Bangladesh Power Development Board (BPDB)

Annual Training Schedule

2026-2027

Annual Training Schedule for 2026-2027
Directorate of Training and Career Development, BPDB, Dhaka

Sl. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
July-2026						
1.	T-66	BPDB Drivers' Professional Development Training	07	Drivers of BPDB	01.07.2026	07.07.2026
2.	E-25	Rotating Machine Monitoring and Protection Using Configuration Software	07	XEN/SDE/AE/SAE	07.07.2026	13.07.2026
3.	IT-06	e-GP (Electronic Government Procurement) & Delegation of Financial Power	07	Officers of BPDB	07.07.2026	13.07.2026
4.	MA-01	BPDB Employees Service Rules, Labor Law and Industrial Relationship	07	Staffs of BPDB	14.07.2026	20.07.2026
5.	MA-09	Inquiry Procedure, Report Writing, Punishment and Appeal According to the Service Rules of BPDB	07	Officers of BPDB	15.07.2026	21.07.2026
6.	IT-01	Digital Office Skills (Microsoft Office) & Foundational Cyber Hygiene	07	UDA/LDA/AA/SAA/ JAA and staff work as Computer Operators	21.07.2026	27.07.2026
7.	MA-26	Time Management, Stress Management, Interpersonal Skill Building and Performance Management	07	Officers of BPDB	22.07.2026	28.07.2026
8.	MA-10	Training to Ensure the Requisite Skills and Qualities of 4th Class Employees of BPDB to Conduct Financial and Administrative Affairs with Integrity and Honesty	07	Helper/MLSS/ Security Guard	22.07.2026	28.07.2026
August-2026						
9.	MA-19	Stores Management, Inventory System, Customs Assessment and Goods Delivery Procedure, CD VAT, TAX AND AIT	07	Officers of BPDB	03.08.2026	10.08.2026
10.	IT-13	Generative AI & Prompt Engineering for Office Productivity	07	Officers of BPDB	03.08.2026	10.08.2026
11.	T-37	Training for Professional Development of the Security Guards of BPDB	07	Security Supervisor/ Inspector/ Security Guard	03.08.2026	10.08.2026
12.	MA-25	Training on File and Records Management, Preparation of Official Documents and Familiarization with the Administrative Hierarchy and Organogram of BPDB	07	Staff of BPDB	11.08.2026	17.08.2026
13.	T-33	Training for BPDB Doctors for Professional Knowledge & Skill Development (Part-1)	07	Medical Officers of BPDB	12.08.2026	18.08.2026
14.	MA-24	Risk and Dispute Analysis Based on an Implemented Project (Case Study) and Resolution Procedure	07	Officers of BPDB	18.08.2026	24.08.2026
15.	IT-02	Cybersecurity Essentials: Threats, Laws & Safe Practices in the Power Sector	07	UDA/LDA/AA/SAA/ JAA/Storekeeper	18.08.2026	24.08.2026

SI. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
16.	MA-23	International Procurement and Supply Chain Management	07	AE/Equivalent and Above	19.08.2026	25.08.2026
17.	T-62	Basic Course on Electrical Safety, Electrical PPE, Lockout & Tagout Standards, Electrical Emergency Response and Cleaning of Electrical Equipment	07	Staff of BPDB	25.08.2026	01.09.2026
September-2026						
18.	MA-06	Integrity, Anti-Corruption, Etiquette & Manner, Professional Ethics and Organizational Behavior	07	Staffs of BPDB	01.09.2026	07.09.2026
19.	IT-10	Ethical Hacking & Cybersecurity for Critical Power Infrastructure	07	Engineers of BPDB	01.09.2026	07.09.2026
20.	T-35	Security of KPI, Firefighting and Safety Procedure	07	Security Guard/ Staffs of BPDB	07.09.2026	13.09.2026
21.	E-19	Basic Course on Solar Power Plant Design, Tariff Calculation and Implementation Challenges	07	XEN/SDE/AE	08.09.2026	14.09.2026
22.	T-53	Procurement of Works & Services in Accordance with PPR-2025 & PPA-2006	07	Officers of BPDB	14.09.2026	20.09.2026
23.	IT-05	Google Workspace & Cloud Collaboration Tools	07	UDA/LDA/AA/SAA/JAA/Storekeeper	15.09.2026	21.09.2026
24.	T-67	Training for Non-Medical Personnel: Emergency Response & Basic Medical Skills	07	Staffs of BPDB	17.09.2026	23.09.2026
25.	F-02	Accounts, Audit and Financial Management of BPDB	07	UDA/SAA/ STENO/AA/LDA/ JAA/Store keeper	21.09.2026	27.09.2026
October-2026						
26.	E-10	Battery Energy Storage Systems (BESS) and Grid-Scale Storage Integration	07	XEN/SDE/AE/SAE	01.10.2026	07.10.2026
27.	MA-06	Integrity, Anti-Corruption, Etiquette & Manner, Professional Ethics and Organizational Behavior	07	Staffs of BPDB	05.10.2026	11.10.2026
28.	MA-14	Training on Effective Negotiation Strategies for Professional Success	07	Officers of BPDB	05.10.2026	11.10.2026
29.	IT-11	Power Distribution System Analysis Using Software Packages (ETAP, CYME, PSS/E)	07	Engineers of BPDB	05.10.2026	11.10.2026
30.	F-05	Training on LC Opening, Bank Guarantee, Customs Assessment and Goods Delivery Procedure	07	Officers of BPDB	12.10.2026	18.10.2026
31.	E-18	Training on Design and Operation of SCADA Systems and Substation Automation (SAS)	07	XEN/SDE/AE/SAE	12.10.2026	18.10.2026

Sl. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
32.	T-66	BPDB Drivers' Professional Development Training	07	Drivers of BPDB	22.10.2026	28.10.2026
33.	MA-10	Training to Ensure the Requisite Skills and Qualities of 4th Class Employees of BPDB to Conduct Financial and Administrative Affairs with Integrity and Honesty	07	Helper/MLSS/ Security Guard	26.10.2026	01.11.2026
34.	IT-03	Online Store & Fixed Asset Management Software, Audit Management & Monitoring Systeme 2.0 (AMMS-2.0) Software	09	UDA/LDA/AA/SAA/JAA and staff work as Computer Operators	26.10.2026	01.11.2026
November-2026						
35.	MA-02	Office Administration, Personnel Management, D-Nothi and Record Keeping	07	Staffs of BPDB	02.11.2026	08.11.2026
36.	E-21	Wind Power Generation: From Design to Implementation and O&M	07	SE/XEN/SDE/AE	02.11.2026	08.11.2026
37.	IT-04	Going Paperless: Smart File Handling with D-Nothi as per Secretariat Instructions 2024 and ERP (Enterprise Resource Planning) Software	07	UDA/LDA/AA/SAA/JAA and Staff work as Computer Operators	03.11.2026	09.11.2026
38.	MA-04	Conflict resolution, Problem Solving, Emergency procedures, Employee engagement and Constructive Feedback	07	Officers of BPDB	10.11.2026	16.11.2026
39.	MA-13	Security Intelligence Training for BPDB's Security Personnel	07	Security Supervisors/Security Inspectors	16.11.2026	22.11.2026
40.	IT-15	Advanced Cybersecurity: Incident Response, Ransomware & Zero Trust	07	Officers of BPDB	16.11.2026	22.11.2026
41.	T-58	Contract Management and Public Procurement Guideline	07	Officers of BPDB	17.11.2026	23.11.2026
42.	T-32	PPR-2025, PPA-2006, Preparation of Tender Document and Public Procurement Guidelines	07	UDA/LDA/AA/SAA/JAA/Store Keeper/ Computer Operator or equivalent	24.11.2026	30.11.2026
44.	E-08	Power Plant Reliability, Load Forecasting and Economic Dispatch of Thermal Power Plants	07	XEN/SDE/AE/SAE	24.11.2026	30.11.2026
December-2026						
45.	F-07	Financial Reporting Standards (IFRS/BAS), Digital Payment Systems and Financial Risk Management in the Power Sector	07	AD, DD, Director (Accounts/Finance/ Audit/Commercial)	01.12.2026	07.12.2026
46.	MA-06	Integrity, Anti-Corruption, Etiquette & Manner, Professional Ethics and Organizational Behavior	07	Staffs of BPDB	01.12.2026	07.12.2026
47.	IT-05	Google Workspace & Cloud Collaboration Tools	07	UDA/LDA/AA/SAA/JAA/Storekeeper	01.12.2026	07.12.2026

SI. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
48.	T-36	Training for Medical Staff of BPDB	07	Medical Staff of BPDB	03.12.2026	09.12.2026
49.	MA-05	Training on Professional Service and Workplace Etiquette	07	Staff of BPDB (Distribution)	08.12.2026	14.12.2026
50.	IT-08	GIS Mapping and Smart Grid Technologies	07	Engineers of BPDB	14.12.2026	21.12.2026
51.	E-11	Energy Management and Energy Auditing	08	XEN/SDE/AE/SAE	15.12.2026	22.12.2026
52.	T-30	Enhancing Academic and Professional Development for School Teachers	07	School Teachers Of BPDB	23.12.2026	29.12.2026
January-2027						
53.	T-62	Basic Course on Electrical Safety, Electrical PPE, Lockout & Tagout Standards, Electrical Emergency Response and Cleaning of Electrical Equipment	07	Staff of BPDB	04.01.2027	10.01.2027
54.	E-01	Relay & Protection, Fault Level Calculation, Setting, Coordination and DCS (Advanced Course)	07	XEN/SDE/AE/SAE	04.01.2027	10.01.2027
55.	IT-13	Generative AI & Prompt Engineering for Office Productivity	07	Officers of BPDB	04.01.2027	10.01.2027
56.	T-55	Insurance Policy for Local and Foreign Procurement	07	Officers of BPDB	11.01.2027	17.01.2027
57.	T-40	Repair and Maintenance of Power Transformer	07	Technical Staff	11.01.2027	17.01.2027
58.	IT-03	Online Store & Fixed Asset Management Software, Audit Management & Monitoring Systeme 2.0 (AMMS-2.0) Software	07	UDA/LDA/AA/SAA/JAA and staff work as Computer Operators	18.01.2027	25.01.2027
59.	E-16	Vibration Analysis, Diagnosis and Troubleshooting of Power Plant Equipment	07	XEN/SDE/AE /SAE	19.01.2027	26.01.2027
60.	T-66	BPDB Drivers' Professional Development Training	07	Drivers of BPDB	19.01.2027	26.01.2027
February-2027						
61.	MA-11	Digital Governance, Management Information Systems and Bangladesh's SDG Roadmap	07	Officers of BPDB	01.02.2027	07.02.2027
62.	E-19	Basic Course on Solar Power Plant Design, Tariff Calculation and Implementation Challenges	07	XEN/SDE/AE/SAE	01.02.2027	07.02.2027
63.	IT-04	Going Paperless: Smart File Handling with D-Nothi as per Secretariat Instructions 2024 and ERP (Enterprise Resource Planning) Software	07	Officers of BPDB	02.02.2027	08.02.2027
64.	MA-26	Time Management, Stress Management, Interpersonal Skill Building and Performance Management	07	Officers of BPDB	08.02.2027	14.02.2027
65.	T-35	Security of KPI, Firefighting and Safety Procedure	07	Security Guard/ Staffs of BPDB	15.02.2027	22.02.2027

