



BANGLADESH TELECOMMUNICATIONS COMPANY LIMITED
Office of The General Manager (Procurement)
Telephone Revenue Bhaban, Sher-e-Bangla Nagar, Dhaka-1207.
www.btcl.gov.bd। বিটিসিএল. বাংলা

No: 14.33.0000.000.752.07.0009.25-219

Date: 18-06-2026

Letter of Invitation

To,

- 1) Pridesys IT, Sumona Goni Trade Center, Plot-2, Level-5&6, Panthapath, Kawran Bazar, Dhaka-1215, Bangladesh
- 2) BRAC IT, Nafi Tower, 53, Gulshan Avenue-1, Dhaka-1212
- 3) Symphony Softtech Limited, Tridhara Tower (2nd Floor), 67, West Panthapath, Lake Circus, Kalabagan Dhaka-1205
- 4) IBCS-PRIMAX Software (Bangladesh) Ltd., Building No-6/2, Level-6, Kazi Nazrul Islam Road, Block-F, Lalmatia Housing Estate, Dhaka-1207
- 5) Syntech Solution Ltd., House-14, Road-1, Mohakhali DOHS, Dhaka-1206, Bangladesh
- 6) NSL-BCL-JV, H-69 (2nd Floor), Road-8, Block-D, Niketon, Gulshan, Dhaka.
- 7) Synergy-Cornea-Skytech JV, Natore Tower, (12th & 13th Floor), Plot No-32D&E, Road-2, Sector-3, Uttara Model Town, Dhaka-1230

Dear Mr. /Ms.:

1. Bangladesh Telecommunications Company Limited (BTCL) has allocated its own funds for the cost of the Selection of Consulting Firm for the "The selection of consulting firm to determine the specifications of BTCL's ERP Software" and intends to apply a portion of the funds to eligible payments under the Contract for which this Request for Proposal (RFP) Document is issued.
2. The General Manager (procurement), BTCL now invites proposals to provide the following consulting services:

The primary objective of this consultancy is to:

- Identify and document detailed business processes and requirements.
- Develop comprehensive User Specification Requirements (USR) for the ERP system.
- Define functional and technical requirements that will guide the selection and engagement of an ERP developer or implementation partner.

The scope of this consultancy includes, but is not limited to:

- Conducting stakeholder engagement sessions to gather requirements from all relevant departments (e.g., Finance, HR, Procurement, Sales, Network Operations, Customer Service, etc.).
- Reviewing existing systems, workflows, and data flows.
- Analyzing gaps and inefficiencies in current processes.
- Translating business needs into clear, actionable system requirements.
- Defining both functional (e.g., modules, reports, dashboards) and non-functional requirements (e.g., scalability, performance, security).
- Present findings and recommending best-fit ERP modules (e.g. Accounting, HR and Pay-Roll, Asset management, Inventory, Procurement, Sales, VAT and TAX, Network Operations, Customer Service, etc.) to BTCL management and system architecture tailored to a telecom environment.

C

P-1/2

- Developing selection criteria for evaluating ERP vendors or implementation partners.
- Ensure alignment with national and BTCL procurement policies.
- Evaluate Technical feasibility of integration with existing OSS/BSS, Billing Platforms, NMS and NOC tools, Customer facing platforms (Portals, Mobile App's)
- Prepare and Deliver a Tender Document According to PPA 2006, PPR 2025.
- Prepare detailed cost projections for ERP development, Implementation and Licensing & propose a realistic, phase-wise time line for deployment.
- Provide technical assistance during the procurement evaluation phase if necessary.

More details on the services are provided in the Terms of Reference.

3. This Letter of Invitation and the RFP Document has been issued to the following shortlisted Consultants:

Serial No.	Name and Address of the Short-listed firms
1)	Pridesys IT, Sumona Goni Trade Center, Plot-2, Level-5&6, Panthapath, Kawran Bazar, Dhaka-1215, Bangladesh
2)	BRAC IT, Nafi Tower, 53, Gulshan Avenue-1, Dhaka-1212
3)	Symphony Softtech Limited, Tridhara Tower (2nd Floor), 67, West Panthapath, Lake Circus, Kalabagan Dhaka-1205
4)	IBCS-PRIMAX Software (Bangladesh) Ltd., Building No-6/2, Level-6, Kazi Nazrul Islam Road, Block-F, Lalmatia Housing Estate, Dhaka-1207
5)	Syntech Solution Ltd., House-14, Road-1, Mohakhali DOHS, Dhaka-1206, Bangladesh
6)	NSL-BCL-JV, H-69 (2nd Floor), Road-8, Block-D, Niketon, Gulshan, Dhaka.
7)	Synergy-Cornea-Skytech JV, Natore Tower, (12th & 13th Floor), Plot No-32D&E, Road-2, Sector-3, Uttara Model Town, Dhaka-1230

It is not permissible to transfer this invitation to any other Consultant or Firm.

4. A Consultant will be selected under Quality and Cost Based Selection QCBS and procedures for selection are described in the RFP Document.
5. In addition to the Letter of Invitation, the RFP Document includes the following Sections:
- Section 1: Instructions to Consultants (ITC)
 - Section 2: Proposal Data Sheet (PDS)
 - Section 3: General Conditions of Contract (GCC),
 - Section 4: Particular Conditions of Contract (PCC),
 - Section 5: Proposal & Contract Forms
 - Section 6: Terms of Reference (ToR)
6. Please inform us in writing, preferably by electronic mail, at the following address [Email: gm.proc@btcl.gov.bd, Office Room no: 302, Telephone Revenue Bhaban, Sher-e-Bangla Nagar, Dhaka-1207], upon receipt:
- (a) that you have received the Letter of Invitation and the RFP; and
 - (b) Whether you will submit a Proposal alone or in association with any other Consultant.

Q. 18.06.2026
(S. WAZED ALI)
General Manager
Tel: (02) 58150500
email: gm.proc@btcl.gov.bd