



Md. Rafiqul Islam (মোহা: রফিকুল ইসলাম)
Director (Deputy Secretary)
Bangladesh Public Administration Training Centre (BPATC)
Savar, Dhaka-1343

a) Personal details

BCS Cadre,
Batch & ID No : BCS Administration- 24th Batch, ID No. 15502
Home District : Kushtia
Marital Status : Married (Spouse Name- Kaniz Fatema)
Contact number : +88-01716364952 (Cellphone)
E-mail address : uzzal7040@yahoo.com

b) Academic details

Name of Degree	Name of Institution	Subject	Passing Year	Result
MS (2-year)	University of Melbourne, Australia	Public Policy and Management	2011	GPA 3.75 (out of 4)
M Sc	Jahangirnagar University	Zoology (Thesis Group)	1999 (Exam of 96)	First Class First
B Sc (Honours)	Jahangirnagar University	Zoology	1997 (Exam of 95)	First Class Third
H S C	Kushtia Govt College, Kushtia	Science Group	1992	First Division
S S C	Dharampur High School, Kushtia	Science Group	1990	First Division

c) Previous Posting/Employment details

Post/Designation	Organization	Place	From Date	End Date
Deputy Commissioner & District Magistrate	DC Office	Barguna	30-07-2023	12-09-2024
Deputy Secretary	Ministry of Public Administration	Bangladesh Secretariat, Dhaka	18-07-2021	21-07-2023
First Secretary	Bangladesh High Commission	Singapore	29-07-2016	24-06-2021

Upazila Nirbahi Officer (UNO)	UNO Office	Kuliarchar, Kishoreganj	18-01-2015	06-01-2016
Upazila Nirbahi Officer (UNO)	UNO Office	Kalihati, Tangail	27-01-2013	04-01-2015
Upazila Nirbahi Officer (UNO)	UNO Office	Kawkhali, Pirojpur	09-10-2012	08-01-2013
Asstt/Sr Asstt Commissioner	DC Office	Faridpur	18-03-2012	01-10-2012
OSD on Study (Deputation for Higher Study)	MOPA	University of Melbourne, Australia	18-01-2010	21-01-2012
AC (Land)	Tejgaon Circle	Dhaka	06-08-2009	24-12-2009
Assistant Commissioner	DC Office	Feni	04-08-2008	05-08-2009
Assistant Commissioner	DC Office	Chattagram	04-07-2005	27-07-2008

d) Previous Working Experience :

- i. Working as a Teaching Assistant in the Department of Environmental Studies of North South University (NSU), Dhaka, Bangladesh from October, 1999 to December 2002
- ii. Teaching Biology/Human Biology in O' Level (Ordinary Level) at Oxford International School, Dhanmondi, Dhaka, Bangladesh from January 2000 to June 2005

e) Computer Literacy : Microsoft Word, Microsoft Excel, Microsoft Power Point for Windows

f) Training received at home

SI No	Name of Training	Duration	Training Institute
1.	36 th Foundation Training Course (Four- month long course), secured 6 th position	13-11-2005 to 12-03-2006	Bangladesh Public Administration Training Centre (BPATC), Savar, Dhaka.
2.	58 th Law and Administration Course (Five- month long course), secured 2 nd position	31-07-2006 to 30-12-2006	Bangladesh Civil Service (BCS) Administration Academy, Sahbagh, Dhaka.
3.	Survey and Settlement Training for BCS Officers (Fifty-six day long course)	10-01-2008 to 06-03-2008	Directorate of Land Record and Survey, Dhaka.
4.	BCS Officers' Orientation Course (BCS- 51) (Forty-day long course)	06-04-2008 to 15-05-2008	Military Training Directorate, Army Headquarters, Dhaka.
5.	Upazila Parishad Law and Administration Basic Training (1 week)	12 - 16 Oct 2014	National Institute of Local Government (NILG), Dhaka
6.	Multi-Hazard Risk and Vulnerability Assessment Training (Day long)	28 May, 2015	Ministry of Disaster Management and Relief

7.	Financial Management, Audit and PPR for UZGP (3-days)	01 - 03 Aug, 2015	Bangladesh Institute of Management (BIM), Dhaka
8.	2 nd Advanced Land Management Training Course-2015 (2-weeks)	03 – 15 October, 2015	Land Administration Training Centre (LATC), Dhaka
9.	Public Procurement Training Course (3-days)	23 - 25 Nov 2021	Bangladesh Civil Service (BCS) Administration Academy, Sahbagh, Dhaka.
10.	A two-day long Training Course on AS/A Level Biology	04 - 05 October, 2004	Conducted by the University of Cambridge International Examinations at the University of Liberal Arts, Dhaka, Bangladesh
11.	525 th Cub Scout Unit Leader Basic Course	07 to 11 September, 2015	Bangladesh Scouts, Dhaka Region
12.	Training on Election Management and Operation	14 - 15 October, 2023	Electoral Training Institute (ETI), Bangladesh Election Commission, Dhaka
13.	Training of Trainers (ToT) Course (2 weeks)	29 Sept – 14 Oct, 2024	Bangladesh Public Administration Training Centre (BPATC), Savar, Dhaka-1343

g) Training received abroad

1. A seven-day long (19-25 June, 2006) training on “Management Development Programme” held at the Indian Institute of Public Administration (IIPA), New Delhi, India.
2. A two-week long Mid-career Training on Field Administration (05 -17 May, 2015) at the National Centre for Good Governance (NCGG) and Lal Bahadur Shastri National Academy of Administration (LBSNAA), Mussoorie, Uttarakhand, India.

