

Bangladesh Telecommunication Regulatory Commission

Plot # E-5/A, Sher-e-Bangla Nagar,  
Agargaon Administrative Area, Dhaka-1207

[www.btrc.gov.bd](http://www.btrc.gov.bd)



No. 14.32.0000.400.32.361.02. 515

Date: 20/04/2025

**Subject: Sanction of EX-Bangladesh Leave of Mr. Md. Saleh Uddin, Senior Assistant Director (Media Wing) BTRC to the Kingdom of Saudi Arabia for Performing Holy Hajj.**

The undersigned is directed to convey the sanction of EX-Bangladesh Leave (Earned Leave) to Mr. Md. Saleh Uddin, Senior Assistant Director (Media Wing) of Bangladesh Telecommunication Regulatory Commission (BTRC), Dhaka to visit the Kingdom of Saudi Arabia for Performing Holy Hajj for 45 (Forty-Five) days starting from 27 April 2025 to 10 June 2025 or from the date of commencement of leave (including travel time).

**2. This Sanction is Subject to the following terms and conditions:**

- a) Mr. Md. Saleh Uddin's wife Razia Sultana (Passport No-A09183023, Date of expiry 02 Nov 2034) will accompany him during the trip.
- b) All the related expenses of this tour will be borne by Mr. Md. Saleh Uddin.
- c) He will not be allowed to overstay.
- d) This Ex-Bangladesh leave will be deducted from his earn leave.
- e) He will submit the flight itinerary to the Administration Division before his departure for this tour.

**3. The order has been issued with the approval of the competent authority.**

*Attn: Pm*  
(M. A. Taleb Hossain)  
Director (Admin)  
Phone: + 88 02 222217116

**Copy for kind information & necessary action (not according to the seniority):**

1. Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka, with a request to issue a note verbal/Letter of Introduction (LOI). In favour of Mr. Md. Saleh Uddin & his wife.
2. Director General, Immigration & Passport, Agargaon, Dhaka.
3. Director, Finance, Accounts & Revenue, BTRC, Dhaka.
4. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
5. Deputy Director (Office Management, IT, Security & Protocol), BTRC, Dhaka (Request to upload on BTRC website).
6. Mr. Md. Saleh Uddin, Senior Assistant Director (Media Wing), BTRC, Dhaka.
7. PS to Chairman, Vice Chairman & PO to Commissioners, BTRC, Dhaka (for kind information of the Chairman & & Commissioners).
8. PO to Director General (Admin), BTRC, Dhaka (for kind information of the Director General)
9. Office Copy.