

Government of the People's Republic of Bangladesh
Bangladesh Trade and Tariff Commission
Ministry of Commerce
1st 12th Govt. Office building, Segunbagicha, Dhaka-1000
www.btc.gov.bd

No:26.01.0000.012.99.519.16-324

Date: 11-03-2024

Office Order

Miss Sayeda Afria Sultana, Upper Division Assistant Cum Accountant, Bangladesh Trade and Tariff Commission, Dhaka, has been granted earned leave (Ex-Bangladesh in India) for 60 (Sixty) days starting from 05-04-2024 or from the date of commencement of journey. This Leave is granted for the purpose of her medical treatment in India under the following terms and conditions:

Terms and Conditions:

- a. She will draw her usual pay and allowances in local currency.
- b. All related expenses of this travel will be borne by herself;
- c. In case of taking this leave, sub-rule 18(1) of the Bangladesh Trade and Tariff Commission (Officers and Employees) Service Rules, 1993 will be applicable.

02. Miss Sayeda Afria Sultan's Son Mr.Md. Iqbal Hossain will accompany her during this travel.

03. This order is issued with the approval of the competent authority.



(Abdullah Al Mamun)

Secretary (Deputy Secretary)

Bangladesh Trade and Tariff Commission

Phone : 58310332

e-mail: secretary@btc.gov.bd

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2024

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Copy forwarded for kind information and necessary action (Not according to seniority):

- 01 Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- 02 H.E. High Commissioner, High Commission of India in Dhaka, Bangladesh.
- 03 Director General, Directorate of Immigration & Passport, Dhaka.
- 04 PS to Senior Secretary, Ministry of Commerce, Bangladesh Secretariat, Dhaka
- 05 PS to Chairman, Bangladesh Trade and Tariff Commission, Segunbagicha, Dhaka
- 06 System Analyst, Bangladesh Trade and Tariff Commission (with request to upload in BTTC website).
- 07 Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
- 08 Immigration Officer, Benapole Land Port, Jessore/Gede Land Port, Darsana, Chuadanga.
- 09 Accounts Officer, Bangladesh Trade and Tariff Commission, Dhaka.
- 10 Miss Sayeda Afria Sultana, Upper Division Assistant Cum Accountant, Bangladesh Trade and Tariff Commission, Dhaka.



(Abdullah Al Mamun)

Secretary (Deputy Secretary)

Bangladesh Trade and Tariff Commission

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