

**Bangladesh Sericulture Development Board,
Rajshahi.**

**Open Tender Method
for
“Recruitment of manpower through outsourcing method”**

OTM NO. : 01/2025-26

Date : 11.06.2026

To

.....
.....
.....

1. The Director General, Bangladesh Sericulture Development Board, Rajshahi has been allocated public funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Tender Document is issued.
2. Tender Document shall be prepared and submitted using the 'Tender Document'.
3. Tender Document shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in **Para 4** below.
4. Tender Document in a sealed envelope shall be submitted to the office of the undersigned **on or before 01.00 pm, 28-06-2026**. The envelope containing the Tender Document must be clearly marked “Tender Document for **“Recruitment of manpower through outsourcing method”** and **DO NOT OPEN** before **02.00 PM, 28-06-2026**. Tender Document received later than the time specified here in shall not be accepted.
5. Tender Document received by sealed-envelope by the Procuring Entity duly marked as stated in **Para 4** above and, all Tender Document thus received shall be sent to the Evaluation Committee for evaluation, by the same date of closing the Tender Document.
6. The Procuring Entity may extend the deadline for submission of Tender Document on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.
7. All Tender Document must be valid for a period of at least 60 (Sixty) days from the closing date of the Tender Document.
8. Tender's rates or prices shall be inclusive of monthly service charge (মাসিক সেবামূল্য) and commission. All kinds of taxes, duties, fees, levies, and other charges to be paid by the tenderer under the Applicable Law if the Contract is awarded.
9. Rates shall be quoted and, subsequent payments under this Contract shall be made in Taka currency. The price offered by the tenderer, if accepted shall remain fixed for the duration of the Contract.
10. Tenderer shall have legal capacity to enter into Contract. Tenderer, in support of its qualification shall be required to submit **photo** of tenderer, certified photocopies of latest documents related to valid **Trade License, Tax Identification Number (TIN), VAT Registration Number, Financial Solvency Certificate** from any scheduled Bank and Necessary documents required for tender notice published in newspaper (attached herewith) should be duly attached and without which the Tender document may be considered non-responsive.



11. Tender Document shall be evaluated based on information and documents submitted with the Tender Document, by the Evaluation Committee.
12. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Tenderer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
13. The Procuring Entity reserves the right to reject all the Tender Documents or annul the procurement proceedings.
14. Other terms and conditions in the tender notice published in newspaper (attached herewith) shall remain in effect
15. The manpower provided in the schedule should have the mentality to work in the offices/establishments under Bangladesh Sericulture Development Board located anywhere in Bangladesh.


22/06/2026

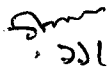
(Mst. Nasima Khatun)
Director (Administration) (Add. Charge)
Address: Bangladesh Sericulture Development Board, Rajshahi.
e-mail: sec.raj.15@gmail.com

Memo No:24.06.0000.007.11.016.26. 500

Date: 11.06.2026

Copy forwarded for information and necessary action to:

1. Secretary, Rajshahi City Corporation.
2. Chief Accounts Officer, Bangladesh sericulture Development Board, Rajshahi.
3. Executive Engineer, PWD-2/LGED/BWDB-2, Rajshahi.
4. Mr./M/s-----
5. P.A-To-Director General, Bangladesh sericulture Development Board, Rajshahi. He is instructed to publish this notice in the website of Bangladesh Sericulture Development Board, Rajshahi.
6. Notice Board, Bangladesh sericulture Development Board, Rajshahi/ Sericulture Research & Training Institute, Rajshahi/Regional Sericulture Extension Office, Rajshahi.
7. Office File.


22/06/2026

(Rina Khanam)
Assistant Director (Administration) (Add. Charge)
Address: Bangladesh Sericulture Development Board,
Rajshahi.