

**Government of People's Republic of Bangladesh**  
**Bangladesh Telecommunication Regulatory Commission**  
**Plot#E-5/A, Sher-e-Bangla Nagar,**  
**Agargaon Administrative Area, Dhaka-1207.**  
**www.btrc.gov.bd**



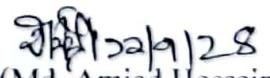
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Date: 11/07/2024

**Subject: Sanction of Ex-Bangladesh leave of Mr. Zakir Hossain Khan, Deputy Director (Media), BTRC to India.**

The undersigned is directed to convey the sanction of Ex-Bangladesh Leave (earned leave) to Mr. Zakir Hossain, Deputy Director (Media), Bangladesh Telecommunication Regulatory Commission (BTRC), Dhaka to visit India for medical purpose from 11th July to 4th August 2024 or 25(Twenty five) days from the date of commencement of leave (including travel time).

2. The sanction is subject to the following terms and conditions:
  - a) His wife Mrs. Rebeka Sultana (Passport no.E00158407) will accompany him during the travel.
  - b) All the related expenses of this tour will be borne by himself;
  - c) This Ex-Bangladesh leave will be deducted from his earn leave;
  - d) He will not be allowed to overstay;
  - e) He will submit the flight itinerary to Administration Division before his departure for this tour;
3. The order has been issued with the approval of the competent authority.

  
(Md. Amjad Hossain)  
Deputy Director (Admin)  
Phone: + 88 02 222217154

**Copy forwarded for kind information & necessary action to (not according to the seniority):**

1. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Shegun Bagicha, Dhaka, With a request to issue a note verbal/Letter of Introduction(LOI).
2. Director General, Immigration & Passport, Agargaon, Dhaka.
3. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
4. Director, Finance, Accounts & Revenue, BTRC, Dhaka.
5. Deputy Director (Office Management, IT, Security & Protocol), BTRC, Dhaka (Request to upload on BTRC website).
6. Mr. Zakir Hossain Khan, Deputy Director (Media), BTRC, Dhaka.
7. PS to Chairman, Vice Chairman & PO to Commissioners, BTRC, Dhaka (for kind information of the Chairman & & Commissioners).
8. PO to Director General (Admin), BTRC, Dhaka (for kind information of the Director General)
9. PA to Commission Secretary, BTRC, Dhaka (for kind information of the Commission Secretary)
10. Office Copy.