



Bangladesh Telecommunication Regulatory Commission (BTRC)

Plot#E-5/A, Agargaon Administrative Area,

Sher-e-Bangla Nagar, Dhaka-1207

www.btrc.gov.bd

INVITATION FOR TENDER

01	Ministry/Division	Posts and Telecommunication Division	
02	Agency	Bangladesh Telecommunication Regulatory Commission (BTRC).	
03	Procurement Entity Name	Director, Administration Division, BTRC	
04	Invitation for	Procurement of Printing & publication company to prepare BTRC's Annual Report for the fiscal year 2024-2025.	
05	Invitation Ref. No & Date	14.32.0000.000.400.07.0030.23-480, 29 March, 2026	
KEY INFORMATION			
06	Procurement Method	Open Tendering Method (National)	
FUNDING INFORMATION			
07	Budget and Source of Funds	Revenue Budget, GoB	
PARTICULAR INFORMATION			
		Date	Time
08	Tender Publication date	29, March, 2026	-
09	Tender Last Selling Date	12, April, 2026	5:00 PM
10	Tender closing Date & Time	13, April, 2026	2:00 PM
11	Opening Date and Time	13, April, 2026	2:30 PM
12	Name & Address of the office: Selling, Receiving & Opening Tender Document	BTRC, Plot#E-5/A, Agargaon Administrative Area, Sher-e-Bangla Nagar, Dhaka-1207.	
13	Eligibility of Tenderer	(a) The bidder must have a minimum of 05 (five) years of practical experience in editing, printing and publishing annual reports, periodicals, magazines or special reports of any government/non-government/multinational organization. b) The bidder must have specific experience of successfully completing at least 02 (two) contracts related to any government/non-government/multinational organization within the last 03 (three) years and must submit a certificate of completion/experience certificate issued by the organization implementing the contract along with the tender; the contract value of which must be at least 04 (four) lakhs taka c) The minimum liquid assets of the bidder (institution), such as working capital or credit line allocation limit, shall be 05 (five) lakh taka.	
14	Brief Description of Goods	As per schedule	
15	Brief Description of Related Services	As per schedule	
16	Price of Tender Document	Tk. 500/- (Non-Refundable).	
17	Tender Security Amount	Tk 20,000.00 (Twenty Thousand) only	
18	Official Inviting Tender	Name	Mohammad Rohol Amin
		Designation	Director, Administration Division
		Address	Plot#E-5/A, Agargaon Administrative Area, Sher-e-Bangla Nagar, Dhaka-1207
		Contact details	Tel: +88 02 222217120; e-mail: diradmin@btrc.gov.bd
19	The Procuring Entity reserves the right to accept or reject all tenders.		
20	All tender activities will be conducted in accordance with the Public Procurement Act, 2006 and the Public Procurement Rules-2025.		


29.03.2026

Mohammad Rohol Amin

Director

Administration Division, BTRC

Phone: +88 02 222217120

e-mail: diradmin@btrc.gov.bd