SI. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
66.	MA-07	Grievance Redress System (GRS), Citizen Charter and Promises to Provide Related Services	04	Officers of BPDB	15.02.2027	22.02.2027
67.	IT-01	Digital Office Skills (Microsoft Office) & Foundational Cyber Hygiene	07	UDA/LDA and equivalent/School Teachers of BPDB	16.02.2027	23.02.2027
68.	T-25	Tariff Rule, COP (Commercial Operation Procedure) and Electricity Act 2018 and Rules 2022	07	Staffs of BPDB	23.02.2027	01.02.2027
March-2027						
69.	F-04	Tax, VAT, AIT, Customs Duty (CD-VAT) and Other Financial Activities	07	UDA/SAA/ STENO/AA/LDA/ JAA & Staff as Computer Operator	01.03.2027	04.03.2027
70.	T-68	Procurement of Services in Accordance with PPR-2025 & PPA-2006	07	Officers of BPDB	15.03.2027	21.03.2027
71.	IT-04	Going Paperless: Smart File Handling with D-Nothi as per Secretariat Instructions 2024 and ERP (Enterprise Resource Planning) Software	07	UDA/LDA/AA/SA A/JAA and staff work as computer operators	16.03.2027	22.03.2027
72.	E-20	International Coal & Oil Procurement, Pricing and Supply Chain Management	07	Officers of BPDB	17.03.2027	23.03.2027
73.	MA-01	BPDB Employees Service Rules, Labor Law and Industrial Relationship	07	Staff of BPDB	17.03.2027	23.03.2027
74.	T-34	Occupational Health, Safety Environment and First Aid	07	Staff of BPDB	24.03.2027	30.03.2027
75.	T-37	Training for Professional Development of the Security Guards of BPDB	07	Security Supervisor/ Inspector/ Security Guard	24.03.2027	30.03.2027
April-2027						
76.	T-56	Procurement of Goods & Services in Accordance with PPR-2025 & PPA-2006	07	Officers of BPDB	01.04.2027	07.04.2027
77.	T-59	Alignment Technology of Rotating Machines	07	XEN/SDE/AE/SAE	05.04.2027	11.04.2027
78.	IT-14	Advanced Microsoft Excel and PowerPoint for Reporting & Presentations	07	Officers of BPDB	05.04.2027	11.04.2027
79.	T-66	BPDB Drivers' Professional Development Training	08	Drivers of BPDB	11.04.2027	18.04.2027
80.	MA-25	Training on File and Records Management, Preparation of Official Documents and Familiarization with the Administrative Hierarchy and Organogram of BPDB	07	Staff of BPDB	12.04.2027	19.04.2027
81.	T-62	Basic Course on Electrical Safety, Electrical PPE, Lockout & Tagout Standards, Electrical Emergency Response and Cleaning of Electrical Equipment	07	Staff of BPDB	19.04.2027	25.04.2027
82.	IT-02	Cybersecurity Essentials: Threats, Laws & Safe Practices in the Power Sector	07	UDA/LDA/AA/SA A/JAA/Storekeeper	19.04.2027	25.04.2027

Sl. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
83.	F-06	Audit Objections related to CD VAT, Advance Income Tax (AIT) and Tax Deduction at Source (TDS) in BPDB	07	Officers of BPDB	21.04.2027	27.04.2027
May-2027						
84.	MA-17	BPDB Officers' and Staff's Medical Training	07	Staffs of BPDB	03.05.2027	09.05.2027
85.	MA-06	Integrity, Anti-Corruption, Etiquette & Manner, Professional Ethics and Organizational Behavior	07	Staffs of BPDB	03.05.2027	09.05.2027
86.	MA-18	Digital Privacy, Cybersecurity Awareness and the Fourth Industrial Revolution (4IR)	07	Officers of BPDB	03.05.2027	09.05.2027
87.	IT-06	e-GP (Electronic Government Procurement) & Delegation of Financial Power	07	Officers of BPDB	03.05.2027	09.05.2027
88.	MA-13	Security Intelligence Training for BPDB's Security Personnel	07	Security Supervisors/ Security Inspectors	24.05.2027	30.05.2027
89.	MA-09	Inquiry Procedure, Report Writing, Punishment and Appeal According to the Service Rules of BPDB	07	Officers of BPDB	24.05.2027	30.05.2027
90.	IT-01	Digital Office Skills (Microsoft Office) & Foundational Cyber Hygiene	07	UDA/LDA/AA/SAA/ JAA and staff work as Computer Operators	24.05.2027	30.05.2027
91.	T-29	SWOT Analysis for Project Formulation, Implementation, Monitoring, Reporting, Evaluation and Closure	07	XEN/SDE/AE /SAE	25.05.2027	31.05.2027
June-2027						
92.	T-35	Security of KPI, Firefighting and Safety Procedure	07	Security Guard/ Staffs of BPDB	01.06.2027	07.06.2027
93.	T-65	Training for BPDB Doctors for Professional Knowledge & Skill Development (Part-6)	07	Doctors of BPDB	01.06.2027	07.06.2027
94.	IT-16	Microsoft Teams, SharePoint and Modern Digital Collaboration in BPDB	07	UDA/LDA/AA/SAA/ JAA and Staff work as Computer Operators	07.06.2027	13.06.2027
95.	T-57	Annual Procurement Planning (APP) and Delegation of Financial Power of BPDB	07	Officers of BPDB	08.06.2027	14.06.2027
96.	T-67	Training for Non-Medical Personnel: Emergency Response & Basic Medical Skills	07	Staffs of BPDB	08.06.2027	14.06.2027
97.	F-03	Auditing and Settlement of Audit Objections	07	AE/AD(Accounts)/ Store Officers/Sr. AD(Accounts)/SDE /DD(Accounts)/ XEN	16.06.2027	22.06.2027
98.	IT-10	Ethical Hacking & Cybersecurity for Critical Power Infrastructure	07	Officers of BPDB	21.06.2027	27.06.2027
99.	T-34	Occupational Health, Safety Environment and First Aid	07	Staff of BPDB	23.06.2027	29.06.2027

Sl. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
100.	MA-02	Office Administration, Personnel Management, D-Nothi and Record Keeping	07	Staffs of BPDB	23.06.2027	29.06.2027

Number of Targeted "On the Job Training (OJT)" for 2026-2027: 36

Short Courses (Deputy Director-1):

- Tariff Mechanisms in the Power Sector: Strategies for Effective Utility Pricing
- Training on Automatic Meter Reading (AMR)
- Solar Net Metering System
- Coal Reserve and International Coal Market, Coal procurement, Coal Import and Pricing Mechanism
- Strategy & Preparation of Tariff Proposal for Conventional & Renewable Power Projects with Case Studies
- Advanced Power Plant Operations Training Utilizing Sifang Cybersim Simulation at Shahjibazar 330MW CCPP, BPDB, Habiganj (Organized into 3 Specialized Groups)
- Power Purchase Agreements (PPA) in the Bangladesh Power Sector
- Common Mistakes in Operation, Maintenance & Billing of Bangladesh Power Distribution System
- National Rooftop Solar Program

Short Courses/Seminar (Deputy Director-2):

- Sustainable Power, the Pillar of Smart Bangladesh
- LNG: A sustainable option for power generation (Field visit to FSRU)
- Cross-Border Electricity Trade (CBET) with field visit of HVDC substation
- Public Private Partnership Procurement (PPP)
- Hazard Identification & Risk Assessment (HIRA)
- Integration of GIS with Electrical Power System Analysis Software (E-tap)
- Renewable Energy Policy and Net Metering Guideline (Field visit)
- Awareness creation on E-waste and its management (Including field visit)
- Prospects of Clean Energy Transformation and Sustainable Cross Border Energy Trade in South Asia
- Promoting Energy Cooperation in SASEC Region
- Waste to Energy: From Design to Implementation and O&M
- Grid Integration of Solar Photovoltaic, Energy Storage: Challenges & Solutions
- Green Hydrogen and Hydrogen Economy
- The Renewable Energy Paradox: Are We Ignoring the Environmental Cost?
- Capturing Fine Particles from Coal Fired Power Plant
- Creating Utility Network in Geographic Information System
- Smart Electric Utility
- EVs, Batteries and Charging Station
- Energy Transition
- Technical seminar on FGMO & AGC, AMOD
- Plastic Road: Plastic Pollution to Sustainable Solution- A step towards Circular Economy

- Seminar on Climate Change & Environmental Issues in Development Project of Bangladesh: Its Policy's Framework and Challenge
- Fire Hazard & Prevention
- Seminar on Public Speaking
- Fire Safety Engineering for Civil Engineers & Architects.
- Artificial Driven Cyber Security
- FGMO & Black Start Facilities in Bangladesh
- ACR Writing for Autonomous Body Govt. Officials
- LIBOR to SOFR
- Document Digitalization
- Audit Objection by FAPAD
- Legal Procedure of Land Acquisition for Development Project
- National Grid Code
- Bond Management
- Audit Objection Settlement Procedure regarding CD, VAT, IT & TDS
- Coal Bill Calculation and Tariff Reduction for Coal based IPPs
- PV syst
- Seminar on GRS
- Seminar on Various ways to increase Energy Efficiency and Save Electricity
- Nuclear Power Plant: Technical & Financial Implication
- Ensuring Quality to Increase Nuclear Power Plant's Safety and Performanc
- Grooming & Dress Code of Gov. Officials
- Seminar on BESS and Grid Stabilization
- Industrial IOT
- Solar Inverter technology
- Seminar on: "Submission and Evaluation of ACR through the Performance Appraisal Module in ERP"
- "Seminar on Procurement Post Review"
- Seminar on: Transition to Sustainable E-mobility.
- Seminar on: Complexity & challenges in implementing the first nuclear power plant in Bangladesh.
- Seminar on: Reducing Vulnerability: Earthquake Safety and Preparedness.
- Seminar on: Online Individual Income Tax Return Submission of BPDB's Official.

Short Courses (Deputy Director-3):

- Hands-on with PVsyst – Solar Plant Design and Simulation
- Hybrid Renewable Energy System Modeling Using HOMER
- Managing Stress and Anxiety in the Workplace**:** Building workplace resilience
- Smart Project Management: From Planning to Implementation
- International Procurement & Supply Chain Management: Case Study
- Use of AI – From Workplace to Everywhere
- Time Management Mastery at Workplace: Do More, Stress Less
- Public Speaking and Presentation Skills for Professionals
- Professional Communication and Interpersonal Skills for Effective Workplace Interaction
- Leadership and Team Building in Public Sector Organizations

Workshop/Seminar/Short Courses (Deputy Director-4):

- Contract Administration in Bangladesh Power Development Board (BPDB)
- Battery Storage in Bangladesh: Technology, Applications and Implementation
- Mastering Year-End Compliance: ACR, Tax Returns, and Asset Declarations
- Risk Factors and Challenges on International Tender Evaluation & Case Study of a Tender
- Goods procurement process- PG3, Introduction of ITTs, preparation of TDS, Technical specification, tender forms etc. on the basis of PPR-2025
- Works procurement process- PW3, introduction of ITTs, preparation of BOQ, TDS, GCC, PCC, tender forms etc. on the basis of PPR-2025
- Corruption Risks and Mitigation Strategies in Power Sector Procurement
- Brief Description of Power System Stability. Discussion on Frequency stability factors, control mechanism and response Speed: System Inertia, Under Frequency Load Shading (UFLS), FGMO, AGC
- Black Start Facilities for Grid Restoration: Present Status, Challenges and Remedies within the Perspective of Bangladesh
- Challenges in Power Sector Procurement: Delays, Costs, and Compliance
- Different types of procurement methods, terms & conditions of different methods on the basis of PPR-2025 & PPA-2006
- Risk and Dispute analysis on basis of an implemented project (case study) and solving procedure
- Discussion on Tender Validity, Tender Security, Performance Security, PAC, FAC & LD of a tender
- Awareness on Energy Efficiency and Conservation- a Path to Sustainability

Annual Training Schedule for 2026-2027
Engineering Academy, BPDB, Kaptai, Rangamati

