

Bangladesh Standards and Testing Institution

Member ISO,OIML,APMP,BIPM & Codex Alimentarius Commission of FAO/WHO

Ministry of Industries

Government of the People's Republic of Bangladesh

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Memo No. 36.05.0000.105.31.013.94-328

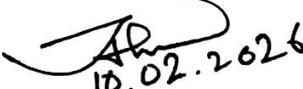
Date: 10-02-2026

Office Order

The undersigned is directed to inform you that the authority of BSTI is pleased to grant leave (Earned leave) to Mr. Md. Khairoul Alam, Senior Mechanical Assistant, Chemical Wing, BSTI, Dhaka from 05-03-2026 to 20-03-2026 or from the date of departure for 16 (sixteen) days for performing 'Omrah Hajj' in Saudi Arabia along with his Wife Mrs. Shahnaz Pervin under the following terms and conditions :

Terms & Conditions:

- All expenses in this connection will be borne by the incumbent himself.
 - There will be no financial involvement of the Government or Institution regarding his travel.
 - He will not be allowed to draw his pay and allowances in foreign currency.
 - He will not be allowed to extend his stay (excluding transit and travelling time) abroad beyond the permitted time
2. This order has the approval of the competent authority


10.02.2026
(Md. Tuhin Ahamed)
Deputy Director (Admin-2)

Distribution :

Mr. Md. Khairoul Alam
Senior Mechanical Assistant,
Chemical Wing, BSTI, Dhaka.

Copy to : (for kind information and necessary action) :

- Secretary, Ministry of Industries, Govt. of the People's Republic of Bangladesh, Shilpa Bhaban, Motijheel C/A, Dhaka. [Attn: Mr. Md. Ahsan Mahmud, Assistant Secretary (BSTI)].
- Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Segun Bagicha, Dhaka.
- Director General, Department of Immigration and Passport Division, Dhaka.
- Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
- Embassy of Saudi Arabia, Dhaka.
- Director (Chemical), BSTI, Dhaka.
- Programmer, ICT Cell, BSTI, Dhaka (Please incorporate in the website).
- Assistant Director (Account & Audit), BSTI, Dhaka.
- PA to Director General, BSTI, Dhaka.