

Government of the People's Republic of Bangladesh
Bangladesh Telecommunication Regulatory Commission
Plot no-E-5/A), Agargaon, Dhaka-1207
www.btrc.gov.bd


No.14.32.0000.400.32.588.15. 166

Date: 29/01/2025

**Subject: Sanction of Ex-Bangladesh leave of Mr. Mohammad Moazzem Hossain,
Protocol Assistant, Administration Division, BTRC to Thailand.**

The undersigned is directed to convey the sanction of Ex-Bangladesh leave to Mr. Mohammad Moazzem Hossain, Protocol Assistant, Administration Division, Bangladesh Telecommunication Regulatory Commission (BTRC), Dhaka to visit Thailand from 02 - 11 February 2025 or 10 (ten) days from the date of commencement of leave (including travel time).

2. The sanction is subject to the following terms and conditions:
 - a) All the expenses of this tour will be borne by himself.
 - b) He will not be allowed to overstay.
 - c) This Ex-Bangladesh leave will be deducted from his earn leave.
 - d) He will submit the flight itinerary to Administration Division before his departure.
3. The order is issued with the approval of the competent authority.


29/01/2025

(Md Mirajul Islam)

Deputy Director (Admin)

Phone: +8802222217147, Ext.-221

Copy forwarded for kind information & necessary action to (not according to the seniority):

1. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Shegun Bagicha, Dhaka, With a request to issue a Note Verbal/Letter of Introduction (LOI) in favour of Mr. Mohammad Moazzem Hossain
2. Director General, Immigration & Passport, Agargaon, Dhaka.
3. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
4. Director, Finance, Accounts & Revenue, BTRC, Dhaka.
5. Deputy Director (Office Management, IT, Security & Protocol), BTRC, Dhaka (for website upload on BTRC website).
6. PS to Chairman & PO to Commissioners, BTRC, Dhaka (for kind information of the Chairman/Vice Chairman & Commissioners).
7. PO to Director General (Administration), BTRC, Dhaka (for kind information of the Director General).
8. Mr. Mohammad Moazzem Hossain, Protocol Assistant (Administration), BTRC, Dhaka.
9. Office Copy.