SI. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
July-2026						
1.	MA-01	BPDB Employees Service Rules, Labor Law and Industrial Relationship	07	Officers of BPDB	02.07.2026	08.07.2026
2.	E-02	Relay & Protection, Fault Level Calculation, Setting, Coordination, Circuit Breakers and DCS (Basic Course)	07	Technical Officers of BPDB	05.07.2026	11.07.2026
3.	MA-04	Conflict Resolution, Problem Solving, Emergency Procedures, Employee Engagement and Constructive Feedback	07	Officers of BPDB	13.07.2026	19.07.2026
4.	T-69	Project Management for Large-Scale Power Infrastructure Projects	07	Technical Officers of BPDB	15.07.2026	21.07.2026
5.	IT-04	Going Paperless: Smart File Handling with D-Nothi as per Secretariat Instructions 2024 and ERP (Enterprise Resource Planning) Software	07	Officers of BPDB	22.07.2026	28.07.2026
August-2026						
6.	MA-26	Time Management, Stress Management, Interpersonal Skill Building and Performance Management	07	Officers of BPDB	03.08.2026	09.08.2026
7.	T-53	Procurement of Works & Services in Accordance with PPR-2025 & PPA-2006	07	Officers of BPDB	04.08.2026	10.08.2026
8.	E-22	Distribution Line and Substation Construction, Operation and Maintenance	07	Technical Officers of BPDB	12.08.2026	18.08.2026
9.	E-18	Training on Design and Operation of SCADA Systems and Substation Automation (SAS)	07	XEN/SDE/AE/ SAE of BPDB	16.08.2026	22.08.2026
10.	MA-17	BPDB Officers' and Staff's Medical Training	07	Officers of BPDB	24.08.2026	30.08.2026
September-2026						
11.	T-56	Procurement of Goods & Services in Accordance with PPR-2025 & PPA-2006	07	Officers of BPDB	01.09.2026	07.09.2026
12.	F-04	Tax, VAT, AIT, Customs Duty (CD-VAT) and Other Financial Activities	07	Officers of BPDB	03.09.2026	09.09.2026
13.	T-03	Operation & Routine Maintenance of Gas Turbine Power Plant	07	Technical Officers of BPDB	13.09.2026	19.09.2026

SI. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
14.	E-14	Basic Idea of Solar, Wind and Hydro Power Plant	07	XEN/SDE/AE/ SAE	16.09.2026	22.09.2026
15.	MA-03	Strategic Human Resource Management and Office Administration for Senior Officers	04	Senior Officers of BPDB	23.09.2026	26.09.2026
October-2026						
16.	T-58	Contract Management and Public Procurement Guideline	07	Officers of BPDB	01.10.2026	07.10.2026
17.	IT-02	Cybersecurity Essentials: Threats, Laws & Safe Practices in the Power Sector	07	Officers of BPDB	04.10.2026	10.10.2026
18.	E-09	Testing and Commissioning of Power and Distribution Transformers	07	XEN/SDE/AE/ SAE of BPDB	11.10.2026	17.10.2026
19.	IT-04	Going Paperless: Smart File Handling with D-Nothi as per Secretariat Instructions 2024 and ERP (Enterprise Resource Planning) Software	07	Officers of BPDB	12.10.2026	18.10.2026
20.	MA-16	Training of Trainers (TOT)	07	1st class Officer (From BPDB & BWDB)	25.10.2026	31.10.2026
November-2026						
21.	T-31	Preparation of Tender Document (Local, International & EOI) / Contract Document	07	Officers of BPDB	01.11.2026	07.11.2026
22.	T-70	Project Formulation, Implementation, Monitoring and Evaluation (PIME)	07	Officers of BPDB	03.11.2026	09.11.2026
23.	T-25	Tariff Rule, COP (Commercial Operation Procedure) and Electricity Act 2018 and Rules 2022	07	Technical Officers	10.11.2026	16.11.2026
24.	IT-09	Web & E-Services and Postpaid Billing of BPDB	07	Officers of BPDB	15.11.2026	21.11.2026
25.	E-26	Solar Design, Installation, Operation and Maintenance	07	XEN/SDE/AE/ SAE	23.11.2026	29.11.2026
December-2026						
26.	F-02	Accounts, Audit and Financial Management of BPDB	07	Officers of BPDB	01.12.2026	07.12.2026
27.	T-24	Operation and Maintenance of 33 kV, 11 kV and 0.4 kV Distribution Line, Reduction of System Loss, Right of Way and Public Motivation	07	Technical Officers of BPDB	04.12.2026	10.12.2026
28.	MA-22	Environmental Management System: Global Aspects and ISO Standard	07	Officers of BPDB	13.12.2026	19.12.2026

SI. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
29.	T-57	Annual Procurement Planning (APP) and Delegation of Financial Power of BPDB	07	Officers of BPDB	17.12.2026	23.12.2026
30.	MA-20	Modern Store, Inventory and Digital Warehouse Management	07	Officers of BPDB	22.12.2026	28.12.2026
January-2027						
31.	F-04	Tax, VAT, AIT, Customs Duty (CD-VAT) and Other Financial Activities	08	Officers of BPDB	03.01.2027	09.01.2027
32.	MA-11	Digital Governance, Management Information Systems and Bangladesh's SDG Roadmap	07	XEN, DD and Above (From BPDB & BWBD)	04.01.2027	10.01.2027
33.	E-02	Relay & Protection, Fault Level Calculation, Setting, Coordination, Circuit Breakers and DCS (Basic Course)	07	Technical Officers of BPDB	13.01.2027	19.01.2027
34.	T-30	Enhancing Academic and Professional Development for School Teachers	07	Head Master, Asst. Head Master & Asst. Teacher	17.01.2027	23.01.2027
35.	E-13	Operation and Maintenance of 33/11kV and 132/33kV Substations	07	XEN/SDE/AE/ SAE	24.01.2027	30.01.2027
February-2027						
36.	T-32	PPR-2025, PPA-2006, Preparation of Tender Document and Public Procurement Guidelines	07	Officers of BPDB	02.02.2027	08.02.2027
37.	MA-07	Grievance Redress System (GRS), Citizen Charter and Promises to Provide Related Services	07	Officers of BPDB	04.02.2027	10.02.2027
38.	E-06	Smart Pre-Payment Metering, Computerized Billing System and Customer Service Excellence	07	Officers of BPDB	14.02.2027	20.02.2027
39.	MA-02	Office Administration, Personnel Management, D-Nothi and Record Keeping	07	Officers of BPDB	17.02.2027	23.02.2027
40.	MA-16	Training of Trainers (TOT)	07	Officer of BPDB	22.02.2027	28.02.2027
March-2027						
41.	IT-06	e-GP (Electronic Government Procurement) & Delegation of Financial Power	07	Technical Officers	15.03.2027	21.03.2027
42.	MA-09	Inquiry Procedure, Report Writing, Punishment and Appeal According to the Service Rules of BPDB	07	Officers of BPDB	16.03.2027	22.03.2027
43.	E-02	Relay & Protection, Fault Level Calculation, Setting, Coordination, Circuit Breakers and DCS (Basic Course)	07	Technical Officers of BPDB	23.03.2027	29.03.2027

SI. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
44.	T-53	Procurement of Works & Services in Accordance with PPR-2025 & PPA-2006	07	Officers of BPDB	25.03.2027	31.03.2027
April-2027						
45.	IT-04	Going Paperless: Smart File Handling with D-Nothi as per Secretariat Instructions 2024 and ERP (Enterprise Resource Planning) Software	07	Officers of BPDB	01.04.2027	07.04.2027
46.	MA-17	BPDB Officers' and Staff's Medical Training	07	Officers of BPDB	05.04.2027	11.04.2027
47.	E-14	Basic Idea of Solar, Wind and Hydro Power Plant	07	XEN/SDE/AE/ SAE	12.04.2027	18.04.2027
48.	E-13	Operation and Maintenance of 33/11kV and 132/33kV Substations	07	Technical Officers of BPDB	19.04.2027	25.04.2027
49.	T-31	Preparation of Tender Document (Local, International & EOI) / Contract Document	07	Officers of BPDB	22.04.2027	28.04.2027
May-2027						
50.	T-64	Training for BPDB Doctors for Professional Knowledge & Skill Development (Part-5)	07	Medical Officers of BPDB	02.05.2027	08.05.2027
51.	E-13	Operation and Maintenance of 33/11kV and 132/33kV Substations	07	Technical Officers of BPDB	04.05.2027	10.05.2027
52.	E-26	Solar Design, Installation, Operation and Maintenance	07	XEN/SDE/AE/ SAE	24.05.2027	30.05.2027
53.	F-02	Accounts, Audit and Financial Management of BPDB	07	Officers of BPDB	25.05.2027	31.05.2027
June-2027						
54.	T-13	Operational Procedure of Combined Cycle Power Plant	07	Technical Officers of BPDB	03.06.2027	09.06.2027
55.	IT-04	Going Paperless: Smart File Handling with D-Nothi as per Secretariat Instructions 2024 and ERP (Enterprise Resource Planning) Software	07	Officers of BPDB	06.06.2027	12.06.2027
56.	IT-14	Advanced Microsoft Excel and PowerPoint for Reporting & Presentations	07	Officers of BPDB	14.06.2027	20.06.2027
57.	MA-22	Environmental Management System: Global Aspects and ISO Standard	07	Officers of BPDB	17.06.2027	23.06.2027

Number of Targeted "On the Job Training (OJT)" for 2026-2027: 30

Annual Training Program for 2026-2027 (BWDB)
Engineering Academy, BPDB
Kaptai, Rangamati

Sl. No	Course Code	Course Title	Period/ Duration			Status of the trainees	Target Person	Training Modes
			From	to	Days			
1	*2*	*3*	*4*	*5*	*6*	*7*	*8*	
1	C-01	Office Administration and Public Service Standards.	06.07.2026	12.07.2026	7	Officers of BWDB	25	Offline/ Online
2	C-02	BWDB Probidhanmala,2013 and Departmental & Legal Proceedings.	14.07.2026	20.07.2026	7	Officers of BWDB	25	Offline/ Online
3	C-03	Cyber Security Credentials, Artificial Intelligence & D-Nothi	23.07.2026	29.07.2026	7	Officers of BWDB	25	Offline/ Online
4	C-04	Land Management and Surveying.	02.08.2026	08.08.2026	7	Officers of BWDB	25	Offline/ Online
5	C-05	e-GP in Public Projects: Policies, Processes & Implementation.	11.08.2026	17.08.2026	7	Officers of BWDB	25	Offline
6	C-06	Accounts, Audit & Financial Management.	19.08.2026	25.08.2026	7	Officers of BWDB	25	Offline/ Online
7	C-07	Design Concepts for Water Resource Structures.	02.09.2026	08.09.2026	7	XEN, SDE, AE & SAE of BWDB	25	Offline/ Online
8	C-08	Public Procurement Guidelines: PPA-2006 and PPR-2025.	14.09.2026	20.09.2026	7	XEN, SDE, AE & Equivalent Officers of BWDB	25	Offline/ Online
9	C-09	Project Management Essentials: From Planning to Execution	24.09.2026	30.09.2026	7	XEN, SDE, AE & Equivalent Officers of BWDB	25	Offline/ Online
10	C-10	Surveying, Estimate Preparation and Budget Planning for Projects.	05.10.2026	11.10.2026	7	SDE, AE & SAE of BWDB	25	Offline/ Online
11	C-11	Foundation Training for Newly Recruited Officers of BWDB	06.10.2026	04.11.2026	30	Newly Recruited Officers of BWDB	25	Offline
12	C-12	Environmental, Social & Climate Risk Management of Development Projects.	22.10.2026	28.10.2026	7	Officers of BWDB	25	Offline/ Online
13	C-13	Training of Trainers (ToT)	25.10.2026	31.10.2026	7	1st Class Officers from BPDB & BWDB	12	Offline/ Online
14	C-14	Construction Management with Quality Assurance	02.11.2026	08.11.2026	7	XEN, SDE, AE & SAE of BWDB	25	Offline/ Online
15	C-15	Public Procurement Guidelines: PPA-2006 and	11.11.2026	17.11.2026	7	XEN, SDE, AE &	25	Offline/ Online

