



Government of the People's Republic of Bangladesh
Ministry Jute & Textile
Bangladesh Sericulture Development Board
Administration Section

Record Number: 24.06.0000.000.007.35.0030.22.200

Date: 03 Aug 2026

Office Order

The undersigned is directed to convey the Government's approval of earned leave (Ex-Bangladesh) in favour of Md. Masud Ali, Cleaner (SRTI) Bangladesh Sericulture Development Board, Rajshahi to perform Going to Vellore, India, for my sister in laws medical treatment for 30 (thirty) days starting from 01/09/2026 to 30/09/2026 (including travel time) or from the date of actual commencement of leave. This leave is granted under the following terms and conditions:

- (a) He will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency;
- (b) All related expenses of the travel will be borne by himself;
- (c) His wife Mst. Morium and his sister Mst. Fareza will be accompanied by him during the travel.
- (d) He will return to the country on the schedule date.

02. This order is issued with the approval of the competent authority.

03-08-2026

Mst. Nasima Khatun
Director (Admin)

Phone : 02588851217

E-mail : sec.raj.15@gmail.com

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Date: 03 Aug 2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. H.E. Ambassador, Darshana Land Port Darshana, Darshana Land Port Darshana, Chuadanga.
2. Director (Finance & Planning)/(Extension)/(Production & Marketing)/(Administration)/(Research & Training), Bangladesh Silk Development Board, Rajshahi.
3. Director General,, Immigration & Passport, Dhaka..
4. Immigration Officer, Darshana Land Port Darshana, Chuadanga .
5. Md. Masud Ali Cleaner, Bangladesh Sericulture Research and Training Institute.
6. Chief Accounts Officer, Accounts and Budget Branch, Bangladesh Sericulture Development Board.
7. PA to Director General, Bangladesh Silk Development Board, Rajshahi. For the kind information of the Director General..



A handwritten signature in cursive script, appearing to read 'Sh.'.

03-08-2026

Mst. Nasima Khatun

Director (Admin)