

Bangladesh Land Port Authority
Ministry of Shipping
Accelerating Transport and Trade Connectivity in
Eastern South Asia (ACCESS) – Bangladesh Phase 1:
(BLPA Component) Project
Plot No. F-19/A, Sher-E-Bangla Nagar,
Agargaon, Dhaka-1207

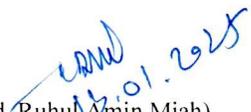
Memo No. 18.15.0000.023.14.036.25.13

Dated: January 13, 2025

Request for Expression of Interest (REOI)
for

International Procurement Expert (IPE) (Intermittent), Package No.: BLPA-S13

1. The Government of the People's Republic of Bangladesh has received a credit from the International Development Association (IDA) towards the cost of the "Accelerating Transport and Trade Connectivity in Eastern South Asia (ACCESS) – Bangladesh Phase 1: (BLPA Component) Project" and intends to apply part of the proceeds towards the payment for consultancy services for International Procurement Expert (IPE) (Intermittent), international individual under the project.
2. The main objective of the individual consultancy services and the detailed Scope of Services are mentioned in the TOR that can be obtained from the web portal of Bangladesh Land Port Authority (<http://www.blpa.gov.bd>).
3. The qualification and experience requirement of International Procurement Expert (IPE) (Intermittent) are described as below:
 - a. Post-graduate qualification (at least Masters in engineering/ procurement/ supply chain management/ commerce / finance/ business/ management/ law/environmental science or suitable equivalency)
 - b. Experience and other requirements:
 - At least 10 years of general experience out of which five (5) years of experience as International Procurement Specialist/Procurement Consultant or have had responsibilities with a substantial content of his / her position in the procurement area (use of internationally accepted contract documents for works, goods and services;
 - About 5 years of relevant experience at international level ;
 - Having sound understanding of principles underlying good procurement practices and international agencies' procurement guidelines; understanding of Government's procurement Act/Rules; analytical capability in identifying and resolving procurement issues.
 - Specialized knowledge of procurement of goods; various forms of construction contracts; selection/ contracting of consultant services; preparation of bidding / contract documents for the international procurement of goods, works, services; public procurement policies; sustainable procurement; advanced contract management; FIDIC contracts etc.
 - Basic knowledge and understanding of international / national e-Government Procurement (e-GP)
 - Knowledge and experience in technical, commercial and legal aspects of procurement of the World Bank-financed project will be an added advantage.
 - Strong communication skills in presenting, discussing and resolving difficult issues.
 - Ability to work efficiently and effectively in a multidisciplinary team.
4. The duration of the assignment is for 180 (One hundred and eighty) days spread over 48 months. However, duration may be increased or decreased depending on the extent of the need, availability of resource and performance of the expert.
5. The selection will be done following the method of Individual Consultant Selection procedure in accordance with the World Bank Procurement Regulations for IPF Borrowers, Procurement in Investment Project Financing Goods, Works, Non-Consulting and Consulting Services, July 2016 (revised September 2023) ("the Regulations"). The attention of interested Consultants is drawn to paragraph 3.14, 3.16 and 3.17 of the World Bank's Procurement Regulations for IPF Borrowers, September 2023, setting forth the World Bank's policy on conflict of interest.
6. Accelerating Transport and Trade Connectivity in Eastern South Asia (ACCESS) – BLPA Component now invites Expression of Interest from the eligible Applicants to indicate their interest to provide the services. Applicants will submit detailed CV mentioning their qualifications and experiences to indicate that they are qualified to perform the services (description of experience in similar assignments, similar conditions, etc.).
7. Further information can be obtained at the address below during 09.00 to 17.00 hours in official day.
8. Expression of Interest shall be submitted one (1) hard copy and one (1) soft copy (MS Word format in CD or DVD or Flash Drive) by January 30, 2025, up to 03.00 p.m. in a sealed envelope to the address- Md. Ruhul Amin Miah, Project Director, Accelerating Transport and Trade Connectivity in Eastern South Asia (ACCESS) – BLPA Component Project, Bangladesh Land Port Authority, Plot No. F-19/A, Sher-E-Bangla Nagar, Agargaon, Dhaka-1207. The sealed envelope shall be clearly marked that "REOI for International Procurement Expert (IPE) (Intermittent), Package No.: BLPA-S13". The REOI in pdf copy can be sent through e-mail within the deadline with an additional copy of MS Word format. In case of submission by e-mail, the subject shall clearly mention the name of the position and package no. If it is not delivered within the deadline or if there is any technical or internet problem that the REOI cannot be downloaded properly, the project authority will not be responsible.
9. The Authority reserves the right to accept or reject any or all EOIs.


(Md. Ruhul Amin Miah)
(Service ID-15346)
Project Director (Joint Secretary)
ACCESS-BLPA Project
E-mail: pdaccessblpa@gmail.com

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Bangladesh Land Port Authority
Accelerating Transport and Trade Connectivity in Eastern South Asia (ACCESS) –
Bangladesh Phase 1: (BLPA Component) Project

Terms of Reference for
INTERNATIONAL PROCUREMENT EXPERT (BLPA-S13)

1. OBJECTIVE

The objective of the assignment is to: (i) provide expertise support BPLA for all procurement process starting from bidding document preparation to award the contract and (ii) closely monitor the contract management process of the large value signed contracts of BLPA on behalf of Project Director for proper integration of the project.

