

Annual Procurement Plan for the Year of 2025-26
Co-ordination & Common Service Department, BSFIC.

S.N	Description of Procurement items	Unit	Quantity	Procurement methods and types	Contract Approving authority	Sources of funds	Estimated cost in Tk/USD/Euro	Time code for process	Not used in goods	Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Completion of Contract	Total Time(In days)	
1.	Car/Jeep Maintenance	Nos.	20 (Separate Tender for each Vehicle)	LTM	HOPE/Board of Directors	Own fund	Tk. 32.88 (lac) (For 20 Vehicles)	Planned Dates	-	Mon 01-09-2025	Wed 15-10-2025	Mon 06-10-2025	Sun 19-10-2025	Thu 30-10-2025	Wed 10-12-2025	Wed 31-12-2025	156	
								Planned Days	-	0	46	21	14	12	41	22		
								Actual Dates	-									
2.	AC Micro Bus Hire	Nos.	1	OTM	HOPE/Board of Directors	Own fund	20.32 (For 2 yrs.)	Planned Dates	-	Mon 20-10-2025	Mon 10-11-2025	Sun 16-11-2025	Thu 20-11-2025	Mon 24-11-2025	Thu 27-11-2025	Sun 30-11-25	44	
								Planned Days	-	0	22	6	4	4	4	4		4
								Actual Dates	-		Mon 20-10-2025							
3.	AC Micro Bus Hire	Nos.	5	OTM	HOPE/Board of Directors	Own fund	105.70 (For 2 yrs.)	Planned Dates	-	Sun 04-01-2026	Sun 15-02-2026	Sun 01-03-2026	Tue 17-03-2026	Wed 25-03-2026	Sun 05-04-2026	Sun 31-05-2026	147	
								Planned Days	-	0	43	14	17	8	10	55		
								Actual Dates	-									
4.	Vehicle Maintenance Workshop Enlistment	Nos.		OTM	HOPE/Board of Directors	Own fund	Tk. 65.76 (lac) (For 2 yrs.)	Planned Dates	-	Sun 04-01-2026	Sun 15-02-2026	Sun 01-03-2026	Tue 17-03-2026	Wed 25-03-2026	Sun 05-04-2026	Sun 31-05-25	140	
								Planned Days	-	0	42	14	11	8	10	56		
								Actual Dates	-									
5.	Computer Printer, Scanner & Spare Parts	Nos.		RFQ/Cash Purchase	HOPE/Board of Directors	Own fund	Tk 5.00 (lac)	Planned Dates	-	Wed 30-07-25	Sun 14-09-25	Sun 05-10-25	Sun 12-10-25	Wed 22-10-25	Sun 30-11-25	Mon 22-12-25	149	
								Planned Days	-	0	42	21	12	12	40	22		
								Actual Dates	-									
6.	Stationary & Printing items	Nos.		Cash Purchase	HOPE/Board of Directors	Own fund	Tk 2.40 (lac)	Planned Dates	-	Wed 30-07-25	Sun 14-09-25	Sun 05-10-25	Sun 12-10-25	Wed 22-10-25	Sun 30-11-25	Mon 22-12-25	149	
								Planned Days	-	0	42	21	12	12	40	22		
								Actual Dates	-									

Mst. Kulsum Ara
 (Mst. Kulsum Ara)
 Jr. Officer(C&CS)

Golam Robbane
 (Golam Robbane)
 Jr. Officer(C&CS)

Md. Riyad Hossain
 (Md. Riyad Hossain)
 Manager(C&CS)

Md. Mahabub Alam
 (Md. Mahabub Alam)
 Manager(C&CS)

Md. Nure Alam
 (Md. Nure Alam)
 Deputy General Manager(C&CS)

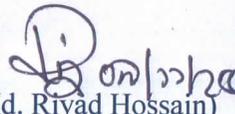
Md. Mujibur Rahman
 (Md. Mujibur Rahman)
 Manager(C&CS)

Md. Nure Alam
 (Md. Nure Alam)
 Deputy General Manager(C&CS)

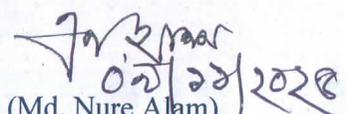
S.N	Description of Procurement items	Unit	Quantity	Procurement methods and types	Contract Approving authority	Sources of funds	Estimated cost in Tk/USD/Euro	Time code for process	Not used in goods	Advertise Render	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Completion of Contract	Total Time(In days)
7.	Office Furniture, Equipment and Medical Supplies	Nos.		Cash Purchase	HOPE/Board of Directors		Tk. 15.10(lac)	Planned Dates	-	Wed 30-07-25	Sun 14-09-25	Sun 05-10-25	Sun 12-10-25	Wed 22-10-25	Sun 30-11-25	Mon 22-12-25	149
								Planned Days	-	0	42	21	12	12	40	22	
								Actual Dates	-								
8.	Electronic Meterials(TV, Freeze, Micro oven, Kettle, Telephone Set etc.)	Nos.		Cash Purchase	HOPE/Board of Directors		Tk 2.50(lac)	Planned Dates	-	Wed 30-07-25	Sun 14-09-25	Sun 05-10-25	Sun 12-10-25	Wed 22-10-25	Sun 30-11-25	Mon 22-12-25	149
								Planned Days	-	0	42	21	12	12	40	22	
								Actual Dates	-								
9.	Out Sourcing Security Guard	Nos.		OTM	HOPE/Board of Directors	Own fund	Tk 35.00(lac) (For 3 yrs.)	Planned Dates	-	Wed 30-07-25	Sun 14-09-25	Sun 05-10-25	Sun 12-10-25	Wed 22-10-25	Sun 30-11-25	Mon 22-12-25	149
								Planned Days	-	0	42	21	12	12	40	22	
								Actual Dates	-								
10.	Out Sourcing Cleaner	Nos.		OTM	HOPE/Board of Directors	Own fund	Tk 9.00(lac) (For 2 yrs.)	Planned Dates	-	Wed 30-07-25	Sun 14-09-25	Sun 05-10-25	Sun 12-10-25	Wed 22-10-25	Sun 30-11-25	Mon 22-12-25	149
								Planned Days	-	0	42	21	12	12	40	22	
								Actual Dates	-								
11.	Tyre, Tube, Battery, Gas Cylinder and Other Spare Parts	Nos.		OTM	HOPE/Board of Directors	Own fund	Tk 7.00(lac)	Planned Dates	-	Wed 30-07-25	Sun 14-09-25	Sun 05-10-25	Sun 12-10-25	Wed 22-10-25	Sun 30-11-25	Mon 22-12-25	149
								Planned Days	-	0	42	21	12	12	40	22	
								Actual Dates	-								

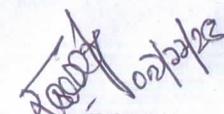
Kulsum
09.11.25
(Mst. Kulsum Ara)
Jr. Officer(C&CS)


09.11.25
(Golam Robbane)
Jr. Officer(C&CS)


(Md. Riyad Hossain)
Manager(C&CS)


09.11.25
(Md. Mahabub Alam)
Manager(C&CS)


09.11.25
(Md. Nure Alam)
Deputy General Manager(C&CS)


09.11.25
Secretary BSFC

মোহাম্মদ যাজিবুর রহমান
সচিব
বিএসএফআইসি, সদর দপ্তর


09.11.25
Chairman

রশিদুল হাসান
অতিরিক্ত সচিব, শিল্প-মন্ত্রণালয়
ও
চেয়ারম্যান (অতিরিক্ত দায়িত্ব)
বিএসএফআইসি