		PPR-2025.				Equivalent Officers of BWDB		
16	C-16	Strategic Human Resource Management and Office Administration	24.11.2026	30.11.2026	7	XEN, DD Equivalent and above Officers of BWDB	25	Offline/ Online
17	C-17	Operation & Maintenance (O&M) of BWDB Completed Projects.	02.12.2026	08.12.2026	7	XEN, SDE, AE & SAE of BWDB	25	Offline/ Online
18	C-18	Project Management Essentials: From Planning to Execution	14.12.2026	20.12.2026	7	XEN, SDE, AE & Equivalent Officers of BWDB	25	Offline/ Online
19	C-19	Conflict Resolution, Employee Engagement & Effective Feedback.	24.12.2026	30.12.2026	7	Officers of BWDB	25	Offline/ Online
20	C-20	Leadership, Good Governance and SDG	04.01.2027	10.01.2027	7	XEN, DD Equivalent and above Officers of BPDB & BWDB	12	Offline/ Online
21	C-21	Foundation Training for Newly Recruited Officers of BWDB	05.01.2027	03.02.2027	30	Newly Recruited Officers of BWDB	25	Offline
22	C-22	Human Resource Management & Good Governance	20.01.2027	26.01.2027	7	Officers of BWDB	25	Offline/ Online
23	C-23	BWDB Probidhanmala,2013 and Departmental & Legal Proceedings.	03.02.2027	09.02.2027	7	Officers of BWDB	25	Offline/ Online
24	C-24	Land Management and Surveying.	18.02.2027	24.02.2027	7	Officers of BWDB	25	Offline/ Online
25	C-25	Foundation Training for Newly Recruited Officers of BWDB	16.03.2027	14.04.2027	30	Newly Recruited Officers of BWDB	25	Offline
26	C-26	Disaster Management and Participatory Water Management.	24.03.2027	30.03.2027	7	Officers of BWDB	25	Offline/ Online
27	C-27	MS Office Applications, Cyber Security Fundamentals and the Use of AI Tools for Improved Performance.	06.04.2027	12.04.2027	7	Officers of BWDB	25	Offline/ Online
28	C-28	Effective Public Speaking and Powerful Presentation Techniques.	08.04.2027	13.04.2027	6	Officers of BWDB	25	Offline/ Online
29	C-29	Design Concepts for Water Resource Structures.	20.04.2027	26.04.2027	7	XEN, SDE & AE of BWDB	25	Offline/ Online
30	C-30	Accounts, Audit & Financial Management.	03.05.2027	09.05.2027	7	Officers of BWDB	25	Offline/ Online
31	C-31	Hydrology for Sustainable Water Management.	26.05.2027	01.06.2025	7	XEN, DD(Geology), SDE, AE & Geologist of BWDB	25	Offline/ Online
32	C-32	Training of Trainers (ToT)	07.06.2027	13.06.2027	7	Officers of BWDB	25	Offline/ Online

33	C-33	Time management, Stress Management, Building Skills and Performance Management.	16.06.2027	22.06.2027	7	Officers of BWDB	25	Offline/ Online
34	C-34	GPMS, GRS, R2I and Citizen Charter of BWDB	24.06.2027	30.06.2027	7	Officers of BWDB	25	Offline/ Online

* On the Job Training (OJT): 05 course
Target = 05 course x 25 persons in each course = 125 man-days (= 125 x 8 = 1000 man-hours).

N.B. 01. Foundation Training Course will be arranged in priority basis.
02. Schedules/Durations/Modes are subject to change upon approval by the competent authority, and trainee numbers may be adjusted to meet annual targets.

Annual Training Schedule for 2026-2027
Cox's Bazar Training Academy

Sl. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
July-2026						
1.	IT-09	Web & E-Services and Postpaid Billing of BPDB	07	Officers of BPDB	02.07.2026	08.07.2026
2.	MA-06	Integrity, Anti-Corruption, Etiquette & Manner, Professional Ethics and Organizational Behavior	07	Staff of BPDB	04.07.2026	10.07.2026
3.	T-10	Operational Procedure (Cold Startup, Semi-hot and Hot Startup) and Problem Diagnose procedure of Steam Turbine Power Plant	07	Related Technical Staff	13.07.2026	19.07.2026
4.	E-13	Operation and Maintenance of 33/11kV and 132/33kV Substations	07	Technical Officers of BPDB	14.07.2026	20.07.2026
5.	IT-01	Digital Office Skills (Microsoft Office) & Foundational Cyber Hygiene	07	Related Staff	17.07.2026	23.07.2026
6.	IT-05	Google Workspace & Cloud Collaboration Tools	07	Officers of BPDB	21.07.2026	27.07.2026
August-2026						
7.	F-06	Audit Objections related to CD VAT, Advance Income Tax (AIT) and Tax Deduction at Source (TDS) in BPDB	07	Officers of BPDB	03.08.2026	09.08.2026
8.	T-34	Occupational Health, Safety Environment and First Aid	07	Staff of BPDB	05.08.2026	11.08.2026
9.	T-35	Security of KPI, Firefighting and Safety Procedure	07	Office Assistant/Security Guard & Technical Staff of BPDB	12.08.2026	19.08.2026
10.	T-46	Mechanical Maintenance for Power House Auxiliaries	07	Technical Officers of BPDB	13.08.2026	19.08.2026
11.	F-02	Accounts, Audit and Financial Management of BPDB	07	Related Staff Of BPDB	21.08.2026	27.08.2026
12.	MA-09	Inquiry Procedure, Report Writing, Punishment and Appeal According to the Service Rules of BPDB	07	Officers of BPDB	24.08.2026	30.08.2026
September 2026						
13.	MA-01	BPDB Employees Service Rules, Labor Law and Industrial Relationship	07	Staff of BPDB	01.09.2026	07.09.2026
14.	IT-04	Going Paperless: Smart File Handling with D-Nothi as per Secretariat Instructions 2024 and ERP (Enterprise Resource Planning) Software	07	Staff of BPDB	03.09.2026	09.09.2026

Sl. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
15.	MA-20	Modern Store, Inventory and Digital Warehouse Management	07	Staff of BPDB	11.09.2026	17.09.2026
16.	IT-06	e-GP (Electronic Government Procurement) & Delegation of Financial Power	07	Officers of BPDB	14.09.2026	20.09.2026
17.	T-75	Energy Meter Connection, Installation, Testing and Prepayment Meter Connection, Configuration & Vending System in BPDB, and Customer Service Excellence	07	Related Technical Staff	22.09.2026	28.09.2026
18.	MA-19	Stores Management, Inventory System, Customs Assessment and Goods Delivery Procedure, CD VAT, TAX AND AIT	07	Officers of BPDB	24.09.2026	30.09.2026
October-2026						
19.	T-25	Tariff Rule, COP (Commercial Operation Procedure) and Electricity Act 2018 and Rules 2022	07	Officers of BPDB	05.10.2026	11.10.2026
20.	T-34	Occupational Health, Safety Environment and First Aid	07	Staff of BPDB	07.10.2026	13.10.2026
21.	IT-01	Digital Office Skills (Microsoft Office) & Foundational Cyber Hygiene	07	Related Staff	14.10.2026	20.10.2026
22.	T-13	Operational Procedure of Combined Cycle Power Plant	07	XEN/SDE/AE/SAE	15.10.2026	21.10.2026
23.	E-13	Operation and Maintenance of 33/11kV and 132/33kV Substations	07	Related Technical Staff	22.10.2026	28.10.2026
24.	IT-06	e-GP (Electronic Government Procurement) & Delegation of Financial Power	07	Officers of BPDB	23.10.2026	30.10.2026
November-2026						
25.	F-03	Auditing and Settlement of Audit Objections	07	Staff of BPDB	02.11.2026	08.11.2026
26.	E-02	Relay & Protection, Fault Level Calculation, Setting, Coordination, Circuit Breakers and DCS (Basic Course)	07	XEN/SDE/AE/ SAE	03.11.2026	09.11.2026
27.	F-02	Accounts, Audit and Financial Management of BPDB	07	Related Staff	12.11.2026	18.11.2026
28.	E-06	Smart Pre-Payment Metering, Computerized Billing System and Customer Service Excellence	07	Officers of BPDB	13.11.2026	19.11.2026
29.	E-13	Operation and Maintenance of 33/11kV and 132/33kV Substations	07	Technical Officers of BPDB	20.11.2026	26.11.2026
30.	F-06	Audit Objections related to CD VAT, Advance Income Tax (AIT) and Tax Deduction at Source (TDS) in BPDB	07	Officers of BPDB	23.11.2026	29.11.2026

SI. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
December-2026						
31.	IT-09	Web & E-Services and Postpaid Billing of BPDB	07	Officers of BPDB	01.12.2026	07.12.2026
32.	T-23	Generator, Generator Auxiliaries, Types of Generator Excitation Systems, AVR, Generator Cooling System and High Voltage Insulation	07	Related Technical staff of BPDB	02.12.2026	08.12. 2026
33.	E-13	Operation and Maintenance of 33/11kV and 132/33kV Substations	07	Technical Officer	11.12.2026	17.12.2026
34.	E-07	Renewable Energy Fundamentals, Net Metering and Climate Policy (GHG) in Bangladesh	07	Technical Officers of BPDB	14.12.2026	20.12.2026
35.	T-14	Operation of Combined Cycle Power Plant, Preparation and Startup Procedure of Auxiliaries	08	Technical Staff of Power Plant	22.12.2026	28.12.2026
36.	T-25	Tariff Rule, COP (Commercial Operation Procedure) and Electricity Act 2018 and Rules 2022	07	Officers of BPDB	23.12.2026	29.12.2026
January-2027						
37.	IT-09	Web & E-Services and Postpaid Billing of BPDB	07	Officers of BPDB	03.01.2027	09.01.2027
38.	IT-04	Going Paperless: Smart File Handling with D-Nothi as per Secretariat Instructions 2024 and ERP (Enterprise Resource Planning) Software	07	Related Staff	04.01.2027	10.01.2027
39.	T-58	Contract Management and Public Procurement Guideline	07	Officers of BPDB	12.01.2027	18.01.2027
40.	MA-01	BPDB Employees Service Rules, Labor Law and Industrial Relationship	07	Staff of BPDB	13.01.2027	19.01.2027
41.	T-24	Operation and Maintenance of 33 kV, 11 kV and 0.4 kV Distribution Line, Reduction of System Loss, Right of Way and Public Motivation	07	Related Technical Staff of BPDB	21.01.2027	23.01.2027
42.	MA-19	Stores Management, Inventory System, Customs Assessment and Goods Delivery Procedure, CD VAT, TAX AND AIT	07	Officers of BPDB	24.01.2027	30.01.2027
February-2027						
43.	F-04	Tax, VAT, AIT, Customs Duty (CD-VAT) and Other Financial Activities	07	Officers of BPDB	01.02.2027	07.02.2027
44.	F-03	Auditing and Settlement of Audit Objections	07	AA/UDA/LDA /SAA/JAA/ related Staff	02.02.2027	08.02.2027
45.	F-05	Training on LC Opening, Bank Guarantee, Customs Assessment	07	Officers of BPDB	09.02.2027	14.02.2027

SI. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
		and Goods Delivery Procedure				
46.	T-03	Operation & Routine Maintenance of Gas Turbine Power Plant	07	Related Technical Staff of BPDB	11.02.2027	16.02.2027
47.	IT-09	Web & E-Services and Postpaid Billing of BPDB	07	Officers of BPDB	18.02.2027	24.02.2027
48.	MA-10	Training to Ensure the Requisite Skills and Qualities of 4th Class Employees of BPDB to Conduct Financial and Administrative Affairs with Integrity and Honesty	07	Staff of BPDB	22.02.2027	28.02.2027
March-2027						
49.	T-30	Enhancing Academic and Professional Development for School Teachers	07	BPDB's School Teacher	14.03.2027	20.03.2027
50.	T-75	Energy Meter Connection, Installation, Testing and Prepayment Meter Connection, Configuration & Vending System in BPDB, and Customer Service Excellence	07	Technical Staff (Distribution)	15.03.2027	21.03.2027
51.	T-35	Security of KPI, Firefighting and Safety Procedure	07	Office Assistant/ Driver, Security Guard & Technical Staff.	22.03.2027	28.03.2027
52.	T-63	Training for BPDB Doctors for Professional Knowledge & Skill Development (Part-4)	07	Doctors of BPDB	23.03.2027	29.03.2027
April-2027						
53.	E-07	Renewable Energy Fundamentals, Net Metering and Climate Policy (GHG) in Bangladesh	07	XEN/SDE/AE/ SAE	01.04.2027	07.04.2027
54.	T-75	Energy Meter Connection, Installation, Testing and Prepayment Meter Connection, Configuration & Vending System in BPDB, and Customer Service Excellence	07	Related Technical Staff	04.04.2027	10.04.2027
55.	IT-09	Web & E-Services and Postpaid Billing of BPDB	07	Officers of BPDB	11.04.2027	17.04.2027
56.	T-36	Training for Medical Staff of BPDB	07	Medical Related Staff	12.04.2027	18.04.2027
57.	IT-05	Google Workspace & Cloud Collaboration Tools	07	Related Staff	20.04.2027	26.04.2027
58.	T-24	Operation and Maintenance of 33 kV, 11 kV and 0.4 kV Distribution Line, Reduction of System Loss, Right of Way and Public Motivation	07	Related Technical Staff of BPDB	21.04.2027	27.04.2027

