Bangladesh Technical Education Board

8/C, Agargaon,Sher-E-Bangla Nagar, Dhaka-1207
www.bteb.gov.bd

Memo No: 57.17.0000.102.11.314.18.618 Date: 29 October, 2026

Office Order

Technical and Madrasah Education Division, Ministry of Education, Technical section-3 Memo No:57.00.0000.000.053.25.001.24-144; Date: 28 October, 2026 Mr. Kalyan Brata Das, Assistant Controller of Examination (Vocational), Bangladesh Technical Education Board "2 Week Capacity Building Course on Entrepreneurship-Creating Successful Start-ups for the Officers/Delegates form any one ITEC Member Country" on at MCR Human Resource Development Institute (MCRHRDI) Hyderabad, Telangana in India from 02-11-2026 to 14-11-2026 under ITEC Programme.

02. Terms and Conditions:

a) The period of this visit including travel and transit shall be treated as on duty.
b) He will draw his pays & allowances in local currency, on part of it shall be drawn in foreign currency.
c) All the expenses shall be borne by the releted project.
d) There will be no financial involvement from the Government of Bangladesh for this program.
e) He will not be allowed to stay abroad more than the approved period
f) After return he will inform the authority immediately.

03. This sanction is issued with the approval of the competent authority.

29.10.2026

(Md. Al Masud Karim)
Secretary (Deputy Secretary)
Bangladesh Technical Education Board
Dhaka-1207.
Phone: 02-55006522 (Office)
E-mail: secretary@bteb.gov.bd.

Memo No: 57.17.0000.102.11.314.18.618(20) Date: 29 October, 2026

Copy for information and necessary action to (Not According to Seniority):

1. H.E. The High Commissioner, The High Commission of India, Dhaka.
2. H.E. The High Commissioner, The High Commission of the Peoples Republic of Bangladesh in India.
3. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Segunbagicha, Dhaka.
4. Secretary, Technical and Madrasah Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
5. Additional Secretary (Admin & Finance)/ (Technical), Technical and Madrasah Education Division, Dhaka.
6. Director General (Consular) M/O Foreign Affairs, Dhaka (with request to issue Note Verbale).
7. Director General, Directorate of Technical Education F-4/B, Agargaon, Dhaka.
8-11. Director (Curriculum)/Controller of Examinations/Inspector/Director (ITC), Bangladesh Technical Education Board, Dhaka.
12. Director/Immigration officer, Hazrat Shah Jalal (R) International Air port, Dhaka.
13. Deputy Director (Accounts and Finance), Bangladesh Technical Education Board, Dhaka.
14. System Analyst, Bangladesh Technical Education Board, Dhaka (Please publish this letter on bteb website).
15. Currency Officer, Bangladesh Bank, Dhaka.
16. Mr. Kalyan Brata Das, Assistant Controller of Examination (Vocational), Bangladesh Technical Education Board, Dhaka.
17. Section Officer (Admin.), Bangladesh Technical Education Board, Dhaka.
18. P.O. to Chairman, Bangladesh Technical Education Board, Dhaka.
19. Personal File.
20. Office Order File.

29.10.2026

(Md. Al Masud Karim)
Secretary (Deputy Secretary)
Bangladesh Technical Education Board
Dhaka-1207.
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E-mail: secretary@bteb.gov.bd.

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