Bangladesh Standards and Testing Institution

Member ISO,OIML,APMP,BIPM & Codex Alimentarius Commission of FAO/WHO

Ministry of Industries

Government of the People's Republic of Bangladesh

Memo No. 36.05.0000.105.31.011.10-361 Date: 15-04-2025

Office Order

The undersigned is directed to inform you that the authority of BSTI is pleased to grant leave (Earned leave) to Ms. Afsana Hossain, Assistant Director(CM), CM Wing, BSTI, Dhaka from 07-05-2025 to 20-06-2025 or from the date of departure for 45 (Forty Five) days for performing holly Hajj in Saudi Arabia under the following terms and conditions :

Terms & Conditions :

a) All expenses in this connection will be borne by the incumbent herself.
b) There will be no financial involvement of the Government or Institution regarding her travel.
c) She will not be allowed to draw her pay and allowances in foreign currency.
d) She will not be allowed to extend her stay (excluding transit and traveling time) abroad beyond the permitted time.

2. This order is issued in accordance with the Order No.36.00.0000.000.067.08.0005.23.273, Dated: 13-04-2025 of the Ministry of Industries.

15.04.2025

(Md. Tuhin Ahamed)
Deputy Director (Admin-2)
Phone no. 55030133

Distribution :

Ms. Afsana Hossain,
Assistant Director (CM),
CM Wing, BSTI, Dhaka.

Copy to : (for kind information and necessary action) :

01 Secretary, Ministry of Industries, Govt. of the People's Republic of Bangladesh, 91, Motijheel C/A, Dhaka. [Attn: Mr. Md. Ahsan Mahmud, Assistant Secretary (BSTI)].
02. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Segun Bagicha, Dhaka.
03. Director General, Department of Immigration and Passport Division, Dhaka.
04. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
05. Embassy of Saudi Arabia, Dhaka.
06. Director (CM), BSTI, Dhaka.
07. Programmer, ICT Cell, BSTI, Dhaka (Please incorporate in the website).
08. Assistant Director (Account & Audit), BSTI, Dhaka.
09. PA to Director General, BSTI, Dhaka.

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