Sl. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
May-2027						
59.	E-14	Basic Idea of Solar, Wind and Hydro Power Plant	07	Technical Officers of BPDB	02.05.2027	08.05.2027
60.	T-07	Scheduled Maintenance of Gas Turbine	07	Technical Staff of BPDB	03.05.2027	09.05.2027
61.	F-05	Training on LC Opening, Bank Guarantee, Customs Assessment and Goods Delivery Procedure	07	Officers of BPDB	22.05.2027	28.05.2027
62.	T-34	Occupational Health, Safety Environment and First Aid	07	Staff of BPDB	23.05.2027	29.05.2027
June-2027						
63.	T-32	PPR-2025, PPA-2006, Preparation of Tender Document and Public Procurement Guidelines	07	Officers of BPDB	02.06.2027	08.06.2027
64.	T-75	Energy Meter Connection, Installation, Testing and Prepayment Meter Connection, Configuration & Vending System in BPDB, and Customer Service Excellence	07	Related Technical Staff	03.06.2027	09.06.2027
65.	E-13	Operation and Maintenance of 33/11kV and 132/33kV Substations	07	Technical Officers of BPDB	10.06.2027	16.06.2027
66.	T-45	Electrical Maintenance of Power House Equipment	07	Technical Staff	14.06.2027	20.06.2027
67.	T-58	Contract Management and Public Procurement Guideline	07	Officers of BPDB	21.06.2027	27.06.2027
68.	T-23	Generator, Generator Auxiliaries, Types of Generator Excitation Systems, AVR, Generator Cooling System and High Voltage Insulation	07	Related Technical Staff of BPDB	22.06.2027	28.06.2027

Number of Targeted "On the Job Training (OJT)" for 2026-2027: 30

Annual Training Schedule for 2026-2027
Chattogram Training Center, BPDB, Chattogram

Sl. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
July-2026						
1.	MA-17	BPDB Officers' and Staff's Medical Training	07	Officers of BPDB	01.07.2026	07.07.2026
2.	MA-05	Training on Professional Service and Workplace Etiquette	07	Staff of BPDB	05.07.2026	11.07.2026
3.	T-26	Training for Switch Board Attendant (SBA)	07	SBA/CA (Distribution)	12.07.2025	18.07.2026
4.	F-03	Auditing and Settlement of Audit Objections	07	XEN/SDE/AE/ DD/AD	16.07.2026	22.07.2026
5.	MA-01	BPDB Employees Service Rules, Labor Law and Industrial Relationship	07	All Staff	23.07.2026	29.07.2026
August-2026						
6.	T-32	PPR-2025, PPA-2006, Preparation of Tender Document and Public Procurement Guidelines	07	Officers of BPDB	02.08.2026	09.08.2026
7.	T-36	Training for Medical Staff of BPDB	07	BPDB Medical Staff	03.08.2026	10.08.2026
8.	E-06	Smart Pre-Payment Metering, Computerized Billing System and Customer Service Excellence	07	Technical Staff (Distribution)	11.08.2026	17.08.2026
9.	T-29	SWOT Analysis for Project Formulation, Implementation, Monitoring, Reporting, Evaluation and Closure	07	Technical Officer	16.08.2026	22.08.2026
10.	T-03	Operation & Routine Maintenance of Gas Turbine Power Plant	07	Technical Staff (P/S)	23.08.2026	30.08.2026
September 2026						
11.	E-02	Relay & Protection, Fault Level Calculation, Setting, Coordination, Circuit Breakers and DCS (Basic Course)	07	Technical Officers of BPDB	01.09.2026	08.09.2026
12.	T-14	Operation of Combined Cycle Power Plant, Preparation and Startup Procedure of Auxiliaries	07	Technical Staff (P/S)	02.09.2026	09.09.2026
13.	T-25	Tariff Rule, COP (Commercial Operation Procedure) and Electricity Act 2018 and Rules 2022	07	Staff (Distribution)	10.09.2026	16.09.2026
14.	MA-09	Inquiry Procedure, Report Writing, Punishment and Appeal According to the Service Rules of BPDB	07	Officers of BPDB	17.09.2026	23.09.2026
15.	T-09	Preparation and Operational Procedure of Steam Turbine Auxiliaries	07	Technical Staff (P/S)	24.09.2026	30.09.2026

SI. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
October-2026						
16.	E-07	Renewable Energy Fundamentals, Net Metering and Climate Policy (GHG) in Bangladesh	07	XEN/SDE/AE/ SAE	01.10.2026	07.10.2026
17.	MA-02	Office Administration, Personnel Management, D-Nothi and Record Keeping	07	AA/UDA/SAA/ Steno/LDA/JAA/ Equivalent	04.10.2026	10.10.2026
18.	MA-05	Training on Professional Service and Workplace Etiquette	07	Staff of BPDB	11.10.2026	17.10.2026
19.	T-51	Training for BPDB Doctors for Professional Knowledge & Skill Development (Part-2)	07	Doctors of BPDB	13.10.2026	19.10.2026
20.	T-35	Security of KPI, Firefighting and Safety Procedure	07	Security Guard/Staff	25.10.2026	31.10.2026
November-2026						
21.	E-18	Training on Design and Operation of SCADA Systems and Substation Automation (SAS)	07	Technical Officers	01.11.2026	07.11.2026
22.	MA-01	BPDB Employees Service Rules, Labor Law and Industrial Relationship	07	All Staff	02.11.2026	08.11.2026
23.	T-24	Operation and Maintenance of 33 kV, 11 kV and 0.4 kV Distribution Line, Reduction of System Loss, Right of Way and Public Motivation	07	Technical Staff (Distribution)	09.11.2026	15.11.2026
24.	T-26	Training for Switch Board Attendant (SBA)	07	SBA/CA (Distribution)	12.11.2026	18.11.2026
25.	MA-10	Training to Ensure the Requisite Skills and Qualities of 4th Class Employees of BPDB to Conduct Financial and Administrative Affairs with Integrity and Honesty	07	4th Class employees of BPDB	16.11.2026	22.11.2026
26.	E-15	Smart Grid Technologies and Smart Power Management for Bangladesh	07	XEN/SDE/AE/ SAE	23.11.2026	30.11.2026
December-2026						
27.	T-19	Basic and brief introduction, Analysis and Troubleshooting of Different Distributed Control System (DCS) and Programmable Logic Controllers (PLC)	07	XEN/SDE/AE/ SAE	01.12.2026	07.12.2026
28.	T-35	Security of KPI, Firefighting and Safety Procedure	07	Security Guard/Staff	02.12.2026	08.12.2026
29.	MA-11	Digital Governance, Management Information Systems and Bangladesh's SDG Roadmap	07	Officers of BPDB	09.12.2026	15.12.2026
30.	T-38	Road Safety, Traffic Management and Effective Strategies to Prevent Road Accidents	07	Drivers of BPDB	20.12.2026	26.12.2026

SI. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
31.	T-47	Operation and Maintenance of Water Treatment Plant	07	Technical Staff	23.12.2026	30.12.2026
January-2027						
32.	T-68	Procurement of Services in Accordance with PPR-2025 & PPA-2006	07	Officers of BPDB	03.01.2027	09.01.2027
33.	T-30	Enhancing Academic and Professional Development for School Teachers	07	School Teachers of BPDB	04.01.2027	10.01.2027
34.	T-75	Energy Meter Connection, Installation, Testing and Prepayment Meter Connection, Configuration & Vending System in BPDB, and Customer Service Excellence	07	Technical Staff (Distribution)	11.01.2027	17.01.2027
35.	T-34	Occupational Health, Safety Environment and First Aid	07	Staff of BPDB	18.01.2027	24.01.2027
36.	T-44	Waste to Energy and its Environmental Impact	07	Technical Officers	25.01.2027	31.01.2027
February-2027						
37.	E-22	Distribution Line and Substation Construction, Operation and Maintenance	07	XEN/SDE/AE/SAE	01.02.2027	07.02.2027
38.	MA-17	BPDB Officers' and Staff's Medical Training	07	Staff of BPDB	02.02.2027	08.02.2027
39.	E-13	Operation and Maintenance of 33/11kV and 132/33kV Substations	07	Technical Staff (Distribution)	10.02.2027	16.02.2027
40.	IT-01	Digital Office Skills (Microsoft Office) & Foundational Cyber Hygiene	07	AA/UDA/SAA /LDA/JAA/ Equivalent	15.02.2027	21.02.2027
41.	T-14	Operation of Combined Cycle Power Plant, Preparation and Startup Procedure of Auxiliaries	07	Technical Staff	22.02.2027	28.02.2027
March-2027						
42.	E-28	Renewable Energy and Micro-Grid Integration for Sustainable Power Sector Development	07	Technical Officers	14.03.2027	20.03.2027
43.	T-25	Tariff Rule, COP (Commercial Operation Procedure) and Electricity Act 2018 and Rules 2022	07	Staff (Distribution)	15.03.2027	21.03.2027
44.	MA-20	Modern Store, Inventory and Digital Warehouse Management	07	Staff (Store)	22.03.2027	28.03.2027
45.	T-42	Operation and Schedule Maintenance (1K, 2K, 3K, 4K, etc.) of HFO and HSD Engine-Based Power Plants	07	Technical Staff (P/S)	24.03.2027	31.03.2027
April-2027						
46.	F-03	Auditing and Settlement of Audit Objections	07	XEN/SDE/AE/ DD/AD	01.04.2027	07.04.2027

SI. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
47.	MA-02	Office Administration, Personnel Management, D-Nothi and Record Keeping	07	AA/UDA/SAA /LDA/JAA/ Equivalent	02.04.2027	08.04.2027
48.	T-14	Operation of Combined Cycle Power Plant, Preparation and Startup Procedure of Auxiliaries	07	Technical Staff (P/S)	11.04.2027	18.04.2027
49.	E-18	Training on Design and Operation of SCADA Systems and Substation Automation (SAS)	07	XEN/SDE/AE/ SAE	19.04.2027	25.04.2027
50.	MA-09	Inquiry Procedure, Report Writing, Punishment and Appeal According to the Service Rules of BPDB	07	Staff of BPDB	22.04.2027	29.04.2027
May-2027						
51.	E-05	GIS Mapping and Electrical Geodatabase Applications in BPDB	07	XEN/SDE/AE/ SAE	02.05.2027	08.05.2027
52.	MA-05	Training on Professional Service and Workplace Etiquette	07	Staff of BPDB	03.05.2027	09.05.2027
53.	T-24	Operation and Maintenance of 33 kV, 11 kV and 0.4 kV Distribution Line, Reduction of System Loss, Right of Way and Public Motivation	07	Technical Staff (Distribution)	06.05.2027	12.05.2027
54.	T-35	Security of KPI, Firefighting and Safety Procedure	07	Security Guard/Staff	24.05.2027	30.05.2027
55.	T-43	Optimization, Preservation and Maintenance of Boiler and Boiler Auxiliaries	07	Technical Staff (P/S)	25.05.2027	31.05.2027
June-2027						
56.	F-05	Training on LC Opening, Bank Guarantee, Customs Assessment and Goods Delivery Procedure	07	Officer of BPDB	01.06.2027	08.06.2027
57.	IT-13	Generative AI & Prompt Engineering for Office Productivity	07	Officers of BPDB	02.06.2027	09.06.2027
58.	F-02	Accounts, Audit and Financial Management of BPDB	07	UDA/SAA/ STENO/AA/ LDA/JAA	10.06.2027	16.06.2027
59.	T-31	Preparation of Tender Document (Local, International & EOI) / Contract Document	07	Officers of BPDB	17.06.2027	23.06.2027
60.	T-14	Operation of Combined Cycle Power Plant, Preparation and Startup Procedure of Auxiliaries	07	Technical Staff (P/S)	24.06.2027	30.06.2027

