

(Replaced by same date and memorandum)



Government of the People's Republic of Bangladesh  
Ministry of Industry  
Bangladesh Standards and Testing Institution  
Mann Bhaban, 116/A, Tejgaon Industrial Area,  
Dhaka-1208.  
www.bsti.gov.bd



Record Number: 36.05.0000.000.105.25.0001.22.494

Date: 3/12/2025

## Office Order

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of Mr. Md. Asrafuzzaman Babu (Passport No. A11790889), Assistant Director (Admin) A.C, Bangladesh Standards and Testing Institution (BSTI), Dhaka to participate in the "Responsive Project Management" program to be held on 19 February to 17 March, 2026 or nearest possible date (excluding transit and travel time) in Denmark under the following terms and conditions:

### Terms & Conditions:

- All related expenses will be borne by Danish Ministry of Foreign Affairs.
- He will be treated as on duty during the tour and transit and will receive pay and allowances accordingly.
- He will not be allowed to draw his pay and allowances in foreign currency.
- He will not be allowed to extend his stay abroad beyond the permitted time.
- He will have to submit a concise report to the Director General (Grade-1), BSTI, Dhaka.

2. This order is approved by the competent authority and issued accordingly.

07-12-2025  
Md. Tuhin Ahmed  
Deputy Director

Record Number: 36.05.0000.000.105.25.0001.22.494/1  
(11)

Date: 3/12/2025

### Copy for Kind Information and Necessary Action (Not in the order of seniority):

- Foreign Secretary, Office of the Foreign Secretary, Ministry of Foreign Affairs;
- Secretary, Secretary's Office, Ministry of Industry;

3. H.E. Ambassador, The Embassy of the People's Republic of Bangladesh, Copenhagen, Denmark (By diplomatic bag);;
4. H.E. Ambassador, Royal Danish Embassy, Dhaka, Bangladesh (By diplomatic bag);
5. Director General, Director General, DIP;
6. Director, Hazrat Shah Jalal International Airport, Dhaka.;
7. Controller of Foreign Exchange, Bangladesh Bank, Dhaka;
8. Programmer, ICT Cell, BSTI (Please incorporate in the website);
9. Assistant Director (Account & Audit), BSTI;
10. Assistant Director (Admin) (Additional Responsibility ), Admin wing, BSTI and
11. PA to Director General, BSTI.



A handwritten signature in black ink, appearing to read 'Tuhin'.

07-12-2025  
Md. Tuhin Ahmed  
Deputy Director