



# Bangladesh Power Development Board

Central Secretariat  
Wapda Building (1st floor)  
Motijheel C/A, Dhaka, Bangladesh.  
[www.bpdb.gov.bd](http://www.bpdb.gov.bd)

Memo No: 27.11.0000.101.14.013.26-1/86

Date: 18/05/2026

**Subject: Minutes of the Pre-Tender meeting for the project named "Construction of 7.6 MWp (DC) Solar Photovoltaic Grid Connected Power Plant at Kaptai, Rangamati, Bangladesh on Turnkey Basis".**

Chairperson : Md. Zahurul Islam, Member Generation (Member, Planning & Development (addl. Charge), BPDB.  
Tender Invitation Memo No. : 27.11.0000.101.14.013.26.936, Dated:20/04/2026  
Tender Package No. : GD-1  
Name of Tender : Construction of 7.6 MWp (DC) Solar Photovoltaic Grid Connected Power Plant at Kaptai, Rangamati, Bangladesh on Turnkey Basis (Design, Engineering, Manufacturing, Supply, Installation, Testing & Commissioning including 2 years Warranty Period).  
Venue : Mukti Hall, Level#15, Bidyut Bhaban, 1 Abdul Gani Road, Dhaka-1000.  
Date & Time : 11<sup>th</sup> May, 2026; 11:00 AM BST

## 1. Introduction:

A Pre-Tender Meeting) was held on 11<sup>th</sup> May, 2026 at 11:00 AM at Mukti Hall, Level#15, Bidyut Bhaban, 1 Abdul Gani Road, Dhaka-1000 in accordance with Clause 10 (Pre-Tender Meeting) of the Instructions to Tenderers (ITT) of the Tender Document for the above-mentioned procurement. The meeting was chaired by Md. Zahurul Islam, Member, P&D (addl. Charge). Representatives of Bangladesh Power Development Board (BPDB) and prospective tenderers were present at the meeting.

## 2. List of Attendees:

**BPDB Representatives and Prospective Tenderers / Bidders**

## 3. Opening of the Meeting:

The Chairperson welcomed all prospective tenderers and representatives present at the meeting. He briefly discussed the objectives of the Pre-Tender Meeting and informed the participants about the scope of procurement and BPDB's expectations from prospective tenderers. He also reminded the participants that all proceedings of the meeting are governed by the Public Procurement Act, 2006 and Public Procurement Rules, 2025 of Bangladesh. With consent of the Chairperson, the Pre-tender meeting was started on time.

## 4. Agenda of the Meeting:

The following agenda items were discussed during the meeting:

- Brief description of the scope of works;
- Clarification of Tender Document including Technical Specification;
- Questions and Answers from prospective tenderers;
- Site visit (if applicable);
- Any other issues raised by prospective tenderers.

## 5. Key Tender Information:

Director, Directorate of Renewable Energy and Research and Development, BPDB, Dhaka presented a brief overview of the scope of the procurement. The key highlights are as follows:

- a. Name of the Tender: Construction of 7.6 MWp (DC) Solar Photovoltaic Grid Connected Power Plant at Kaptai, Rangamati, Bangladesh on Turnkey Basis (Design, Engineering, Manufacturing, Supply, Installation, Testing & Commissioning including 2 years Warranty Period).
- b. Location: Kaptai, Rangamati, Bangladesh.
- c. Procurement Method: International Competitive Tender (Single Stage Two Envelope Tendering Method).
- d. Tender Validity: 150 days from the date of tender opening.
- e. Completion Period: 360 days
- f. Tender Security Amount: **BDT 1.25 Crore** or equivalent **USD 0.1 million**
- g. Tender Security Validity: 178 days
- h. Warranty Period: 24 months from OAC
- i. Performance Security: 10% of the Contract Price.
- j. Advance Payment: 10% of the Contract Price
- k. Deadline for Submission of Tender: 03/06/2026 at 16:00 (BST)
- l. Tender Opening Date & Time: 04/06/2026 at 11.30 (BST)

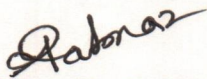
## 6. Clarifications Sought by Tenderer and Responses Given by BPDB:

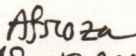
The prospective tenderers raised several questions/queries regarding the Tender Document. The Chairperson informed all the prospective tenderers to communicate with BPDB regarding this tender must be in written not later than 13/05/2026 and addressed to Project Director, Construction of 7.6 MWp (DC) Solar Photovoltaic Grid Connected Power Plant at Kaptai, Rangamati, Bangladesh Power Development Board, Bidyut Bhaban (12th Floor), Room No:1220, 1, Abdul Gani Road, Dhaka -1000, Bangladesh. The questions/clarification submitted by tenderer in written and responses given by BPDB are summarized in the attached file (**Clarification & amendment No. 1**). A **Time Extension Notice** will be issued and notify to all prospective Tenderers who have purchased the Tender Document as well as it will be published in daily newspapers/websites. The Clarification, Amendment and Time Extension Notice shall become an integral part of the Tender Document.

## 7. Closing of the Meeting:

All the Tender purchasing entities were requested to express their further views in writing if they had any. The issues raised in the meeting and received in writing will be reviewed and necessary amendments will be published in the form of a notification. The minutes of this meeting will be circulated to all prospective tenderers in accordance with ITT Sub-Clause 10.3. The chairperson concluded the meeting as there were no further topics on the agenda to discuss.

This pre-tender meeting minutes is issued upon the approval of competent authority.

  
(Engr. Md. Arifur Rahman)  
ID No.: 1-01986  
Project Director (XEN)  
Construction of 7.6 MWp (DC) Solar  
Photovoltaic Grid-Connected Power Plant  
at Kaptai, Rangamati Project, BPDB, Dhaka.

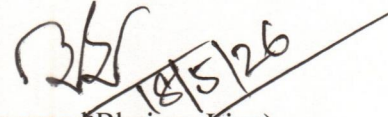
  
18.05.2026  
(Afroza Sultana)  
Secretary (Additional Charge),  
Bangladesh Power Development Board

Memo No: 27.11.0000.101.14.013.26-1186

Date: 18/05/2026

Copy to (Not in the order of seniority)

1. Member, Planning and Development, BPDB, Dhaka.
2. Chief Engineer, Planning and Development / PSC / Civil, BPDB, Dhaka.
3. Director, Project Planning/ Renewable Energy and Research & Development Design & Inspection-3/ Finance, BPDB, Dhaka.
4. CSO to Chairman, BPDB, Dhaka.
5. Project Director, Construction of 7.6 MWp (DC) Solar Photovoltaic Grid Connected Power Plant at Kaptai, Rangamati, Bangladesh.
6. Senior System Analyst, BPDB [with a request to upload documents in the Website].
7. All prospective Tenderers who have purchased the Tender Document.
8. Office File.

Handwritten signature and date: 18/5/26

(Ahammad Bhuiyan Lipu)

Senior Section Officer (Development) (Addl. Charge)  
Central Secretariat, BPDB, Dhaka.