Target of "On the Job Training (OJT)" for the FY 2026-2027: 22 nos
****Seminar on women's day.**

Annual Training Schedule for 2026-2027
Ghorashal Training Center, BPDB, Ghorashal

Sl. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
July-2026						
1.	IT-01	Digital Office Skills (Microsoft Office) & Foundational Cyber Hygiene	07	Technical/Non-Technical Staff	01.07.2026	07.07.2026
2.	T-35	Security of KPI, Firefighting and Safety Procedure	07	Staff (Power Plant)	08.07.2026	14.07.2026
3.	T-04	Preparation and Operational Procedure of Gas Turbine auxiliaries	07	Technical Staff	15.07.2026	21.07.2026
4.	T-48	Protection of Boiler, Turbine, Generator and Transformer	07	XEN/ SDE/ AE/SAE	16.07.2026	22.07.2026
5.	T-09	Preparation and Operational Procedure of Steam Turbine Auxiliaries	07	Technical Staff	23.07.2026	29.07.2026
August-2026						
6.	IT-05	Google Workspace & Cloud Collaboration Tools	08	Technical/Non-Technical Staff	02.08.2026	09.08.2026
7.	T-13	Operational Procedure of Combined Cycle Power Plant	07	Technical Staff	09.08.2026	15.08.2026
8.	T-17	Ultra Super Critical Boiler & Coal Power Station Auxiliaries and Coal Handling Procedure.	07	Technical Staff	17.08.2026	23.08.2026
9.	T-08	Operation of Power Plant Simulator (Gas Turbine/CCPP)	07	Technical Officer	19.08.2026	25.08.2026
10.	T-38	Road Safety, Traffic Management and Effective Strategies to Prevent Road Accidents	08	Drivers of BPDB	24.08.2026	31.08.2026
September-2026						
11.	T-47	Operation and Maintenance of Water Treatment Plant	07	Technical Staff	01.09.2026	07.09.2026
12.	IT-02	Cybersecurity Essentials: Threats, Laws & Safe Practices in the Power Sector	07	All Officers of BPDB	07.09.2026	13.09.2026
13.	E-13	Operation and Maintenance of 33/11kV and 132/33kV Substations	07	Technical Staff (Distribution)	15.09.2026	21.09.2026
14.	T-43	Optimization, Preservation and Maintenance of Boiler and Boiler Auxiliaries	07	Technical Staff	21.09.2026	27.09.2026
15.	T-24	Operation and Maintenance of 33 kV, 11 kV and 0.4 kV Distribution Line, Reduction of System Loss, Right of Way and Public Motivation	07	Technical Staff	24.09.2026	30.09.2026
October-2026						
16.	F-04	Tax, VAT, AIT, Customs Duty (CD-VAT) and Other Financial Activities	07	All Officers of BPDB	01.10.2026	07.10.2026
17.	T-17	Ultra Super Critical Boiler & Coal Power Station Auxiliries and Caol Handling Procedure	07	Technical Staff	06.10.2026	12.10.2026

Sl. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
18.	T-46	Mechanical Maintenance for Power House Auxiliaries	07	Technical Staff	13.10.2026	19.10.2026
19.	T-43	Optimization, Preservation and Maintenance of Boiler and Boiler Auxiliaries	07	Technical Staff	22.10.2026	28.10.2026
20.	F-02	Accounts, Audit and Financial Management of BPDB	07	Officers of BPDB	25.10.2026	31.10.2026
November-2026						
21.	T-34	Occupational Health, Safety Environment and First Aid	07	Technical/Non-Technical Staff	02.11.2026	08.11.2026
22.	MA-09	Inquiry Procedure, Report Writing, Punishment and Appeal According to the Service Rules of BPDB	07	All Officers of BPDB	09.11.2026	15.11.2026
23.	E-03	Fuel Diversification and Fuel Management System of Power Plant (Liquid, Gas, Coal & LNG)	07	XEN/ SDE/ AE/SAE	16.11.2026	22.11.2026
24.	T-03	Operation & Routine Maintenance of Gas Turbine Power Plant	07	Technical Staff	17.11.2026	23.11.2026
25.	T-62	Basic Course on Electrical Safety, Electrical PPE, Lockout & Tagout Standards, Electrical Emergency Response and Cleaning of Electrical Equipment	07	All Staff of BPDB	23.11.2026	29.11.2026
December-2026						
26.	T-06	Preparation for GBC and Auxiliary Equipment Startup for Gas Turbine	07	Technical Staff	01.12.2026	07.12.2026
27.	T-42	Operation and Schedule Maintenance (1K, 2K, 3K, 4K, etc.) of HFO and HSD Engine-Based Power Plants	07	XEN/ SDE/ AE/SAE	06.12.2026	12.12.2026
28.	IT-04	Going Paperless: Smart File Handling with D-Nothi as per Secretariat Instructions 2024 and ERP (Enterprise Resource Planning) Software	08	Staff of BPDB	13.12.2026	20.12.2026
29.	T-40	Repair and Maintenance of Power Transformer	07	Technical Staff	17.12.2026	23.12.2026
30.	T-32	PPR-2025, PPA-2006, Preparation of Tender Document and Public Procurement Guidelines	08	All Officers of BPDB	24.12.2026	31.12.2026
January-2027						
31.	T-14	Operation of Combined Cycle Power Plant, Preparation and Startup Procedure of Auxiliaries	07	Plant Operator/Plant Attendant	03.01.2027	09.01.2027
32.	T-35	Security of KPI, Firefighting and Safety Procedure	07	Staff (Power Plant)	05.01.2027	11.01.2027
33.	T-07	Scheduled Maintenance of Gas Turbine	07	XEN/ SDE/ AE/SAE	12.01.2027	18.01.2027
34.	T-09	Preparation and Operational Procedure of Steam Turbine Auxiliaries	07	Technical Staff	17.01.2027	23.01.2027
35.	IT-01	Digital Office Skills (Microsoft Office) & Foundational Cyber Hygiene	07	Technical Staff	25.01.2027	31.01.2027

Sl. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
February-2027						
36.	T-12	Schedule maintenance, Spare Management and Procurement Planning of Combined Cycle Power Plant	07	XEN/ SDE/ AE/SAE	01.02.2027	07.02.2027
37.	T-34	Occupational Health, Safety Environment and First Aid	07	Technical/Non-Technical Staff	03.02.2027	09.02.2027
38.	T-66	BPDB Drivers' Professional Development Training	07	Drivers of BPDB	10.02.2027	16.02.2027
39.	T-17	Ultra Super Critical Boiler & Coal Power Station Auxiliries and Caol Handling Procedure	08	Technical Staff	17.02.2027	24.02.2027
40.	T-62	Basic Course on Electrical Safety, Electrical PPE, Lockout & Tagout Standards, Electrical Emergency Response and Cleaning of Electrical Equipment	07	Technical/Non-Technical Staff	22.02.2027	28.02.2027
March-2027						
41.	T-74	Comprehensive Training Course on Power Plant Chemistry and Water Treatment for Chemists	07	Chemist/Sr. Chemist	01.03.2027	07.03.2027
42.	IT-01	Digital Office Skills (Microsoft Office) & Foundational Cyber Hygiene	07	Technical/Non-Technical Staff	16.03.2027	22.03.2027
43.	T-43	Optimization, Preservation and Maintenance of Boiler and Boiler Auxiliaries	07	Technical Staff	16.03.2027	22.03.2027
44.	MA-06	Integrity, Anti-Corruption, Etiquette & Manner, Professional Ethics and Organizational Behavior	07	Staff of BPDB	18.03.2027	24.03.2027
45.	E-16	Vibration Analysis, Diagnosis and Troubleshooting of Power Plant Equipment	08	XEN/ SDE/ AE/SAE	23.03.2027	30.03.2027
April-2027						
46.	T-61	Refrigeration and Air Conditioning	07	Technical Staff	01.04.2027	07.04.2027
47.	F-02	Accounts, Audit and Financial Management of BPDB	07	All Officers of BPDB	06.04.2027	12.04.2027
48.	T-46	Mechanical Maintenance for Power House Auxiliaries	08	Technical Staff	11.04.2027	18.04.2027
49.	T-04	Preparation and Operational Procedure of Gas Turbine auxiliaries	07	Technical Staff	19.04.2027	25.04.2027
50.	MA-01	BPDB Employees Service Rules, Labor Law and Industrial Relationship	07	Staff of BPDB	22.04.2027	28.04.2027
May-2027						
51.	T-45	Electrical Maintenance of Power House Equipment	07	Technical Staff	02.05.2027	08.05.2027
52.	E-07	Renewable Energy Fundamentals, Net Metering and Climate Policy (GHG) in Bangladesh	07	XEN/ SDE/ AE/SAE	03.05.2027	09.05.2027
53.	T-23	Generator, Generator Auxiliaries, Types of Generator Excitation Systems, AVR, Generator Cooling System and High Voltage Insulation	07	Technical Staff	05.05.2027	11.05.2027

SI. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
54.	T-09	Preparation and Operational Procedure of Steam Turbine Auxiliaries	07	Technical Staff	23.05.2027	29.05.2027
55.	T-32	PPR-2025, PPA-2006, Preparation of Tender Document and Public Procurement Guidelines	07	All Officers of BPDB	25.05.2027	31.05.2027
June-2027						
56.	MA-06	Integrity, Anti-Corruption, Etiquette & Manner, Professional Ethics and Organizational Behavior	07	Technical/Non-Technical Staff	01.06.2027	07.06.2027
57.	T-47	Operation and Maintenance of Water Treatment Plant	07	Technical Staff	08.06.2027	14.06.2027
58.	MA-09	Inquiry Procedure, Report Writing, Punishment and Appeal According to the Service Rules of BPDB	07	Officers of BPDB	14.06.2027	20.06.2027
59.	T-43	Optimization, Preservation and Maintenance of Boiler and Boiler Auxiliaries	07	Technical Staff	21.06.2027	27.06.2027
60.	T-07	Scheduled Maintenance of Gas Turbine	07	XEN/SDE/ AE/SAE	22.06.2027	28.06.2027

Number of Targeted On the job training (OJT) for 2026-2027: 24 Nos.