2. SCOPE OF SERVICES

The IPE will provide expertise support and advice as an intermittent member of the procurement team in PIU, and will be responsible for guiding and advising BLPA so that the procurements are done as per the relevant guidelines. The IPE will have a significant role in assuring the integrity, fairness, and overall quality of procurement in conformance with the requirements of the guidelines of the World Bank and the procurement laws of Bangladesh. He should not have any conflict of interest while working and should keep all the project information confidential.

International Procurement Expert (IPE) will provide the below key expertise support:

- a) Monitor and advice to update the procurement plan for goods and services under the project through the Bank's Systematic Tracking of Procurement Exchanges system (STEP) as applicable. Upload and update the procurement transactions using STEP.
- b) Lead the team in drafting the Bidding Document, Prequalification Document (PQD), Request for Proposals (RFP) and Pre-Bid Meeting Minutes as per World Bank Procurement Regulations;
- c) Guide and conduct procurement in accordance with World Bank Procurement Regulations for IPF Borrowers" (July 2016) (*Revised November 2017, August 2018 & September 2023*) ("Procurement Regulations") the Bank's Systematic Tracking and Exchanges in Procurement (STEP) system will be used to prepare, clear and update Procurement Plans and conduct all procurement transactions for the Project;
- d) Take part, as a member of evaluation committees, as applicable;
- e) Provide timely advice to PIU in making submissions for Letter of No Objection at World Bank, help PIU on necessary documentation and revision of the submissions as advised by the Bank officials.
- f) Guide PIU to address the procurement related complaints, which will include (a) review of the complaints vis-à-vis the respective procurement processes and documents, and (b) participation in discussions that PIU members may have with complainants.
- g) Provide advice and training to PIU members on World Bank New Procurement Framework (NPF) and procurement related matters, on need basis as a part of the institutional capacity building of BLPA;
- h) Closely monitor procurement activities about the Procurement Plan timeline and the procurement approval process of the Government and bring any slippage of activities immediately to the attention of the PD.

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- i) Prepare quarterly report on procurement status and procurement risk mitigation framework and arrange submission of the same to IDA for review.
- j) Assist in preparing TORs and associated documents for other consultants, as appropriate.
- k) Conduct diagnostic analyses on delays, inefficiency, etc. in the system, and provide recommendations to improve the same, if required.
- l) Prepare contract management checklist and suggest improvement on contract administration by different contractors at different sites.
- m) Report any possibility of contract variation.
- n) Report on implementation of sustainability factors in procurement and contract management, including economic, social and environmental considerations.
- o) Conduct site visit if necessary.
- p) Any other task assigned by the Project Director/project management as and when required

3. DURATION

Initial duration of the consultancy services would be for 180 (One hundred and eighty) days spread over 48 months. However, duration may be increased or decreased depending on the extent of the need, availability of resource and performance of the expert.

4. INSTITUTIONAL ARRANGEMENT:

The Consultants will work under direct supervision of the Project Director. S/he will report directly to the Project Director with close collaboration with other officials of the Project. The Consultant shall be accountable to the Project Director for his/her day-to-day activities.

BLPA will provide working space and office consumables for the expert at PIU premises in Dhaka. All international travel, city transportation arrangements, and accommodation will solely be the Consultant's own responsibility. If necessary, BLPA will assist in finding accommodation during his stay in Bangladesh.

BLPA may provide further reasonable assistance for Visa and other activities in connection with carrying out his responsibilities under the project scope, upon request.

The IPE will provide services intermittently as per need of the project. The payment will be done as per day basis (one day will constitute eight hours or half day will constitute four hours of work minimum). The per day remuneration will be inclusive of all applicable Tax and VAT as per law of Bangladesh.

5. REPORTING OBLIGATIONS:

- (1) Activity Report with time sheet during submission of remuneration invoice.
- (2) Quarterly Summarized report
- (3) Final Report.

6. EDUCATION AND EXPERIENCE

International key staffs could be from any eligible country regardless of nationality including Bangladesh having required global experience as detailed below.

- Post-graduate qualification (at least Masters in engineering/ procurement/ supply chain management/ commerce / finance/ business/ management/ law/environmental science or suitable equivalency).

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- At least 10 years of general experience out of which five (5) years of experience as International Procurement Specialist/Procurement Consultant or have had responsibilities with a substantial content of his / her position in the procurement area (use of internationally accepted contract documents for works, goods and services;
- About 5 years of relevant experience at international level ;
- Having sound understanding of principles underlying good procurement practices and international agencies' procurement guidelines; understanding of Government's procurement Act/Rules; analytical capability in identifying and resolving procurement issues.
- Specialized knowledge of procurement of goods; various forms of construction contracts; selection/ contracting of consultant services; preparation of bidding / contract documents for the international procurement of goods, works, services; public procurement policies; sustainable procurement; advanced contract management; FIDIC contracts etc.
- Basic knowledge and understanding of international / national e-Government Procurement (e-GP)
- Knowledge and experience in technical, commercial and legal aspects of procurement of the World Bank- financed project will be an added advantage.
- Strong communication skills in presenting, discussing and resolving difficult issues.
- Ability to work efficiently and effectively in a multidisciplinary team.

7. SELECTION METHOD

Selection of the IPE will follow the procedures for selecting Individual Consultants described in the World Bank's Procurement Regulation for IPF Borrowers, July 2016 [Revised November 2017, August 2018 & November 2020, September 2023] ("Procurement Regulations").

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