

NEWSLETTER JANUARY TO MARCH-2025, ISSUE-04

150th and 151th Advanced Course on Administration and Development (ACAD)

150th Advanced Course on Administration and Development (ACAD) was held at Bangladesh Public Administration Training Centre (BPATC) from 1st December 2024 to 09th January 2025. The total number of participants was 33 and they were of the rank of Deputy Secretary. Officers equivalent to the rank of Deputy Secretary from the armed forces division also took part the training course. On the otherhand, 151th Advanced Course on Administration and Development (ACAD) was commenced at at Bangladesh Public Administration Training Centre (BPATC) from 09th February to 09th April 2025.

This 60-days long training course provided the participants a broader perspective on the on-going national and international issues and thus played a pivotal role in broadening their horizon of didactical cognizance regarding the matters pertinent to the development of our country.



Pic. 01 Participant from 150th ACAD course are concentrating their class session.

The course was designed to enable the participants to facilitate apex authority of public organizations in policy making process after analyzing the socio-economic contexts of the national and international arena and implement, monitor and evaluate those public policies in a professional way. It would also help them formulate strategic plan after analyzing internal and external environments of the

organization using different tools and techniques and implement thereof effectively and efficiently. Furthermore, they would also be able to assess and review existing public service delivery system and devise simple, innovative, effective and efficient ways of service delivery (using ICT wherever needed) for the clients. Side by side, the participants would be also be able to identify and analyze the issues of development priorities of government and to design development projects, implement and manage them properly. Last but not least, the course would enable the participants to build intra Vis a Vis inter-institutional networks and deal trans-border trade and aid negotiation effectively for upholding organizational and national interests.



Pic. 02 A Snapshot 151th ACAD course along with Rector and CMT.

The packed schedule required that the participants remain engrossed in various innovative and cognitive activities that were designed to help them build up subtle mind to carry on an in-depth analysis of sensitive issues.



Pic. 03. Mr. Numeri Zaman, MDS delivering his crucial speech on Inaugural ceremony of 151th ACAD.

In the management of the course 150th ACAD Course was compromised by Rector of the BPATC Secretary to the Government as Principal Advisor, Dr. Ziauddin Ahmed, MDS, at BPATC was the Course Advisor. For the 150th ACAD Course Mr. Md. Rafiqul Islam, Director of the centre was the Course Director while Mr. Md. Aminul Karim, Deputy Director and Ms. Afia Rahman Mukta, Senior Research Officer acted as Course Coordinators.



Pic.04 One participant from 150th ACAD course giving his constructive feedback on Certificate Awarding Program

However, Course Management Team for 151th ACAD course, Mr. Numeri Zaman, MDS was the Course Advisor. Dr. Md. Zohurul Islam, Director was the Course Director while Dr. Md. Morshed Alom, Deputy Director and Ms. Rumana Tanjin Antara, Deputy Director acted as Course Coordinators.



Pic.05 One participant from 151th ACAD course giving his constructive opinion on Inaugural Program.

The ‘Certificate of Participation’ awarding ceremony of the 150th ACAD course was held on 09th January 2025. The program was chaired by Rector of the BPATC Mr. Sayeed Mahbub Khan Secretary to the Government.



Pic.06. Dr. Md. Mohoshin Ali, Member Directing Staff, BPATC delivering his speech on Certificate awarding program of 150th ACAD course.

In addition participants from the course shared feedback suggesting a few recommendations to upgrade the standard of the training programs BPATC. While Certificate Awarding Ceremony of 151th ACAD course will be held on 09th April 2025.



Pic.07 One participant receiving certificate from Mr. Sayeed Mahbub Khan, Rector to the centre.

116th Senior Staff Course (SSC)



Pic.08 A Snapshot on 116th Senior Staff Course (SSC) along with Rector and CMT.

116th Senior Staff Course (SSC) was held at Bangladesh Public Administration Training Centre (BPATC) from 12nd January 2025 to 25th February, 2025. The total number of Participants for 116th was 38. Civil Servants of the rank of Joint Secretary and members of the armed forces of equivalent rank took part in the course.

This 45 day long training course provided the participants a broader perspective on the on-going national and international issues and thus played a pivotal role in broadening their horizon of didactical cognizance regarding the matters pertinent to the development of our country. The course was designed to provide the participants with plethora of thought provoking activities to sharpen their analytical insights so that they could deal with sensitive issues which required surgeon like precision in comprehending the given situation and addressing the issues with utmost professionalism employing shrewd dexterity.

The packed schedule required that the participants remain engrossed in various innovative and cognitive activities that were designed to help them build up subtle mind to carry on an in-depth analysis of sensitive issues. Moreover, the sessions conducted by renowned professionals and learned academicians also covered whole range of topics which would be handy in developing their deeper understanding.

In 116th SSC, Esteemed Rector of the Centre, Mr. Sayeed Mahbub Khan (Secretary to the Government), Rector was on the Course Management Team as Course Advisor and Mr. Md. Saidur Rahman, Member Directing Staff, BPATC, was the Course Director. Dr. Md. Roushon Jamal, Director and Mr. Shamim Hosen, Deputy Director aptly played the role of Course Coordinators.



