

Bangladesh Rural Development Board
5, Kawran Bazar, Dhaka-1215
www.brdp.gov.bd

Number: 47.62.0000.204.00.028.14.1983

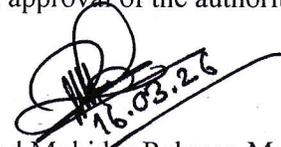
Date: 16.03.2026

Office Order

Mrs. Fatema Mahnur Mohona (E-3982), bearing passport No-A12134875, Assistant Director (Special Project), Bangladesh Rural Development Board (BRDB), Dhaka has been granted earned leave (ex-Bangladesh) for traveling to Malaysia for 15 (Fifteen) days starting from 12 March 2026 to 26 March 2026 or from the date of Commencement of leave. This leave/tour is granted for Visit her younger brother's residence in Malaysia under the following terms and conditions:

- f. All related expenses of this travel will be borne by her;
 - g. There will be no financial involvement from Bangladesh government in this trip;
 - h. She will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
 - i. She cannot stay abroad beyond the granted leave; and
 - j. She will join the workplace on time after enjoying the sanctioned leave. If her joining letter is not received on the due date, She will be treated as overstaying abroad.
2. This order is issued according to the Rural Development and Cooperatives Division's memo no-47.00.0000.000.047.08.0383.25-101, Date: 16 March 2026.

With the approval of the authority



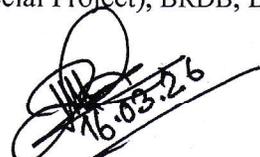
Mohammad Mohidur Rahman Molla
Deputy Director (Administration)
Phone: 02-41010328
Email: ddadmn1@brdb.gov.bd

Number: 47.62.0000.204.00.028.14.1983

Date: 16.03.2026

Copy for kind information and necessary action (Not according to seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E High Commissioner, High Commission of Bangladesh to Malaysia/ H.E High Commissioner, High Commission of Malaysia to Dhaka.
3. Director (Field Service/Administration/Finance & Accounts), BRDB, Dhaka.
4. Director, Hazrat Shahjalal International Airport, Dhaka.
5. Joint Director (Administration/Finance & Accounts/Extension & Special Project), BRDB, Dhaka.
6. Deputy Director (Accounts/Audit/Budget/Training/Special Project), BRDB, Dhaka.
7. Deputy Director (Programming), BRDB, Dhaka (Requested to publish on website).
8. Private Secretary to the Secretary, Rural Development and Cooperatives Division's, Bangladesh Secretariat, Dhaka (For the kind information of the Secretary).
9. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
10. Private Secretary to Director General, BRDB, Dhaka (For kind information of Director General).
11. Mrs. Fatema Mahnur Mohona (E-3982), Assistant Director (Special Project), BRDB, Dhaka.
12. Related Documents.



Mohammad Mohidur Rahman Molla
Deputy Director (Administration)