Annual Training Schedule for 2026-2027
Rajshahi Training Center, BPDB, Rajshahi

SI. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
July-2026						
1.	T-23	Generator, Generator Auxiliaries, Types of Generator Excitation Systems, AVR, Generator Cooling System and High Voltage Insulation	07	Technical Officer	05.07.2026	11.07.2026
2.	IT-04	Going Paperless: Smart File Handling with D-Nothi as per Secretariat Instructions 2024 and ERP (Enterprise Resource Planning) Software	07	Staff of BPDB	08.07.2026	14.07.2026
3.	F-02	Accounts, Audit and Financial Management of BPDB	07	Officers of BPDB	13.07.2026	19.07.2026
4.	E-13	Operation and Maintenance of 33/11kV and 132/33kV Substations	07	Technical Staff	14.07.2026	20.07.2026
5.	T-09	Preparation and Operational Procedure of Steam Turbine Auxiliaries	07	Technical Staff	21.07.2026	27.07.2026
6.	T-43	Optimization, Preservation and Maintenance of Boiler and Boiler Auxiliaries	07	Technical Staff	22.07.2026	28.07.2026
7.	MA-03	Strategic Human Resource Management and Office Administration for Senior Officers	03	Higher Level Officers of BPDB	23.07.2026	25.07.2026
August-2026						
8.	T-24	Operation and Maintenance of 33 kV, 11 kV and 0.4 kV Distribution Line, Reduction of System Loss, Right of Way and Public Motivation	08	Technical Staff	02.08.2026	09.08.2026
9.	T-12	Schedule maintenance, Spare Management and Procurement Planning of Combined Cycle Power Plant	08	XEN/SDE/ AE/SAE	03.08.2026	10.08.2026
10.	MA-02	Office Administration, Personnel Management, D-Nothi and Record Keeping	07	Staff of BPDB	10.08.2026	16.08.2026
11.	T-14	Operation of Combined Cycle Power Plant, Preparation and Startup Procedure of Auxiliaries	07	Technical Staff of Power Plant	11.08.2026	17.08.2026
12.	E-09	Testing and Commissioning of Power and Distribution Transformers	07	XEN/SDE/ AE/SAE	16.08.2026	22.08.2026
13.	T-11	Operational Procedure of Steam Turbine Power Plant and Preparation and Startup Procedure of Auxiliaries	07	Technical Staff	18.08.2026	24.08.2026
14.	T-04	Preparation and Operational Procedure of Gas Turbine auxiliaries	07	Technical Staff	19.08.2026	25.08.2026
September-2026						
15.	T-42	Operation and Schedule Maintenance (1K, 2K, 3K, 4K, etc.) of HFO and HSD Engine-Based Power Plants	07	Technical Staff of Power Plants	01.09.2026	07.09.2026
16.	T-26	Training for Switch Board Attendant (SBA)	07	SBA/CA	06.09.2026	12.09.2026
17.	MA-02	Office Administration, Personnel Management, D-Nothi and Record Keeping	07	Officers of BPDB	08.09.2026	14.09.2026

SI. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
18.	MA-05	Training on Professional Service and Workplace Etiquette	07	Staff of BPDB	13.09.2026	19.09.2026
19.	T-32	PPR-2025, PPA-2006, Preparation of Tender Document and Public Procurement Guidelines	07	Officers of BPDB	15.09.2026	21.09.2026
20.	MA-25	Training on File and Records Management, Preparation of Official Documents and Familiarization with the Administrative Hierarchy and Organogram of BPDB	07	Staff of BPDB	22.09.2026	28.09.2026
October-2026						
21.	T-14	Operation of Combined Cycle Power Plant, Preparation and Startup Procedure of Auxiliaries	07	Technical Staff of Power Plant	04.10.2026	10.10.2026
22.	T-75	Energy Meter Connection, Installation, Testing and Prepayment Meter Connection, Configuration & Vending System in BPDB, and Customer Service Excellence	07	Sales & Distribution related staff	06.10.2026	12.10.2026
23.	F-03	Auditing and Settlement of Audit Objections	07	Staff of BPDB	11.10.2026	17.10.2026
24.	MA-01	BPDB Employees Service Rules, Labor Law and Industrial Relationship	07	Technical/Non-Technical Staff	12.10.2026	18.10.2026
25.	E-02	Relay & Protection, Fault Level Calculation, Setting, Coordination, Circuit Breakers and DCS (Basic Course)	07	Technical Officer	13.10.2026	19.10.2026
26.	T-04	Preparation and Operational Procedure of Gas Turbine auxiliaries	09	Technical Staff	19.10.2026	27.10.2026
27.	IT-05	Google Workspace & Cloud Collaboration Tools	07	UDA/LDA/ AA/SAA/ JAA/ Storekeeper	25.10.2026	31.10.2026
November-2026						
28.	T-43	Optimization, Preservation and Maintenance of Boiler and Boiler Auxiliaries	07	Technical Staff	01.11.2026	07.11.2026
29.	MA-26	Time Management, Stress Management, Interpersonal Skill Building and Performance Management	07	Officers of BPDB	03.11.2026	09.11.2026
30.	T-35	Security of KPI, Firefighting and Safety Procedure	07	Staff (Power Plant)	08.11.2026	14.11.2026
31.	T-42	Operation and Schedule Maintenance (1K, 2K, 3K, 4K, etc.) of HFO and HSD Engine-Based Power Plants	07	Technical Staff	15.11.2026	21.11.2026
32.	T-53	Procurement of Works & Services in Accordance with PPR-2025 & PPA-2006	07	Officers of BPDB	18.11.2026	24.11.2026
33.	MA-06	Integrity, Anti-Corruption, Etiquette & Manner, Professional Ethics and Organizational Behavior	07	Staff of BPDB	23.11.2026	30.11.2026

Sl. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
December-2026						
34.	T-09	Preparation and Operational Procedure of Steam Turbine Auxiliaries	07	Technical Staff	01.12.2026	07.12.2026
35.	IT-01	Digital Office Skills (Microsoft Office) & Foundational Cyber Hygiene	07	Staff of BPDB	02.12.2026	08.12.2026
36.	F-03	Auditing and Settlement of Audit Objections	07	Staff of BPDB	08.12.2026	14.12.2026
37.	T-11	Operational Procedure of Steam Turbine Power Plant and Preparation and Startup Procedure of Auxiliaries	07	Technical Operator and Attendants of Power Plants	09.12.2026	15.12.2026
38.	T-52	Training for BPDB Doctors for Professional Knowledge & Skill Development (Part-3)	08	Doctors of BPDB	15.12.2026	22.12.2026
39.	MA-01	BPDB Employees Service Rules, Labor Law and Industrial Relationship	07	Officers of BPDB	21.12.2026	27.12.2026
40.	T-67	Training for Non-Medical Personnel: Emergency Response & Basic Medical Skills	07	Staff of BPDB	22.12.2026	28.12.2026
January-2027						
41.	MA-05	Training on Professional Service and Workplace Etiquette	07	Staff of BPDB	03.01.2027	09.01.2027
42.	T-32	PPR-2025, PPA-2006, Preparation of Tender Document and Public Procurement Guidelines	07	SAA/AA/ JAA/UDA/ LDA	05.01.2027	11.01.2027
43.	E-09	Testing and Commissioning of Power and Distribution Transformers	07	XEN/SDE/ AE/SAE	10.01.2027	16.01.2027
44.	MA-10	Training to Ensure the Requisite Skills and Qualities of 4th Class Employees of BPDB to Conduct Financial and Administrative Affairs with Integrity and Honesty	07	4th Class employees of BPDB	12.01.2027	18.01.2027
45.	T-16	Modern Coal Power Technology and Coal Procurement Process	07	Technical Officer	17.01.2027	23.01.2027
46.	T-04	Preparation and Operational Procedure of Gas Turbine auxiliaries	07	Technical Staff	25.01.2027	31.01.2027
47.	T-25	Tariff Rule, COP (Commercial Operation Procedure) and Electricity Act 2018 and Rules 2022	07	Officers of BPDB	25.01.2027	31.01.2027
February-2027						
48.	MA-01	BPDB Employees Service Rules, Labor Law and Industrial Relationship	07	Staff of BPDB	01.02.2027	07.02.2027
49.	MA-06	Integrity, Anti-Corruption, Etiquette & Manner, Professional Ethics and Organizational Behavior	07	Office Assistant/ Driver/ Security Guard	03.02.2027	09.02.2027
50.	T-09	Preparation and Operational Procedure of Steam Turbine Auxiliaries	07	Technical Staff	08.02.2027	14.02.2027

SI. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
51.	T-40	Repair and Maintenance of Power Transformer	07	Technical Staff	10.02.2027	16.02.2027
52.	T-42	Operation and Schedule Maintenance (1K, 2K, 3K, 4K, etc.) of HFO and HSD Engine-Based Power Plants	07	Technical Officers/ Chemist	14.02.2027	20.02.2027
53.	T-43	Optimization, Preservation and Maintenance of Boiler and Boiler Auxiliaries	07	Technical Staff of Power Plants	22.02.2027	28.02.2027
March-2027						
54.	T-04	Preparation and Operational Procedure of Gas Turbine auxiliaries	07	Technical Staff	14.03.2027	20.03.2027
55.	T-16	Modern Coal Power Technology and Coal Procurement Process	07	Technical Officer	16.03.2027	22.03.2027
56.	T-11	Operational Procedure of Steam Turbine Power Plant and Preparation and Startup Procedure of Auxiliaries	07	Technical Operator and Attendants	17.03.2027	23.03.2027
57.	F-02	Accounts, Audit and Financial Management of BPDB	07	UDA/SAA/ STENO/AA/ LDA/JAA	21.03.2027	27.03.2027
58.	E-01	Relay & Protection, Fault Level Calculation, Setting, Coordination and DCS (Advanced Course)	07	XEN/SDE/A E/SAE	23.03.2027	29.03.2027
59.	T-24	Operation and Maintenance of 33 kV, 11 kV and 0.4 kV Distribution Line, Reduction of System Loss, Right of Way and Public Motivation	07	Technical Staff	24.03.2027	30.03.2027
April-2027						
60.	T-42	Operation and Schedule Maintenance (1K, 2K, 3K, 4K, etc.) of HFO and HSD Engine-Based Power Plants	07	Technical Staff	04.04.2027	10.04.2027
61.	T-23	Generator, Generator Auxiliaries, Types of Generator Excitation Systems, AVR, Generator Cooling System and High Voltage Insulation	07	XEN/SDE/ AE/SAE	06.04.2027	12.04.2027
62.	T-32	PPR-2025, PPA-2006, Preparation of Tender Document and Public Procurement Guidelines	08	SAA/AA/JAA/ UDA/LDA	13.04.2027	20.04.2027
63.	MA-06	Integrity, Anti-Corruption, Etiquette & Manner, Professional Ethics and Organizational Behavior	07	Technical/ Non-Technical Staff	18.04.2027	24.04.2027
64.	E-09	Testing and Commissioning of Power and Distribution Transformers	07	XEN/SDE/AE/ SAE	20.04.2027	26.04.2027
65.	T-43	Optimization, Preservation and Maintenance of Boiler and Boiler Auxiliaries	07	Technical Staff	21.04.2027	27.04.2027

SI. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
May-2027						
66.	T-40	Repair and Maintenance of Power Transformer	07	Technical Staff	02.05.2027	08.05.2027
67.	T-57	Annual Procurement Planning (APP) and Delegation of Financial Power of BPDB	07	Officers of BPDB	04.05.2027	10.05.2027
68.	MA-02	Office Administration, Personnel Management, D-Nothi and Record Keeping	07	Staff of BPDB	05.05.2027	11.05.2027
69.	F-03	Auditing and Settlement of Audit Objections	07	Staff of BPDB	23.05.2027	29.05.2027
70.	T-42	Operation and Schedule Maintenance (1K, 2K, 3K, 4K, etc.) of HFO and HSD Engine-Based Power Plants	07	Technical Officer/ Chemist	24.05.2027	30.05.2027
71.	T-26	Training for Switch Board Attendant (SBA)	07	SBA/CA	25.05.2027	31.05.2027
June-2027						
72.	F-04	Tax, VAT, AIT, Customs Duty (CD-VAT) and Other Financial Activities	07	UDA/SAA/ STENO/AA/ LDA/JAA	01.06.2027	07.06.2027
73.	E-04	Solid Fuel Coal: Properties, International Market and Coal-Fired Thermal Power Plant Technology	07	Officers of BPDB	06.06.2027	12.06.2027
74.	MA-01	BPDB Employees Service Rules, Labor Law and Industrial Relationship	07	Staff of BPDB	08.06.2027	14.06.2027
75.	T-18	Coal Power Station Operation Procedure	07	Technical Staff of Power Plants	16.06.2027	22.06.2027
76.	MA-20	Modern Store, Inventory and Digital Warehouse Management	07	Officers of BPDB	20.06.2027	26.06.2027
77.	T-11	Operational Procedure of Steam Turbine Power Plant and Preparation and Startup Procedure of Auxiliaries	07	Technical Staff	21.06.2027	27.06.2027

