



Government of People's Republic of Bangladesh
Bangladesh Telecommunication Regulatory Commission
Plot#E-5/A, Sher-e-Bangla Nagar,
Agargaon Administrative Area, Dhaka-1207.
www.btrc.gov.bd



No.14.32.0000.400.32.426.19. ১৬৩৫

Date: ১/১২/২০২৫

Subject: Sanction of Ex-Bangladesh leave of Ms. Rabya Sultana, Personal Officer, Engineering and Operations Division, BTRC to India

Reference: Ms. Rabya Sultana's Application Date: 03/12/2025

The undersigned is directed to convey the sanction of Ex-Bangladesh Leave (from earned leave) to Ms. Rabya Sultana (Passport No: E00175000), Personal Officer, Engineering and Operations Division, Bangladesh Telecommunication Regulatory Commission (BTRC), Dhaka to visit India for medical treatment from 07 December to 18 December 2025 total 12(twelve) days or from the date of commencement of leave (including travel time).

2. The sanction is subject to the following terms and conditions:

- a . All the expenses of this tour will be borne by herself.
- b. She will not be allowed to overstay.
- c. This Ex-Bangladesh leave will be deducted from his Earn Leave.
- d. She will submit the flight itinerary to Administration Division before her departure.

3. It is mentioned here that the previous office memo no-1949, Date: 06/11/2025 is hereby cancelled.

4. The order is issued with the approval of competent authority.

(Mohammed Ashraful Alam)
Deputy Director (Admin), BTRC
Phone: + 88 02 222217152, Ext.221

To

Ms. Rabya Sultana
Personal Officer
Engineering and Operations Division
Bangladesh Telecommunication Regulatory Commission.

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Secretary, Posts & Telecommunications Division, Ministry of Posts, Telecommunication and Information Technology, Bangladesh Secretariat, Dhaka,
2. Foreign Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka,
3. Director General, Immigration & Passport, Agargaon, Dhaka;
4. Director General, Engineering & Operations Division, Bangladesh Telecommunication Regulatory Commission.
5. Director General, Administration Division, BTRC;
6. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.;
7. Director, Finance, Accounts & Revenue Division, Bangladesh Telecommunication Regulatory Commission;
8. Deputy Director, (Office Management, IT, Security & Protocol) BTRC, Dhaka (request to upload on BTRC Website);
9. Personal Secretary of the Chairman, Chairman's office, BTRC (for kind information of the Chairman)