

Government of the People's Republic of Bangladesh
Bangladesh Trade and Tariff Commission
Ministry of Commerce
1st 12th Govt. Office building
Segunbagicha, Dhaka-1000
www.btc.gov.bd

No:26.01.0000.012.99.535.16.699

Date: 20-07-2023

Office Order

The undersigned is directed to convey the approval of earned leave (ex-Bangladesh) to Mr. Md. Aminul Islam, Car Driver, Bangladesh Trade and Tariff Commission for 30 (Thirty) days starting from 06-08-2023 or from the date of commencement of the journey. This Leave is granted for the purpose of his medical treatment in India under the following terms and conditions:

Terms and Conditions:

- a. He will draw his usual pay and allowances in local currency.
 - b. All related expenses of this travel will be borne by him;
 - c. He will not be allowed to stay aboard more than the approved period.
02. This order is issued with the approval of the appropriate authority.

Sd/-
(Hosna Afroza)
Deputy Chief
and
Secretary (Additional Charge)
Bangladesh Trade and Tariff Commission
Phone : 58310332
e-mail: secretary@btc.gov.bd

No:26.01.0000.012.99.535.16-699/1(10)

Date:20-07-2023

Copy forwarded for kind information and necessary action (Not according to seniority) :

01. Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
02. H.E. High Commissioner, High Commission of India in Dhaka, Bangladesh.
03. Director General, Directorate of Immigration & Passport, Dhaka.
04. PS to Senior Secretary, Ministry of Commerce, Bangladesh Secretariat, Dhaka
05. PS to Chairman, Bangladesh Trade and Tariff Commission, Segunbagicha, Dhaka For kind information of the Chairman).
06. System Analyst, Bangladesh Trade and Tariff Commission (with request to upload in BTTC website).
07. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
08. Immigration Officer, Benapole Land Port, Jessore/Gede Land Port, Darsana, Chuadanga.
09. Accounts Officer, Bangladesh Trade and Tariff Commission, Dhaka.
10. Mr. Md Aminul Islam, car driver, Bangladesh Trade and Tariff Commission, Dhaka.


Secretary (Additional Charge)
Bangladesh Trade and Tariff Commission