

Bangladesh Rural Development Board

5 Kawran Bazar, Dhaka-1215

www.brdb.gov.bd

No: 47.62.0000.206.00.135.97.582

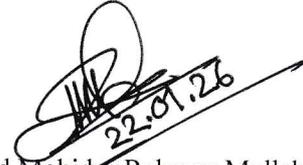
Date: 22 January 2026

Office Order

The undersigned is directed to convey that Musammat Dilara Begum bearing passport No-A21195505, Field Organizer, Bangladesh Rural Development Board (BRDB), Kulaura Upazila, Moulvibazar has been granted earned leave (ex-Bangladesh) to visit Saudi Arabia for performing Umrah Hajj from 27 January 2026 to 11 February 2026 or 16 (sixteen) days from the date of departure under the following terms and conditions.

- a) All related expenses of this travel will be borne by her;
- b) There will be no financial involvement from Bangladesh government in this trip;
- c) She will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
- d) She cannot stay abroad beyond the granted leave; and
- e) She will join the workplace on time after enjoying the sanctioned leave. If her joining letter is not received on the due date, She will be treated as overstaying abroad.

2. This order is issued with the approval of the appropriate authority.



Mohammad Mohidur Rahman Mollah
Deputy Director (Administration)

Phone: 02-41010328

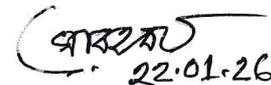
Email: ddadm1@brdb.gov.bd

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Copies for Kind Information and Necessary Action (Not in According to seniority):

1. H.E High Commissioner, High Commission of Bangladesh to Saudi Arabia/H.E High Commissioner, High Commission of Saudi Arabia to Dhaka.
2. Director (Administration/Field Service), BRDB, Dhaka.
3. Director, Hazrat Shahjalal International Airport, Dhaka.
4. Joint Director (Administration/Finance & Accounts/CCM), BRDB, Dhaka.
5. Deputy Director (Accounts/Budget), BRDB, Dhaka.
6. Deputy Director (Programming), BRDB, Dhaka (Requested to publish on website).
7. Deputy Director, BRDB, Moulvibazar.
8. Private Secretary to Director General, BRDB, Dhaka (For kind information of Director General).
9. Upazila Rural Development Officer, Kulaura Upazila, Moulvibazar.
10. Musammat Dilara Begum (Employee No-3303), Field Organizer, Kulaura Upazila, Moulvibazar.
11. Related Documents.



Md. Golam Rahman
Assistant Director (Personnel-4)