h) Articles published in the National Daily Newspapers

1. “**Dangers from Pesticides**”. published in the Observer Magazine. June 11, 1999. 16p
2. “**Agro-chemicals – A Silent Threat**” published in the Star Magazine. Vol. 3, Issue 158, July 16, 1999. 23-24p
3. “**Worms : The Silent Enemy**” published in the Star Magazine. Vol. 4, Issue 226, November 17, 2000. 15-16p
4. **অনাগত যক্ষসভ্যতার যুগে মানুষের দৈহিক পরিবর্তন কি অবশ্যজ্ঞাবী ?** দৈনিক সংবাদ : ৩ জুলাই, ১৯৯৮।
5. **পরিবেশ দূষণ এবং প্রাসঙ্গিক কিছু কথা।** শঙ্খচিল- বাংলাদেশ প্রাণিবিজ্ঞান সমিতির ত্রৈমাসিক প্রকাশনা : ডিসেম্বর, ১৯৯৮।

i) Research Papers published in Journals

SI No	Name of Articles	Name of the Journal	Number of words
1.	Joined-up Government Approach for Coordination in Disaster Management in Bangladesh : Challenges of Accountability and Effectiveness	Bangladesh Journal of Public Administration Vol XXII, No II : 107- 130p. 2013 (published from Bangladesh Public Administration Training Centre, Savar, Dhaka, Bangladesh).	6300 (approx.)
2.	Seasonal prevalence of some medical and veterinary arthropods in Savar region of Bangladesh.	Bangladesh Journal of Zoology. Vol. 32 No.1 : 19 - 25p. 2004 (published from the University of Dhaka, Dhaka, Bangladesh.	2900 (approx.)
3.	Seasonal incidence of Rice Leaffolder <i>Cnaphalocrocis medinalis</i> Guenee (Lepidoptera : Pyralidae) and its natural parasites.	Bangladesh Journal of Zoology. Vol. 28 No. 2 : 165-173p. 2000 (published from the University of Dhaka, Dhaka, Bangladesh.	3100 (approx.)
4.	Some aspects of biology of Rice Leaffolder <i>Cnaphalocrocis medinalis</i> Guenee (Lepidoptera : Pyralidae)	Journal of Bio-Science. Vol. 7 : 39-46p. 1999 (published from Rajshahi University, Rajshahi, Bangladesh.	3200 (approx.)

j) Scholarship/Award/Achievement

1. Awarded AusAID Scholarship for 02 years (from 12 January, 2011 to 31 December 2011) for studying MS in Public Policy and Management at the University of Melbourne, Australia.
2. Secured **First Position** in Bangladesh Civil Service (BCS) Administration Cadre and **Third Position** in the combined Merit List of 24th BCS Examination.
3. Received **National Fish Award-2024 (Gold Medal)** for District Taskforce Committee on Hilsha Fish Development while working in Barguna as Deputy Commissioner and District Magistrate.
4. Achieved the Best UNO award-2014 in Tangail District while working as UNO, Kalihati from Jan 2013 to Jan 2015.
5. Received Best Upazila award-2015 under UzGP (Upazila Governance Project) in Kishoreganj District while working as UNO, Kuliarchar from Jan 2015 to Jan 2016.
6. Received Board Scholarship for the academic year 1992-93 at the Higher Secondary Level.
7. Received Talent pool Scholarship at the Junior School Level in class VIII for the academic year 1988-89.
8. Received General Grade Scholarship at the Primary School Level in class V for the academic year 1985 to 1987.

k) Extra-Curricular Activities

- a. Elected as a Councillor for one year (2011) at the Graduate Students Association (GSA) of the University of Melbourne, Australia.
- b. Worked as a Professional Marker/Examiner of the Pearson Research and Assessment to check Exam Scripts for one year (2011) in Melbourne, Australia.
- c. Worked as a student representative (councillor of GSA) in the University of Melbourne's *Teaching and Learning Development Committee* as well as *Legislation and Trusts Committee* for the year of 2011.
- d. Received different Trainings (Cub Scout Unit Leader Basic Course: 07 to 11 September, 2015 and Orientation Course: 11 July, 2015) and participated in various activities of Bangladesh Scouts, Dhaka Region.

l) Membership

- a. Member of Officers' Club, Dhaka
- b. Member of Bangladesh Zoological Society, Dhaka.
- c. Joint Organizing Secretary of Greater Kushtia Officers Forum, Dhaka.
- d. Alumni of University of Melbourne Australia.
- e. Member of Melbourne University Bangladesh Students' Association.

m) Areas of interest:

Public Policy and Management, Public Procurement, Local Government,
Field Administration, Service Delivery, Innovative Initiatives.

Md. Rafiqul Islam
Deputy Secretary