



CHATTOGRAM DEVELOPMENT AUTHORITY  
CDA Building, Chattogram.  
[www.cda.gov.bd](http://www.cda.gov.bd)

Memo No: Est/104/945/99

Date: 20-08-2025

Office Order

Mr. Md. Saiful Islam Molla, Driver, Chattogram Development Authority (CDA) is hereby granted Ex-Bangladesh leave to Perform Holy Umrah in Saudi Arabia from 02/09/2025 to 18/09/2025 for 17 (Seventeen) days under the following terms and Conditions :-

- All expenses in this regard will be borne by himself.
- No Portion of his salary will be paid in foreign currency during this period.
- On return he will join his present post.

This order is issued with the prior approval of the competent authority.

**Rabindra Chakma**  
Secretary  
Chattogram Development Authority  
Telephone: 031-620988.

Memo No: Est/104/945/

Date: -08-2025

Copy forwarded for information & necessary action to :-

- H.E. The Ambassador, Embassy of Bangladesh in Saudi Arabia.
- H.E. The Ambassador, Embassy of Saudi Arabia in Bangladesh.
- Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- Secretary, Ministry of Housing and Public Works, Dhaka.
- Director General, Immigration and passport, Agargaon, Dhaka.
- Director, Hazrat Shah Jalal International Airport, Dhaka
- Director, Hazrat Shah Amanat International Airport, Chattogram.
- Finance & Accounts Officer, C.D.A., Chattogram.
- Executive Engineer (E/M), C.D.A., Chattogram.
- Mr. Md. Saiful Islam Molla, Driver, C.D.A, Chattogram.
- Mr. Ajoy Mitra, Driver, C.D.A will be the in-charge of Mr. Md. Saiful Islam Molla during above mentioned period.
- P.A. to Chairman, C.D.A. (For kind information of Chairman).
- Bill Assistant, C.D.A, Chattogram.

  
20.08.25  
**Rabindra Chakma**

Secretary  
Chattogram Development Authority

