

Bangladesh Rural Development Board

5 Kawran Bazar, Dhaka-1215

www.brdb.gov.bd

No: 47.62.0000.206.00.092.97. **10914**

Date: 18 December 2025

Office Order

The undersigned is directed to convey that Md Sahedul Islam bearing passport No-A21058316, Office Sohayok, Bangladesh Rural Development Board (BRDB), Kasba Upazila, Brahmanbaria has been granted earned leave (ex-Bangladesh) to visit Saudi Arabia for performing Umrah Hajj from 30 December 2025 to 15 January 2026 or 17 (seventeen) days from the date of departure under the following terms and conditions.

- a) All related expenses of this travel will be borne by him;
- b) There will be no financial involvement from Bangladesh government in this trip;
- c) He will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency;
- d) He cannot stay abroad beyond the granted leave; and
- e) He will join the workplace on time after enjoying the sanctioned leave. If his joining letter is not received on the due date, he will be treated as overstaying abroad.

2. This order is issued with the approval of the appropriate authority.



Mohammad Mohidur Rahman Mollah
Deputy Director (Administration)

Phone: 02-41010328

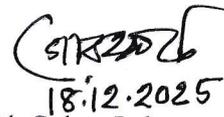
Email: ddadmnl@brdb.gov.bd

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Copies for Kind Information and Necessary Action (Not in According to seniority):

1. H.E High Commissioner, High Commission of Bangladesh to Saudi Arabia/H.E High Commissioner, High Commission of Saudi Arabia to Dhaka.
2. Director (Administration/Field Service), BRDB, Dhaka.
3. Director, Hazrat Shahjalal International Airport, Dhaka.
4. Joint Director (Administration/Finance & Accounts/CCM), BRDB, Dhaka.
5. Deputy Director (Accounts/Budget), BRDB, Dhaka.
6. Deputy Director (Programming), BRDB, Dhaka (Requested to publish on website).
7. Deputy Director, BRDB, Brahmanbaria.
8. Private Secretary to Director General, BRDB, Dhaka (For kind information of Director General).
9. Upazila Rural Development Officer, Kasba Upazila, Brahmanbaria.
10. Md Sahedul Islam (Employee No-3411), Office Sohayok, Kasba Upazila, Brahmanbaria.
11. Related Documents.



Md. Golam Rahman

Assistant Director (Personnel-4)