



Government of the People's Republic of Bangladesh
Ministry Jute & Textile
Bangladesh Sericulture Development Board
Administration Section

Record Number: 24.06.0000.000.007.35.0015.26.90

Date: 12 Apr 2026

Office Order

The undersigned is directed to convey the Government's approval of earned leave (Ex-Bangladesh) in favour of Mst. Saida Pervin. Office Assistand Cum Computer Oparetor Bangladesh Sericulture Development Board(BSDB), Rajshahi to perform The Holy Haj in Saudi Arabia (Macca & Madinah) for 47 (forty seven) days starting from 19/04/2026 to 04/06/2026 (including travel time) or from the date of actual commencement of leave. This leave is granted under the following terms and conditions:

- (a) He will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency;
- (b) All related expenses of the travel will be borne by himself;
- (c) He will return to the country on the schedule date.

02. This order is issued with the approval of the competent authority.

12-04-2026

Mst. Nasima Khatun
Director (Admin)

Phone : 02588851217

E-mail : sec.raj.15@gmail.com

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Date: 12 Apr 2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. H.E. Ambassador, Embassy of Bangladesh, Riyadh, Saudi Arabia.;
2. H.E. Ambassador Embassy of Bangladesh, Riyadh, Saudi Arabia.;
3. Director General, Immigration & Passport, Dhaka.;
4. Director Finance & planning, Bangladesh Sericulture Development Board.;
5. Director (Administation), Bangladesh Sericulture Development Board.;
6. Immigration Officer, Hazrat Shahjalal(R) International Airport, Dhaka.;
7. Chief Accounts Officer, Accounts and Budget Branch, Bangladesh Sericulture Development Board and;
8. Mst. Saida Pervin. Office Assistand Cum Computer Oparetor , Bangladesh Sericulture Development Board. and
9. P.A. to Director General, Bangladesh Sericulture Development Board, Rajshahi. For the kind information of the Director General..



A handwritten signature in black ink, appearing to read 'Shi'.

15-04-2026

Mohammad Emdadul Bari
Director (Admin)