



Bangladesh Telecommunications Company
Limited (BTCL)
Head Office
Telejogajog Bhaban, 37/E, Eskaton Garden,
Dhaka-1000
<http://www.btcl.gov.bd> | বিটিসিএল.বাংলা

Record Number: 14.33.0000.000.013.08.0001.21.234

Date: 03 Sep 2025

Office Order

Rest and Recreation leave granted to Mr. Sourav Saha, Manager (Phones-1), BTCL, Baridhara, Dhaka (having Passport Number: A08157764) is hereby converted to Ex-Bangladesh Leave and he is permitted to visit Nepal for tourism purpose with effect from 23-09-2025 to 07-10-2025 or for 15 (Fifteen) days from the date of the commencement of the leave under the terms and conditions mentioned below:

- This approval is applicable for a single trip only;
- The expenditure relevant to this visit will be borne by him;
- Under no condition, the leave will be extended;
- He will draw his usual pay and allowances from Bangladesh in local currency;
- He will be released from all his posts with local arrangements;
- He must return to the country within the stipulated time and join his office.

2. This order is issued with the approval of the Managing Director, BTCL.

03-09-2025
Sayeed Mahmud
General Manager (HR- 1)
0255141744
gm.hr1@btcl.gov.bd

Record Number: 14.33.0000.000.013.08.0001.21.234/1 (7)

Date: 03 Sep 2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

- Managing Director, Bangladesh Telecommunications Company Limited (BTCL);
- CGM, DTR (North), BTCL, Gulshan, Dhaka;
- Immigration Officer, Hazrat Shahjalal International Airport Dhaka;
- Controller of Foreign Currency, Bangladesh Bank, Dhaka.;
- DGM, HR-3, Bangladesh Telecommunications Company Limited (BTCL);
- DGM, P&A, Bangladesh Telecommunications Company Limited (BTCL) and
- Office Copy, .



A handwritten signature in black ink, appearing to read 'Sayeed Mahmud', located above the typed name.

03-09-2025
Sayeed Mahmud
General Manager (HR- 1)