


Government of the People's Republic of Bangladesh
Cabinet Division
Common Service-1 Branch

Rf. No: 04.00.0000.000.412.07.0284.25-725

Date: 06/10/2025

Request for Expressions of Interest for Selection of IT Firms

1.	Ministry	Cabinet Division			
2.	Section/Branch	Common Service-1 Branch			
3.	Procurement Entity Name	Deputy Secretary, Common Service-1 Branch			
4.	Procuring Entity code	..			
5.	Procuring Entity District	Dhaka			
6.	Expression of Interest for Selection of	A firm for enhancement, service support and maintenance of the existing Smart Case Management System (scms.gov.bd)			
7.	EOI Ref. No.	No: 04.00.0000.000.412.07.0284.25-725			
8.	Date	06 October 2025			
Key Information					
9.	Procurement Method	Quality and Cost Based Selection (QCBS)			
Funding Information					
10.	Budget and Source of Funds	GoB			
11.	Development Partners (if applicable)	Not Applicable			
Particular Information					
12.	Project/Programme code(if applicable)	Not Applicable			
13.	Project/Programme Name(if applicable)	Not Applicable			
14.	EOI closing date & time	19 October 2025 at 4:00pm			
Information for Applicant					
15.	Brief Description of the assignment	Enhancement, service support and maintenance of the existing Smart Case Management System for 2(two) years.			
16.	Experience, resources and delivery capacity required	<p>Intending firms have to submit the following documents along with the EOI.</p> <ul style="list-style-type: none"> ➤ Minimum 7 (Seven) years of relevant experience in designing and developing web-based database applications and software; ➤ Must have 05 (Five) applications/software/e-governance/e-service solution design, development and implementation experience; ➤ The firm must have experience of 2 (Two) Government related work (Must provide URL, Work order and Completion Certificate); ➤ The firm needs to show yearly turnover of at least 25 (twenty five) taka supported by appropriate documents. ➤ Background of the firm with brochure summarizing facilities, area of experience, administrative strength, CV of Key professionals, logistics and financial capacity, general information including legal documents, etc. ➤ The Firms should have valid up-to-date Trade license, Income Tax Clearance Certificate, VAT Registration Certificate, Bank Solvency Certificate, incorporation certificate. ➤ The minimum amount of liquid assets i.e. working capital or credit line(s), net of other contractual commitments is 25 (twenty five) taka. ➤ Must have a BASIS Membership. ➤ Must have experience with android and iOS based mobile app development; ➤ Experience with National e-Service Bus and integration with Bangladesh National Digital Architecture (BNDA) would be considered an added advantage; ➤ 3 (three) copies of Expression of Interest (EOI) must be submitted. 			
17.	Other Details (if applicable)				
18.	Association with foreign firms is	Not accepted			
	Ref. No	Phasing of service	Location	Indicative Start Date	Indicative completion Date
19.		The assignment will be 24 (twenty four) months for enhancement, service support and maintenance of the existing Smart Case Management System	Bangladesh		
Procuring Entity Details					
20.	Name of Official inviting Expression of Interest	Md. Nikaruzzaman			
21.	Designation of Official Inviting Expression of Interest	Deputy Secretary, Common Service-1 Branch, Cabinet Division			
22.	Address of the Official Inviting Expression of Interest	New Twenty Storied Building, Room#423, Cabinet Division, Bangladesh Secretariat, Dhaka-1000.			
23.	Contact details of Official Inviting Expression of Interest	Phone: 02-226641050, Email: cs_sec@cabinet.gov.bd			
24.	Place of Submitting EOI	Office of the Deputy Secretary, Common Service-1 Branch, New Twenty Storied Building, Room#423, Cabinet Division, Bangladesh Secretariat, Dhaka-1000. Phone: 02-226641050			
25.	The procuring entity reserves the right to accept or reject any or all EOI's.				


 6.10.25
 Md. Nikaruzzaman
 Deputy Secretary