



Government of the People's Republic of Bangladesh  
Bangladesh Telecommunication Regulatory Commission  
IEB Bhaban, Ramna, Dhaka-1000, Bangladesh  
[www.btrc.gov.bd](http://www.btrc.gov.bd)



No.14.32.0000.400.32.032.22.17

Date: 03/01/2023

**Subject: Sanction of Ex-Bangladesh leave of Mrs. Sharmin Sultana, Deputy Director, Enforcement & Inspection Directorate, BTRC to Canada.**

Mrs. Sharmin Sultana, Deputy Director, Enforcement & Inspection Directorate, Bangladesh Telecommunication Regulatory Commission (BTRC), Dhaka has been granted earn leave (Ex-Bangladesh leave) for travelling to Canada for 120 (One hundred twenty) days starting from 05 January 2023 to 04 May 2023 or from the date of commencement of leave (including travel time).

2. The sanction is subject to the following terms and conditions:

- a) All the related expenses of this travel will be borne by Mrs. Sharmin Sultana, Deputy Director;
- b) This Ex-Bangladesh leave will be deducted from her earn leave;
- c) She will not be allowed to overstay;
- d) She will submit the flight itinerary to Administration Division before her departure.

3. The order is issued with the approval of the competent authority.



3/01/2023

(Aftab Md. Rashedul Wadud)  
Director (Admin)  
Phone: + 88 02 223351379

**Copy forwarded for kind information & necessary action to (not according to the seniority):**

1. Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka, With a request to issue a note verbal/Letter of Introduction(LOI), in favour of Mrs. Sharmin Sultana.
2. Director General, Immigration & Passport, Agargaon, Dhaka.
3. Director General, Finance, Accounts & Revenue, BTRC, Dhaka.
4. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
5. Director-2/Admin, BTRC, Dhaka (for website upload).
6. Mrs. Sharmin Sultana, Deputy Director, Enforcement & Inspection Directorate, BTRC, Dhaka.
7. PS to Chairman, PO to Vice Chairman & Commissioners, BTRC, Dhaka (for kind information of the Chairman, Vice Chairman & Commissioners).
8. PO to Director General (Admin/E&O), BTRC, Dhaka (for kind information of the Director Generals)
9. PA to Director (E&I), BTRC, (for kind information of the Director).
10. Office Copy.