

Chattogram City Corporation
Nagar Bhaban
Batalihill, Tigerpass, Chattogram
www.ccc.gov.bd

Memo no : 46.11.1600.001.31.1255.2016-942

Date : 23.05.26

Office Order

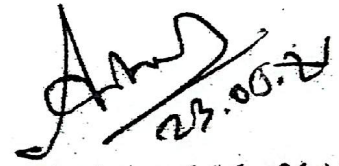
The undersigner is directed to convey permission to the following employee to go to Hong Kong for her husband's traveling companion and also the sanction of earned leave without pay.

SL	Name of official	Designation	Leave Sanction
01.	Ms. Tasmiah Tahseen (Passport No: B00353650)	Executive Engineer (Temporary), (Additional Charge) Zone-05 Engineering Department	From 31-05-2026 to 04-06-2026 or 05 days from the date of departure

02. Terms and conditions:

- All the expenses will be borne by herself.
- Chattogram City Corporation will not be liable for any of her expenses.
- She will not be allowed to stay abroad more than the approved period.

03. This order is issued with the approval of the competent authority.


23.05.26

(Mohammad Ashraful Amin)
Secretary
Chattogram City Corporation
Phone : 0233338807
E-mail: Secretary@ccc.gov.bd

Copy for information and necessary action (Not in order of Seniority) :-

- Director General, Department of Immigration & Passport, Agargoan, Dhaka.
- Chief Engineer, Chattogram City Corporation.
- Chief Accounts Officer, Chattogram City Corporation.
- Immigration Officer, International Airport, Chattogram/Dhaka/Benapol Land port, Jashore/Akhaura Land port, B.Bariya.
- Visa Officer, China High Commission, Dhaka.
- Ms. Tasmiah Tahseen, Executive Engineer (Temporary), (Additional Charge), Zone-05, Engineering Department, Chattogram City Corporation.
- Programmer, IT Cell, Secretariat Department, Chattogram City Corporation (With the request to upload the letter in the CCC's Official website).
- Personal Assistant to the Hon'ble Mayor, Chattogram City Corporation (For kind information of Hon'ble Mayor).
- Personal Assistant to the Chief Executive Officer, Chattogram City Corporation (For kind information of CEO).
- Office copy.