

Bangladesh Rural Development Board
5, Kawran Bazar, Dhaka-1215
www.brdb.gov.bd

Number: 47.62.0000.204.00.588.06.10954

Date: 21.12.2025

Office Order

Mrs. Mahbuba Rahman Joly (E-2754) bearing passport No-A20042914, Upazila Rural Development Officer, Sadar, Cumilla has been granted earned leave (ex-Bangladesh) for traveling to Saudi Arabia for 16 (Sixteen) days starting from 26 December 2025 to 10 January 2025 or from the date of Commencement of leave. This leave/tour is granted for Umrah Hajj under the following terms and conditions:

- a. All related expenses of this travel will be borne by her;
 - b. There will be no financial involvement from Bangladesh government in this trip;
 - c. She will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
 - d. She cannot stay abroad beyond the granted leave; and
 - e. She will join the workplace on time after enjoying the sanctioned leave. If her joining letter is not received on the due date, She will be treated as overstaying abroad.
2. This order is issued according to the Rural Development and Cooperatives Division's memo no-47.00.0000.000.047.08.0383.25-408, Date: 10 December 2025.

With the approval of the authority



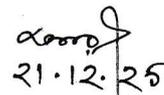
Mohammad Mohidur Rahman Molla
Deputy Director (Administration)
Phone: 02-41010328
Email: ddadmn1@brdb.gov.bd

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Copy for kind information and necessary action (Not according to seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E High Commissioner, High Commission of Bangladesh to Saudi Arabia/ H.E High Commissioner, High Commission of Saudi Arabia to Dhaka.
3. Director (Administration/Finance & Accounts), BRDB, Dhaka.
4. Director, Hazrat Shahjalal International Airport, Dhaka.
5. Joint Director (Administration/Finance & Accounts/CCM), BRDB, Dhaka.
6. Deputy Director (Accounts/Audit/Budget/Training), BRDB, Dhaka.
7. Deputy Director (Programming), BRDB, Dhaka (Requested to publish on website).
8. Private Secretary to the Secretary, Rural Development and Cooperatives Division's, Bangladesh Secretariat, Dhaka (For the kind information of the Secretary).
9. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
10. Private Secretary to Director General, BRDB, Dhaka (For kind information of Director General).
11. Mrs. Mahbuba Rahman Joly (E-2754), Upazila Rural Development Officer, Sadar, Cumilla.
12. Related Documents.



Most. Aysha Nury
Assistant Director (Personnel-2)