4. CABINET DIVISION

1. Secretarial work for the Cabinet and its Committees.
2. Custody of papers and documents of the Cabinet and Committees and their decisions.
3. Review of progress and implementation of Cabinet and Committee decisions.
4. Remuneration and privileges of the President, Prime Minister and other Ministers.
5. Immunity of the President.
6. Administration of Oath of the President and resignation of the President.
7. Rules of Business and Allocation of Business among the different Ministries and Divisions.

[1][8. Matters relating to Toshakhana.]

9. Flag Rules, National Anthem Rules and National Emblem Rules.

[2][9A * * *]

10. Appointment and resignation of the Prime Minister, Ministers, Ministers of State and Deputy Ministers and administration of their Oath.
11. Common services relating to the Prime Minister, Ministers, Ministers of State and Deputy Ministers excluding T.A. and D.A..

[3][11A. All matters relating to Anti-corruption Commission.]

12. Declaration of War.
13. Secretaries Committee and Sub-Committees.
14. General administration in Upazilas, Districts and Divisions.

[4][15. Matters relating to Warrant of Precedence.]

16. Monitoring of Criminal Justice.
17. Nomination for International Awards.
18. National Implementation Committee for Administrative Reforms/ Reorganisation (NICAR).

Note: [1] Amended *vide* S.R.O. No. 32-Law/2024, Dated 12 February 2024

[2] Omitted *vide* S.R.O. No. 335-Law/2025, Dated 14 August 2025

[3] Amended *vide* S.R.O. No. 322-Law/04-CD-4(5)/2003-Rules, Dated 24 November 2004

[4] Amended *vide* S.R.O. No. 32-Law/2024, Dated 12 February 2024

19. Administration including financial matters of this Division.

20. Administration and supervision of subordinate offices and organisations under this Division.

21. Liaison with International Organisations and matters relating to treaties and agreements with other countries and world bodies relating to subjects allotted to this Division.

22. All laws on subjects allotted to this Division.

23. Inquiries and statistics on any of the subjects allotted to this Division.

24. Fees in respect of any of the subjects allotted to this Division except Fees taken in courts.

25. National Awards and Award giving ceremonies.

26. Inter-Ministerial Co-ordination.

[1][27. Preparation of addresses and messages of the President to the Parliament.

28. Matters relating to Governance and Reforms.

29. Matters relating to National Committee on Security Affairs (NCSA).

30. Coordination of matters relating to Civil Registration and Vital Statistics (CRVS) and Social Security Programmes (SSP).

[2][30A. Coordination of Blue Economy.]

31. Such other functions or duties assigned to, or specified for, this Division by any Act.]

Note: [1] Amended *vide* S.R.O. No. 32-Law/2024, Dated 12 February 2024

[2] Amended *vide* S.R.O. No. 423-Law/2024, Dated 19 December 2024