Number of Targeted "On the Job Training (OJT)" for 2026-2027: 18

Workshop/Seminar/Short Courses:

- FGMO and black start facilities in Bangladesh
- ACR submission through for autonomous body govt. officials
- Solar power potential and roof top solar expansion in Bangladesh
- Goods procurement process PG3, Introduction of ITTS preparation of TDS technical
- Specification of tender etc. on basis of PPR (2025)
- Corruption risks and mitigation strategies in power sector procurement
- Seminar on public speaking
- Sustainable power, the pillar of modern Bangladesh
- Public Private Partnership Procurement (PPP)
- Integration of GIS with Electrical Power System Analysis Software (E-tap)
- Awareness creation on E-waste and its management
- Grid Integration of solar photovoltaic, Energy storage challenge and solution

- Renewable energy paradox, are we ignoring the environmental cost
- Capturing fine particles from coal fired power plant
- Fire hazard and prevention in powers stations
- Coal reserve and international coal market coal procurement, coal import and pricing mechanic
- Grooming and dress code of govt officials
- Managing and analyzing data with Excel to increase official productivity
- Officers of BPDB
- Balancing Professional, life and preventing a child with special needs
- Officers of BPDB

Annual Training Schedule for 2026-2027
Regional Training Center, BPDB, Tongi

Sl. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
July-2026						
1.	T-14	Operation of Combined Cycle Power Plant, Preparation and Startup Procedure of Auxiliaries	07	Technical Staff	01.07.2026	07.07.2026
2.	IT-04	Going Paperless: Smart File Handling with D-Nothi as per Secretariat Instructions 2024 and ERP (Enterprise Resource Planning) Software	07	Staff of BPDB	06.07.2026	12.07.2026
3.	T-40	Repair and Maintenance of Power Transformer	07	Technical Staff	13.07.2026	19.07.2026
4.	F-02	Accounts, Audit and Financial Management of BPDB	07	AA/UDA/LDA /SAA/JAA/ related Staff	14.07.2026	20.07.2026
5.	T-35	Security of KPI, Firefighting and Safety Procedure	07	Security Guard/Staff	21.07.2026	27.07.2026
6.	T-32	PPR-2025, PPA-2006, Preparation of Tender Document and Public Procurement Guidelines	07	Officer of BPDB	22.07.2026	28.07.2026
August-2026						
7.	MA-06	Integrity, Anti-Corruption, Etiquette & Manner, Professional Ethics and Organizational Behavior	07	Staff of BPDB	02.08.2026	09.08.2026
8.	IT-06	e-GP (Electronic Government Procurement) & Delegation of Financial Power	07	Officer	03.08.2026	10.08.2026
9.	MA-09	Inquiry Procedure, Report Writing, Punishment and Appeal According to the Service Rules of BPDB	07	Staff of BPDB	11.08.2026	17.08.2026
10.	T-41	Repair and Maintenance of Distribution Transformer	07	Technical Staff	12.08.2026	18.08.2026
11.	E-13	Operation and Maintenance of 33/11kV and 132/33kV Substations	07	Technical Officer	19.08.2026	25.08.2026
12.	T-39	Transformer Oil Testing Procedure and its Practical Demonstration	07	Technical Staff	24.08.2026	31.08.2026
September 2026						
13.	T-11	Operational Procedure of Steam Turbine Power Plant and Preparation and Startup Procedure of Auxiliaries	07	Technical Staff	01.09.2026	07.09.2026
14.	F-01	Preparation of Budget and Financial Strategy	07	AA/ SAA/JAA/ Equivalent	06.09.2026	13.09.2026
15.	MA-11	Digital Governance, Management Information Systems and Bangladesh's SDG Roadmap	07	Officer of BPDB	08.09.2026	14.09.2026
16.	T-39	Transformer Oil Testing Procedure and its Practical Demonstration	07	Technical Staff	15.09.2026	21.09.2026
17.	T-32	PPR-2025, PPA-2006, Preparation of Tender Document and Public Procurement Guidelines	07	Assistant Accountant/ SAA/JAA	22.09.2026	28.09.2026

SI. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
18.	T-34	Occupational Health, Safety Environment and First Aid	07	Staff of BPDB	23.09.2026	29.09.2026
October-2026						
19.	MA-04	Conflict Resolution, Problem Solving, Emergency Procedures, Employee Engagement and Constructive Feedback	07	Officer of BPDB	05.10.2026	11.10.2026
20.	MA-09	Inquiry Procedure, Report Writing, Punishment and Appeal According to the Service Rules of BPDB	07	Staff of BPDB	06.10.2026	12.10.2026
21.	T-11	Operational Procedure of Steam Turbine Power Plant and Preparation and Startup Procedure of Auxiliaries	07	Technical Staff	07.10.2026	13.10.2026
22.	T-32	PPR-2025, PPA-2006, Preparation of Tender Document and Public Procurement Guidelines	07	Assistant Accountant/ SAA/JAA	13.10.2026	19.10.2026
November-2026						
23.	T-14	Operation of Combined Cycle Power Plant, Preparation and Startup Procedure of Auxiliaries	07	Technical Staff	02.11.2026	08.11.2026
24.	T-40	Repair and Maintenance of Power Transformer	07	Technical Staff	03.11.2026	09.11.2026
25.	IT-01	Digital Office Skills (Microsoft Office) & Foundational Cyber Hygiene	07	UDA/LDA/AA/SAA/JAA and Staff work as Computer Operators	10.11.2026	16.11.2026
26.	MA-05	Training on Professional Service and Workplace Etiquette	07	Staff of BPDB	11.11.2026	17.11.2026
27.	F-04	Tax, VAT, AIT, Customs Duty (CD-VAT) and Other Financial Activities	07	Officers of BPDB	18.11.2026	24.11.2026
28.	T-06	Preparation for GBC and Auxiliary Equipment Startup for Gas Turbine	07	Technical Staff	23.11.2026	29.11.2026
December-2026						
29.	T-04	Preparation and Operational Procedure of Gas Turbine auxiliaries	07	Technical Staff	01.12.2026	07.12.2026
30.	MA-02	Office Administration, Personnel Management, D-Nothi and Record Keeping	07	Staff of BPDB	02.12.2026	08.12.2026
31.	T-41	Repair and Maintenance of Distribution Transformer	07	Technical Staff	09.12.2026	15.12.2026
32.	F-06	Audit Objections related to CD VAT, Advance Income Tax (AIT) and Tax Deduction at Source (TDS) in BPDB	08	AA/UDA/LDA /SAA/JAA/ Equivalent	14.12.2026	21.12.2026
33.	T-34	Occupational Health, Safety Environment and First Aid	07	Staff of BPDB	21.12.2026	27.12.2026
34.	MA-21	Sustainable Development, Climate Policy and the Role of the Power Sector in Bangladesh	07	Officer of BPDB	22.12.2026	28.12.2026

SI. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
January-2027						
35.	T-56	Procurement of Goods & Services in Accordance with PPR-2025 & PPA-2006	07	Officers of BPDB	04.01.2027	10.01.2027
36.	MA-02	Office Administration, Personnel Management, D-Nothi and Record Keeping	07	Staff of BPDB	05.01.2027	11.01.2027
37.	T-40	Repair and Maintenance of Power Transformer	07	Technical Staff	06.01.2027	12.01.2027
38.	T-35	Security of KPI, Firefighting and Safety Procedure	07	Security Guard/ Staffs of BPDB	13.01.2027	19.01.2027
39.	T-06	Preparation for GBC and Auxiliary Equipment Startup for Gas Turbine	07	Technical Staff	18.01.2027	24.01.2027
February-2027						
40.	E-07	Renewable Energy Fundamentals, Net Metering and Climate Policy (GHG) in Bangladesh	07	XEN/ SDE/ AE/SAE	01.02.2027	07.02.2027
41.	T-41	Repair and Maintenance of Distribution Transformer	07	Technical Staff	02.02.2027	08.02.2027
42.	MA-15	Training on English Communication Skills for Public Speaking and Presentation	07	Officers of BPDB	03.02.2027	09.02.2027
43.	MA-09	Inquiry Procedure, Report Writing, Punishment and Appeal According to the Service Rules of BPDB	07	Staff of BPDB	10.02.2027	16.02.2027
44.	T-10	Operational Procedure (Cold Startup, Semi-hot and Hot Startup) and Problem Diagnose procedure of Steam Turbine Power Plant	08	Technical Staff	17.02.2027	24.02.2027
March-2027						
45.	T-32	PPR-2025, PPA-2006, Preparation of Tender Document and Public Procurement Guidelines	07	Assistant Accountant/ SAA/JAA	15.03.2027	21.03.2027
46.	E-13	Operation and Maintenance of 33/11kV and 132/33kV Substations	07	Technical Staff	16.03.2027	22.03.2027
47.	MA-02	Office Administration, Personnel Management, D-Nothi and Record Keeping	07	Officers of BPDB	17.03.2027	23.03.2027
48.	T-06	Preparation for GBC and Auxiliary Equipment Startup for Gas Turbine	07	Technical Staff	24.03.2027	30.03.2027
April-2027						
49.	T-40	Repair and Maintenance of Power Transformer	07	Technical Staff	05.04.2027	11.04.2027
50.	T-35	Security of KPI, Firefighting and Safety Procedure	07	Security Guard/Staff	06.04.2027	12.04.2027
51.	IT-03	Online Store & Fixed Asset Management Software, Audit Management & Monitoring Systeme 2.0 (AMMS-2.0) Software	07	UDA/LDA/AA/SAA/JAA and staff work as Computer Operators	07.04.2027	13.04.2027

SI. No.	Course Code	Course Name	Duration (Day)	Target Group (25 Persons)	Training Period	
					From	To
52.	T-39	Transformer Oil Testing Procedure and its Practical Demonstration	07	Technical Staff	19.04.2027	25.04.2027
53.	IT-06	e-GP (Electronic Government Procurement) & Delegation of Financial Power	07	Officers of BPDB	20.04.2027	26.04.2027
54.	T-34	Occupational Health, Safety Environment and First Aid	07	Technical/Non-Technical Staff	21.04.2027	27.04.2027
May-2027						
55.	T-56	Procurement of Goods & Services in Accordance with PPR-2025 & PPA-2006	07	Officers of BPDB	03.05.2027	09.05.2027
56.	IT-04	Going Paperless: Smart File Handling with D-Nothi as per Secretariat Instructions 2024 and ERP (Enterprise Resource Planning) Software	07	Staff of BPDB	04.05.2027	10.05.2027
57.	T-75	Energy Meter Connection, Installation, Testing and Prepayment Meter Connection, Configuration & Vending System in BPDB, and Customer Service Excellence	07	Related Technical Staff of BPDB	05.05.2027	11.05.2027
58.	MA-07	Grievance Redress System (GRS), Citizen Charter and Promises to Provide Related Services	07	Staff of BPDB	24.05.2027	30.05.2027
59.	T-14	Operation of Combined Cycle Power Plant, Preparation and Startup Procedure of Auxiliaries	07	Technical Staff	25.05.2027	31.05.2027
June-2027						
60.	T-41	Repair and Maintenance of Distribution Transformer	07	Technical Staff	01.06.2027	07.06.2027
61.	MA-26	Time Management, Stress Management, Interpersonal Skill Building and Performance Management	07	Officer of BPDB	02.06.2027	08.06.2027
62.	MA-17	BPDB Officers' and Staff's Medical Training	07	Staff of BPDB	09.06.2027	15.06.2027
63.	MA-05	Training on Professional Service and Workplace Etiquette	07	Staff of BPDB	14.06.2027	21.06.2027
64.	T-04	Preparation and Operational Procedure of Gas Turbine auxiliaries	07	Technical Staff	21.06.2027	27.06.2027

On the Job Training (OJT)

Number of Targeted "On the Job Training (OJT)" for FY 2026-2027: 15