



Bangladesh Telecommunication Regulatory Commission  
Plot#E-5/A, Agargaon Administrative Area,  
Sher-e-Bangla Nagar, Dhaka-1207  
www.btrc.gov.bd



**Memo Number:** 14.32.0000.000.400.08.0005.25.2111

**Date:** 27/11/2025

**Subject: Sanction of Ex-Bangladesh Leave to Mr. Zaber Ahmed (Passport No-A07542249), Office Assistant, Administration Division, Bangladesh Telecommunication Regulatory Commission (BTRC) to India**

Reference: Mr. Zaber Ahmed Application Date- 17-11-2025;

The undersigned is directed to convey the sanction of Ex-Bangladesh Leave (from earned leave) to Mr. Zaber Ahmed (Passport No-A07542249), Office Assistant, Administration Division, Bangladesh Telecommunication Regulatory Commission (BTRC), Dhaka to visit India for the purpose of his medical treatment from 20 January 2026 to 03 February 2026 or for a period of 15 (Fifteen) days from the date of commencement of leave (including travel time).

**2. The sanction is subject to the following terms and conditions:**

- Mr. Zaber Ahmed's wife Rifath Ara Rony (Passport No-A09625360), Son-Mohammad Ibne Zaber (Passport No-A09625359) and Daughter Zarin Binte Zaber (Passport NO-A09628484) will be accompanying him during the tour.
  - All the expenses of this tour will be borne by himself.
  - He will not be allowed to overstay.
  - He will submit the flight itinerary/Railway/Bus Ticket to Administration Division before his departure.
3. The order is issued with the approval of competent authority.

27-11-2025

Mohammed Ashraful Alam  
Deputy Director

To: Zaber Ahmed, Office Assistant, Administration Division, Bangladesh Telecommunication Regulatory Commission.

**Memo Number:** 14.32.0000.000.400.08.0005.25.2111/1 (6)

**Date:** 27/11/2025

**Copy for Kind Information and Necessary Action(Not in the order of seniority):**

- Secretary, Posts & Telecommunications Division, Ministry of Posts, Telecommunication and Information Technology, Bangladesh Secretariat, Dhaka, ;
- Foreign Secretary, Office of the Foreign Secretary, Ministry of Foreign Affairs;
- Director General, Director General, DIP;
- Director General, Administration Division, Bangladesh Telecommunication Regulatory Commission;
- Deputy Director, Administration Division, Bangladesh Telecommunication Regulatory Commission (Request to upload on BTRC Website) and
- Personal Secretary of the Chairman, Chairman's office, Bangladesh Telecommunication Regulatory Commission (for kind information of the Chairman).



A handwritten signature in black ink, appearing to read 'Mohammed Ashraf'. The signature is stylized and fluid.

27-11-2025

Mohammed Ashraf Alam  
Deputy Director