

Chattogram City Corporation
Nagar Bhaban
Anderkilla, Chattogram

Memo no : 46.11.1600.001.31.164.26. 800

Date : 06.05.26

Office Order

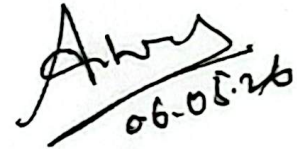
The undersigner is directed to convey permission to the following officer to go to Visit Saudi Arabia to perform Holy Hajj and also the sanction of leave without pay.

SL	Name of official	Designation	Leave Sanction	
			From	To
1	MARUFUL HOQUE CHOWDHURY (Passport No.: A05738147)	Assistant Personal Secretary To Mayor Secretariat Department	13-05-2026	To 10-06-2026 or 29 Days the date of departure

02. Terms and conditions:

- All expenses will be borne by himself.
- Chattogram City Corporation will not be liable for any of his expenses.
- He will not be allowed to stay abroad more than the approved period.

03. The order is issued with the approval of the competent authority.


06-05-26

(Mohammad Ashraful Amin)
Secretary

Chattogram City Corporation
Phone : 02333388807
e-mail: secretary@ccc.gov.bd.

Copy for information and necessary actions (Not in order of Seniority) :

- Chief Accounts Officer, Chattogram City Corporation
- Director General Department Immigration & passport, Agargoan, Dhaka
- Immigration officer International Airport, Chattogram/Dhaka/Benapol Land port, Jessore/Akhaura Land port.
- Visa Officer, Saudi Arabia High Commission, Dhaka
- Programmer, Secretary Department Chattogram City Corporation (With the request to upload the letter in the CCC's Official website)
- Personal Assistant to the Hon'ble Mayor, Chattogram City Corporation (for kind information of Hon'ble Mayor)
- Personal Assistant to the Chief Executive Officer Chattogram City Corporation (for kind information of CEO)
- MARUFUL HOQUE CHOWDHURY, Assistant Personal Secretary To Mayor Secretariat Department Chattogram City Corporation
- Personal File