



Bangladesh Telecommunication Regulatory Commission  
Plot#E-5/A, Agargaon Administrative Area,  
Sher-e-Bangla Nagar, Dhaka-1207  
www.btrc.gov.bd



**Memo Number:** 14.32.0000.000.400.08.0005.25.2111

Date: 27/11/2025

**Subject: Sanction of Ex-Bangladesh Leave to Mr. Zaber Ahmed (Passport No-A07542249), Office Assistant, Administration Division, Bangladesh Telecommunication Regulatory Commission (BTRC) to India**

Reference: Mr. Zaber Ahmed Application Date- 17-11-2025;

The undersigned is directed to convey the sanction of Ex-Bangladesh Leave (from earned leave) to Mr. Zaber Ahmed (Passport No-A07542249), Office Assistant, Administration Division, Bangladesh Telecommunication Regulatory Commission (BTRC), Dhaka to visit India for the purpose of his medical treatment from 20 January 2026 to 03 February 2026 or for a period of 15 (Fifteen) days from the date of commencement of leave (including travel time).

**2. The sanction is subject to the following terms and conditions:**

- a. Mr. Zaber Ahmed's wife Rifath Ara Rony (Passport No-A09625360), Son-Mohammad Ibne Zaber (Passport No-A09625359) and Daughter Zarin Binte Zaber (Passport NO-A09628484) will be accompanying him during the tour.
- b. All the expenses of this tour will be borne by himself.
- c. He will not be allowed to overstay.
- d. He will submit the flight itinerary/Railway/Bus Ticket to Administration Division before his departure.

3. The order is issued with the approval of competent authority.

27-11-2025

Mohammed Ashraful Alam  
Deputy Director

To: Zaber Ahmed, Office Assistant, Administration Division, Bangladesh Telecommunication Regulatory Commission.

**Memo Number:** 14.32.0000.000.400.08.0005.25.2111/1 (6)

Date: 27/11/2025

**Copy for Kind Information and Necessary Action (Not in the order of seniority):**

1. Secretary, Posts & Telecommunications Division, Ministry of Posts, Telecommunication and Information Technology, Bangladesh Secretariat, Dhaka, ;
2. Foreign Secretary, Office of the Foreign Secretary, Ministry of Foreign Affairs;
3. Director General, Director General, DIP;
4. Director General, Administration Division, Bangladesh Telecommunication Regulatory Commission;
5. Deputy Director, Administration Division, Bangladesh Telecommunication Regulatory Commission (Request to upload on BTRC Website) and
6. Personal Secretary of the Chairman, Chairman's office, Bangladesh Telecommunication Regulatory Commission (for kind information of the Chairman).



A handwritten signature in black ink, appearing to read "M. Ashraful Alam".

27-11-2025

Mohammed Ashraful Alam  
Deputy Director