



# Bangladesh Standards and Testing Institution

Member ISO, OIML, APMP, BIPM & Codex Alimentarius Commission of FAO/WHO

## Ministry of Industries

Government of the People's Republic of Bangladesh

Maan Bhaban, 116/A, Tejgaon Industrial Area, Dhaka-1208, Bangladesh

Phone: 55030054, 55030063, 55030093, 55030080, 55030076, 55030083, 48116665

Fax: 88-02-55030092, E-mail: dg@bsti.gov.bd, bsti@bangla.net, Website: www.bsti.gov.bd



Memo No. 36.05.0000.105.31.006.11/963

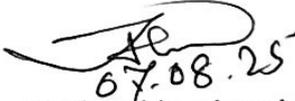
Date: 07-08-2025

### Office Order

The undersigned is directed to inform you that the authority of BSTI is pleased to grant leave (Earned leave) to Muhammad Asaduzzaman, Senior Computer Operator, BSTI, Dhaka from 17.08.2025 to 31.08.2025 or from the date of departure for 15(Fifteen) days travelling to India for treatment purpose along with his wife Mansura Akter under the following terms and conditions :

#### Terms & Conditions:

- e) All expenses in this connection will be borne by the incumbent himself.
  - f) There will be no financial involvement of the Government or Institution regarding his travel.
  - g) He will not be allowed to draw his pay and allowances in foreign currency.
  - h) He will not be allowed to extend his stay (excluding transit and travelling time) abroad beyond the permitted time.
2. This order is issued in accordance with the Order No.36.00.0000.000.067.08.0004.23.345, Dated: 06-08-2025 of the Ministry of Industries.

  
07-08-25  
(Md. Tuhin Ahmed)  
Deputy Director (Admin-2)

#### Distribution :

Muhammad Asaduzzaman  
Senior Computer Operator,  
BSTI, Dhaka

#### Distribution for kind information & necessary action:

01. Secretary, Ministry of Industries, Govt. of the People's Republic of Bangladesh, Motijheel C/A, Dhaka. [Attn: Mr. Md. Ahsan Mahmud, Assistant Secretary (BSTI)].
02. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Segun Bagicha, Dhaka.
03. Director General, Department of Immigration and Passport Division, Dhaka.
04. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
05. High Commission of India, Dhaka.
06. Immigration Officer, Agartala, Akhaura.
07. Immigration Officer, Benapole, Jessore.
08. Programmer, ICT Cell, BSTI, Dhaka (Please incorporate in the website).
09. Assistant Director (Account & Audit), BSTI, Dhaka.
10. PA to Director General, BSTI, Dhaka.