

Government of the People's Republic of Bangladesh
 Ministry of Agriculture
 Office of the Project Director
 Development of Cotton Research and Technology Transfer Project
 Cotton Development Board, Dhaka

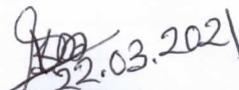
Memo No- 12.07.3026.922.11(1).024.21.71

Date :22.03.2021

Request for Expressions of Interest (EOI)
for selection of a firm/ company for supplying manpower for the Development of Cotton
Research and Technology Transfer Project, Cotton Development Board (National)

General Information			
1.	Ministry/ Division	Ministry of Agriculture	
2.	Agency	Cotton Development Board	
3.	Name of Procuring Entity	Project Director, Development of Cotton Research and Technology Transfer Project	
4.	Procuring Entity Code	1430701-224322800	
5.	Procuring Entity District	Dhaka	
6.	Expression of Interest for	Supplying manpower for the Development of Cotton Research and Technology Transfer Project, Cotton Development Board	
7.	EOI Ref No. and date	12.07.3026.922.11(1).024.21.71 , Date : 22.3.2021	
Key Information			
8.	Procurement Method	Quality and Cost Based Selection (QCBS)	
Funding Information			
9.	Budget and Source of Funds	GoB (Development Budget)	
10.	Development Partners (if applicable)	N/A	
Particular Information			
11.	Project/ Programme Name	Development of Cotton Research and Technology Transfer Project	
12.	EOI Closing Date and Time	07/04/21, 3.00 PM	
Information for Applicants			
13.	Brief Description of the Manpower	পদবী	পদেরসংখ্যা
		উপ-সহকারী প্রকৌশলী	১
		হিসাব রক্ষক	১
		অফিস সহকারী কাম কম্পিউটার অপারেটর	২
		গাড়ীচালক	৩
		ল্যাবরেটরী এটেনডেন্ট	৫
		নিরাপত্তা প্রহরী	৩
		মোট	১৫ জন
14.	Experience, Resource & Delivery Capacity Required (Criteria for shortlisting)	<p>1. The firm/ company should fulfill the following requirements:</p> <p>A. Proven experience of undertaking similar assignment.</p> <p>B. Company has sufficient experienced core professionals specialized HRM</p> <p>C. Required Documents: The company must furnish the following updated documents:</p> <p>a. Company Registration,</p> <p>b. VAT and Income Tax certificate,</p> <p>c. Financial statement (last year)</p> <p>d. Audit Reports (Last 2 years),</p> <p>e. Bank Solvency Certificate,</p> <p>f. Project completion certificates from clients for similar projects,</p> <p>g. Annual turn-over for the last 3 (three) years.</p>	

		<p>h. Resource personnel qualification for the project,</p> <p>D. Logistics support details including computer hardware, software licenses and other testing tools, training facilities, transport and office space.</p> <p>2. Other relevant legal and commercial documents must be enclosed with EOI in support of qualification and experience.</p> <p>3. All documents must be attested by the government class one gazetted officer</p>
15	Other Details	<p>1. Place of assignment: May be inside or outside Dhaka at the CDB revenue and project office</p> <p>2. The expected date of commencement is May 01, 2021 and completion up to the project period.</p> <p>3. The consulting firm shall submit 2 (two) copies of Expression of Interest (EOI) (One original and one copy) and one soft copy (in MS word) in sealed envelope; clearly marked "EOI for recruiting outsourcing manpower for the Development of Cotton Research and Technology Transfer Project, Cotton Development Board" to the Project Director, Development of Cotton Research and Technology Transfer Project, Cotton Development Board, Khamarbari, Dhaka-1215 on or before 07/04/2021 upto 3.00 pm.</p> <p>4. Copy of the indicative TOR may be collected from the office of the Project Director, Room No. 523, 4th floor, 3rd Building, Cotton Development Board, Khamarbari, Dhaka</p>
16	Association with foreign firms or Joint Venture (JV)	NA
Procuring Entity Details		
17	Name of the Official Inviting EOI	Dr. Sima Kundu
18.	Designation of the Official Inviting EOI	Project Director
19.	Address of the Official Inviting EOI	Development of Cotton Research and Technology Transfer Project, Cotton Development Board, Khamarbari, Dhaka-1215
20.	Contact Details of the Official Inviting EOI	Tel. No. 55028271 e-mail: dcrtt.cdb@gmail.com
21.	The Procuring Entity reserves the right to accept or reject any/ all EOI's without showing any reason.	


(Dr. Sima Kundu)
Project Director

Development of Cotton Research and Technology Transfer
 Project, Cotton Development Board, Khamarbari, Dhaka
 Phone: 55028271