024	Department of Orthopedics		
09/12/2024	Department of Pediatrics		
30/12/2024	Department of <del>Psychiatry</del> <i>physiology</i>		


Head of the concerned departments are requested to announce their CME topic at least one week before the scheduled date.

## Grand Round schedule 2024

Date	Department	Time and venue
08/01/2024	Medicine	09:00 AM Multipurpose Hall
02/02/2024	Surgery	
11/03/2024	Cardiology	
08/04/2024	Obstetrics & Gynecology	
06/05/2024	Pediatrics	
03/06/2024	Orthopedic Surgery	
08/07/2024	ENT	
05/08/2024	Medicine	
02/09/2024	Obstetrics & Gynecology	
07/10/2024	Psychiatry	
04/11/2024	Ophthalmology	
02/12/2024	Cardiology	

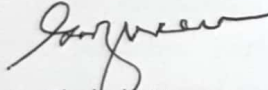
## Celebraion of special Health Days


SL no.	Date	Day's name	Department
01	07/04/2024 (Sunday)	World Health Day	Community Medicine & Medicine
02	01/12/2024 (Sunday)	World AIDS Day	Medicine

  
Dr. Mohammad Mizanur Rahman  
Chairman, Medical Education Unit.

Copy to

1. Superintendent, 250 bed General Hospital, Chandpur.
2. Vice Principle, Chandpur Medical College
3. Head of the Departments (All), Chandpur Medical College
4. Assistant Professor (All), Chandpur Medical College
5. Curator/ Lecturer (All), Chandpur Medical College

  
Prof. Dr. Shahela Nazneen  
Principle,  
Chandpur Medical College.

  
Dr. Mohammad Mizanur Rahman  
Chairman, Medical Education Unit.  
Chandpur Medical College.