

Government of the Peoples Republic of Bangladesh  
 Betar Publications Office  
 Bangladesh Betar, Dhaka

ANNUAL PROCUREMENT PLAN FOR REVENUE BUDGET

Financial Year: 2024-2025

(b) Reporting Period: 01.08.2024 to 30.06.2025

CODE: 1330608119114 (unit code)

Total Allocation: Taka 3930 Thousand (including compensation)

(c) Ministry: Ministry of Information and Broadcasting

(d) Head of Procurement: Regional Director

Package no.	Description of goods	Unit	Quantity	Procurement Method and type	Contract Approving Authority	Source of Funds	Estimated Cost in Thousand Taka	Time code for process	Not used in GOOD	Invite/ Advertisement of Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time of Contract Signature	Time completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
01	Vehicle repairing and maintenance: Repairing and maintenance of official vehicle by procuring components. CODE: 3258101	As required	DPM	Regional Director	GoB	75	Planned Dates Planned Dates Actual Dates	10/12/24 - -	10/12/24 - -	- - -	- - -	- - -	- - -	- - -	- - -	- - -	30/06/25 - -
02	Furniture repairing and maintenance: Repairing and maintenance of official table, chairs, rack, steel almirah, steel cabinet etc. CODE: 3258102	As required	DPM	Regional Director	GoB	50	Planned Dates Planned Dates Actual Dates	10/09/24 - -	10/09/24 - -	- - -	- - -	- - -	- - -	- - -	- - -	30/06/25 - -	
03	Computer repairing and maintenance: Repairing and maintenance of computer and printer by procuring components (mother- board, hard-disk, RAM) and accessories (keyboard, mouse, monitor, speaker, headphone, anti-virus software etc.) CODE: 3258103	As required	DPM	Regional Director	GoB	100	Planned Dates Planned Dates Actual Dates	15/09/24 - -	15/09/24 - -	- - -	- - -	- - -	- - -	- - -	- - -	30/06/25 - -	
04	Telecommunication equipment repairing and maintenance Repairing and maintenance of telephone set with necessary components. CODE: 3258126	As required	DPM	Regional Director	GoB	25	Planned Dates Planned Dates Actual Dates	22/09/24 - -	22/09/24 - -	- - -	- - -	- - -	- - -	- - -	- - -	30/06/25 - -	
05	Purchase of office cleaning materials: Purchase of toilet cleaner, bleaching powder, broom, floor mop, floor cleaner etc. CODE: 3211102	As required	DPM	Regional Director	GoB	30	Planned Dates Planned Dates Actual Dates	01/10/24 - -	01/10/24 - -	- - -	- - -	- - -	- - -	- - -	- - -	30/06/25 - -	
06	Purchase of books, newspaper etc. Purchase of books, newspaper etc. CODE: 3211127	As required	DPM	Regional Director	GoB	50	Planned Dates Planned Dates Actual Dates	10/10/24 - -	10/10/24 - -	- - -	- - -	- - -	- - -	- - -	- - -	30/06/25 - -	

Total Allocation (page 1)

430 In words: Four lac Thirty thousand taka only

মো: শারিয়ত রহমান  
(বিসিএস তথ্য)  
বিজ্ঞাপন ম্যানেজার  
বেতার প্রকাশনা দপ্তর

মোহাম্মদ রাফিকুল হাসান  
বিসিএস (তথ্য)  
সম্পাদক  
বেতার প্রকাশনা দপ্তর

মজিনা বেগম  
বিসিএস (তথ্য)  
আকাশিক পরিচালক

বুবুল্লু বড়ো  
মহাপরিচালক  
বেতার

Pa	Description of goods	Unit	Quantity	Procurement Method and type	Contract Approving Authority	Source of Funds	Estimated Cost in Thousand Taka	Time code for process	Not used in GOOD	Invite/ Advertisement of Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time of Contract Signature	Time completion of Contract	
1																		
07	Purchase of computer materials Purchase of computer, printer, scanner, tonner, UPS etc. CODE: 3255101	As required	DPM	Regional Director	GoB	50	Planned Dates Planned Dates Actual Dates	10/11/24 - -	-	-	-	-	-	-	-	-	30/06/25	
08	Printing and binding: Expense for printing and binding accessories. CODE:3255102	As required	RFQ	Regional Director	GoB	2700	Planned Dates Planned Dates Actual Dates	04/08/24 - -	18/08/24	18/08/24	21/08/24	21/08/24	25/08/24	-	-	-	30/06/25	
09	Purchase of other stationery goods/ accessories: Purchase of office stationeries, washing powder, soap, tissues, air fresheners, towel, pen, reg. books, filter kit, etc. CODE: 3255105	As required	DPM	Regional Director	GoB	150	Planned Dates Planned Dates Actual Dates	- - -	02/02/25	-	-	-	-	-	-	-	30/06/25	
10	Purchase of usable materials Purchase of crockery etc. for office use CODE: 3256103	As required	DPM	Regional Director	GoB	30	Planned Dates Planned Dates Actual Dates	03/11/24 - -	-	-	-	-	-	-	-	-	30/06/25	
11	Leverage Purchase of clothing, shoes, umbrella etc. for employees CODE: 3256106	As required	DPM	Regional Director	GoB	70	Planned Dates Planned Dates Actual Dates	01/09/24 - -	-	-	-	-	-	-	-	-	30/06/25	
12	Purchase of electrical equipment Purchase of Air Conditioner (AC), IPS, telephone sets, electrical tools, jacks, lights, fan, switch, cables etc. CODE: 4112303	As required	DPM	Regional Director	GoB	50	Planned Dates Planned Dates Actual Dates	08/09/24 - -	-	-	-	-	-	-	-	-	30/06/25	
13	Purchase of Furniture: Purchase of office furniture. CODE: 4112314	As required	DPM	Regional Director	GoB	50	Planned Dates Planned Dates Actual Dates	01/10/24 - -	12/12/24	12/12/24	15/12/24	17/12/24	18/12/24	-	-	-	30/06/25	
14	Purchase of sanitation materials: Purchase of hand sanitizer, hand wash, soap, disinfectant solution etc. CODE: 3252108	As required	DPM	Regional Director	GoB	50	Planned Dates Planned Dates Actual Dates	15/10/24 - -	-	-	-	-	-	-	-	-	30/06/25	
Total Allocation (page 2)								3500	In words: Thirty five lac taka only									
Total Allocation (pg 1+2)								3930	In words: Thirty nine lac Thirty thousand taka only									

\* Mentioned are possible dates. It may be changed.

*১১/১২/২৮*  
মো: শারিফুল রহমান  
(রিপ্রিজেস তথ্য)  
বিজ্ঞপ্তি ম্যানেজার

*২৩/১১/২৮*  
মোহাম্মদ রাফিকুল হাসান  
বিসিএস (তথ্য)  
সম্মানক  
বেক্টর একাডেমী সংস্থা

*১০/১১/২৮*  
মর্জিনা বেগম  
বিসিএস (তথ্য)  
আধুনিক প্রিচালক  
বেক্টর একাডেমী সংস্থা

*১০/১১/২৮*  
বীজ্ঞপ্তি বড়ুয়া  
মহাপরিচালক  
বাংলাদেশ বেতাব