



Government of People's Republic of Bangladesh
Bangladesh Telecommunication Regulatory Commission
Plot#E-5/A, Sher-e-Bangla Nagar,
Agargaon Administrative Area, Dhaka-1207.
www.btrc.gov.bd



No.14.32.0000.400.32.062.22.165

Date: 29/01/2025

Subject: Sanction of Ex-Bangladesh leave of Mr. Md. Zakir Hossain Khan, Deputy Director (Media), BTRC to India.

The undersigned is directed to convey the sanction of Ex-Bangladesh leave (Earned Leave) for Mr. Md. Zakir Hossain Khan, Deputy Director (Media), Bangladesh Telecommunication Regulatory Commission (BTRC) to travel India for medical treatment of his wife from 30 January to 04 February 2025 total 06(six) days or from the date of commencement of leave (including travel time).

2. The sanction of Ex-Bangladesh leave is subject to the following terms and conditions:

- a) His wife Mrs. Rebeka Sultana (Passport no.E00158407) will accompany him during the tour.
- b) All the related expenditure of this tour will be borne by himself.
- c) He will not be allowed to overstay.
- d) This Ex-Bangladesh leave will be deducted from his Earn Leave.
- e) He will submit the flight itinerary before departure.

3. The order is issued with the approval of the competent authority.

2025-01-29
(M.A. Taleb Hossain)
Director (Admin), BTRC
Phone: + 88 02 222217122, Ext.210

Copy forwarded for kind information & necessary action to (not according to the seniority):

1. Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka, With a request to issue a note verbale.
2. Director General, Immigration & Passport, Agargaon, Dhaka.
3. Director, Finance, Accounts & Revenue, BTRC, Dhaka.
4. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
5. Deputy Director (Office Management, IT, Security & Protocol), BTRC, Dhaka (Request to upload on BTRC website).
6. Mr. Md. Zakir Hossain Khan, Deputy Director (Media), BTRC.
7. PS to Chairman, PO to Commissioners, BTRC, Dhaka (for kind information of the Chairman & Commissioners).
8. PO to Director General (Admin), BTRC, Dhaka (for kind information of the Director General).
9. PA to Commission Secretay, BTRC, Dhaka (for kind information of the Commission Secretay)
10. Office Copy.