Bangladesh Standards and Testing Institution

Member ISO,OIML,APMP,BIPM & Codex Alimentarius Commission of FAO/WHO

Ministry of Industries

Government of the People's Republic of Bangladesh

Maan Bhaban, 116/A, Tejgaon Industrial Area, Dhaka-1208, Bangladesh

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Memo No. 36.05.0000.105.31.007.06 · 1948 Date: 26-11-2025

Office Order

The undersigned is directed to inform you that the authority of BSTI is pleased to grant leave (Earned leave) to Mr. Md Ariful Haque, Assistant Director (E&E), BSTI, Dhaka from 07-12-2025 to 21-12-2025 or from the date of departure for 15 (Fifteen) days for perfoming 'Omrah Hajj' in Saudi Arabia under the following terms and conditions :

Terms & Conditions:

a) All expenses in this connection will be borne by the incumbent himself.
b) There will be no financial involvement of the Government or Institution regarding his travel.
c) He will not be allowed to draw his pay and allowances in foreign currency.
d) He will not be allowed to extend his stay (excluding transit and travelling time) abroad\ beyond the permitted time

2. This order is issued in accordance with the Order No.36.00.0000.000.067.08.0005.23.418, Dated: 05-11-2025 of the Ministry of Industries.

26.11.2025
(Md. Tuhin Ahmed)
Deputy Director (Admin-2)

Distribution :

Mr. Md Ariful Haque,
Assistant Director (E&E),
BSTI, Dhaka.

Copy to : (for kind information and necessary action) :

01. Secretary, Ministry of Industries, Govt. of the People's Republic of Bangladesh, Shilpa Bhaban, Motijheel C/A, Dhaka. [Attn: Mr. Md. Ahsan Mahmud, Assistant Secretary (BSTI)].
02. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Segun Bagicha, Dhaka.
03. Director General, Department of Immigration and Passport Division, Dhaka.
04. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
05. Embassy of Saudi Arabia, Dhaka.
06. Director (Physical), BSTI, Dhaka.
07. Programmer, ICT Cell, BSTI, Dhaka (Please incorporate in the website).
08. Assistant Director (Account & Audit), BSTI, Dhaka.
09. PA to Director General, BSTI, Dhaka.

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