



Government of People's Republic of Bangladesh
Bangladesh Telecommunication Regulatory Commission
Plot#E-5/A, Sher-e-Bangla Nagar,
Agargaon Administrative Area, Dhaka-1207.
www.btrc.gov.bd



No.14.32.0000.400.32.040.10. ৪০৬

Date: 23/06/2025

Subject: Sanction of Ex-Bangladesh leave of Mr. Md. Asaduzzaman, Deputy Director (E&O), BTRC to Malaysia.

The undersigned is directed to convey the sanction of Ex-Bangladesh leave (Earned Leave) for Mr. Md. Asaduzzaman, Deputy Director (E&O), Bangladesh Telecommunication Regulatory Commission (BTRC), Dhaka to travel Malaysia for medical treatment of his Daughter Nuzhat Nawar Nuha from 01 July to 10 July, 2025 total 10 (ten) days or from the date of commencement of leave (including travel time).

2. The sanction of Ex-Bangladesh leave is subject to the following terms and conditions:

- a) His wife Mrs. Razia Sultana (Passport no.A14385549) & Daughter's Nuzhat Nawar Nuha (Passport no.A14385551) & Arshiya Inaaya (Passport no-A14385550) will accompany him during the tour.
- b) All the related expenditure of this tour will be borne by herself.
- c) He will not be allowed to overstay.
- d) This Ex-Bangladesh leave will be deducted from his earn leave.
- e) He will submit the flight itinerary to Administration Division before his departure for this tour.

3. The order is issued with the approval of the competent authority.

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23.06.25
(M.A. Taleb Hossain)

Director (Admin), BTRC
Phone: + 88 02 222217122, Ext.210

Copy forwarded for kind information & necessary action to (not according to the seniority):

1. Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka, With a request to issue a note verbale.
2. Director General, Immigration & Passport, Agargaon, Dhaka.
3. Director, Finance, Accounts & Revenue, BTRC, Dhaka.
4. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
5. Mr. Md. Asaduzzaman, Deputy Director (E&O), BTRC.
6. Deputy Director (Office Mangement, IT, Security & Protocol), BTRC, Dhaka (Request to upload on BTRC website).
7. PS to Chairman, PO to Commissioners, BTRC, Dhaka (for kind information of the Chairman & Commissioners).
8. PO to Director General (Admin), BTRC, Dhaka (for kind information of the Director General).
9. PA to Commission Secretay, BTRC, Dhaka (for kind information of the Commission Secretay)
10. Office Copy.