

Government of People's Republic of Bangladesh
Bangladesh Telecommunication Regulatory Commission
Plot#E-5/A, Sher-e-Bangla Nagar,
Agargaon Administrative Area, Dhaka-1207.
www.btrc.gov.bd



No.14.32.0000.400.32.362.02.600

Date: 29/04/2024

Subject: Sanction of Ex-Bangladesh leave of Mrs. Bibi Khodaza, Senior Assistant Director, Administration Division, BTRC to the Kingdom of Saudi Arabia for Performing Holy Hajj.

The undersigned is directed to convey the sanction of Ex-Bangladesh leave (earned leave) to Mrs. Bibi Khodaza, Senior Assistant Director, Administration Division, Bangladesh Telecommunication Regulatory Commission (BTRC), Dhaka to visit the Kingdom of Saudi Arabia for performing Holy Hajj for 45 (Forty five) days starting from 10 May to 23 June 2024 or from the date of commencement of leave (including travel time).

2. The sanction is subject to the following terms and conditions:

- a) Mrs. Bibi Khodaza's husband Md. Jasim Uddin (Passport No-BGD A12316708, date: 02 Dec 2033) will accompanying her during the travel.
- b) All the related expenses of this tour will be borne by Mrs. Bibi Khodaza & her husband.
- c) She will not be allowed to overstay;
- d) This Ex-Bangladesh leave will be deducted from her earn leave;
- e) She will submit the flight itinerary before departure.

3. The order is issued with the approval of the competent authority.

(Aftab Md. Rashedul Wadud)

Director (Admin)

Phone: + 88 02 222217115

BTRC

Copy forwarded for kind information & necessary action to (not according to the seniority):

1. Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka, [With a request to issue a note verbale/Letter of Introduction (LOI), in favour of Mrs. Bibi Khodaza & her family].
2. Director General, Immigration & Passport, Agargaon, Dhaka.
3. Director, Finance, Accounts & Revenue, BTRC, Dhaka.
4. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
5. Deputy Director (Office Management, IT, Security & Protocol), BTRC, Dhaka (Request to upload on BTRC website).
6. Mrs. Bibi Khodaza, Senior Assistant Director, Administration Division, BTRC, Dhaka.
7. PS to Chairman, PO to Vice Chairman & Commissioners, BTRC, Dhaka (for kind information of the Chairman, Vice Chairman & Commissioners).
8. PO to Director General (Admin), BTRC, Dhaka (for kind information of the Director General)
9. Office Copy.