Pic. 09 Dr. Md. Roushon Jamal, Director giving his opinion on inaugural program.

The ‘Certificate of Participation’ awarding ceremony of the 116th SSC took place on 25th February, 2025. The program was chaired by Rector of the BPATC Mr. Sayeed Mahbub Khan Secretary to the Government.



Pic.10. One participant receiving certificate from Mr. Sayeed Mahbub Khan, Rector to the centre.

Participants shared their constructive feedback for consideration in future to improve BPATC's service quality meeting the necessity of time. The Chair praised the successful accomplishment of the participants and completing the BPATC's part of 116th SSC in due manner.



Pic. 11 One participant from 116th SSC giving her speech on Certificate Awarding program .

On going 77th Foundation Training Course (FTC)

77th Foundation Training Course (FTC) for the officers of various cadres is scheduled at Bangladesh Public Administration Training Centre (BPATC) from 20 October 2024 to 17th April 2025.

This six month long training course accommodates six hundred and four participants.

The Course is designed to facilitate the training of newly recruited officers whose jobs are yet to be confirmed. So, this batch is full of fresh candidates of different cadres. A total of 604 (six hundred and four) officers from 20 (Twenty) cadres of Bangladesh Civil Service attended this six-month long training course. Among the total participants 111 (hundred and eleven) are female and 491 (four hundred and ninety-one) are male.

The training itself is considered to be the steppingstone for the neophytes. It maintains a rigorous routine offering them a packed schedule full of activities that demand participants' constant engagement. The participants attending this course irrespective of their batch have to undergo the same intensive groom-up required to transform themselves from a fresh university graduate to an adept and adroit bureaucrat. Stuffed with various innovative and disciplinary

Short Courses

Research Methodology Course

Bangladesh Public Administration Training Centre (BPATC) organized a short training course on Research Methodology. Research Methodology Course was held at BPATC from 12nd January 2025 to 26th January 2025. Total number of participant was 18 among them 12 were male and 06 were female participants.

A training course on research methodology equips participants with the knowledge and skills to conduct research studies, including understanding research concepts, designing research, collecting data, and analyzing results. These courses cover both quantitative and qualitative research methodologies, providing a practical approach to the research process.

The primary objective of this program is to provide orientation of research methodology among participants. Specifically, the program aims at introducing them with the basic concepts used in research and scientific research methods. It includes discussions on sampling techniques, research designs and techniques of analysis. The specific objectives of the program were to develop understanding of the basic framework of research process, various research designs and techniques.

To equip participants with a basic understanding of the underlying principles of quantitative and qualitative research and establish the link between them. To explore various sources of information for literature review and data collection. To familiarize with the ethical issues of conducting applied research. And finally to show participants how to prepare research proposals and research articles.

The programme was inaugurated by Rector of the Centre Mr. Sayeed Mahub Khan. Indeed, it was participatory event and the participants put forward some valuable suggestions.

2nd Attachment Program for Bangladesh Bank Officials

2nd Attachment Program for Bangladesh Bank Officials was held at BPATC on 19th January 2025 to 23th January 2025. Number of participants for this course were 128 among them 106 were male and 22 were female participants.

For this Course Mr. K. M. Abdul Kader, Director of the centre was the Course Director while Mr. Parimal Kumar Roy, Deputy Director, Mr. Md. Masud Alam, Deputy Director, Mir Md. Taufiqul Islam, Deputy Director and Ms. Samiana Sultana, Evaluation Officer were acted as Course Coordinators.

Training on Clinic Management System Software

Bangladesh Public Administration Training Centre (BPATC) organized a short training course on Clinic Management System Software. Clinic Management System Software Course was held at BPATC from 17th February 2025 to 19th February 2025. Total number of participant was 20 among them 11 were male and 09 were female participants.

Main objectives of Training on clinic management system (CMS) software was to equip users with the skills to effectively manage patient records, scheduling, billing, and other administrative tasks within a clinic setting. It typically involves

hands-on exercises, demonstrations, and explanations of the software's various features and functionalities.

Main Types Of Clinic Management Software

1. Task-Based Software
2. Subject-Based Software
3. Operational Software
4. Administrative Software
5. Billing Software

Implementing software for clinic management offers a range of benefits that can transform the operational dynamics of healthcare facilities.

For Patients:

Some benefits are Provides convenient online appointment scheduling and reminders, Enables access to personal health records through secure patient portals, Enhances communication with healthcare providers for better care coordination, Reduces wait times and improves the overall healthcare experience.

For Doctors And Healthcare Organisations:

These are Streamlines administrative tasks like scheduling, billing, and record-keeping ,Offers real-time access to patient data for informed decision-making, Improves efficiency and productivity, allowing more time for patient care, Facilitates compliance with healthcare regulations and reduces risk of penalties, Provides tools for detailed reporting and analytics to enhance operational decisions, Enhances data security and protects against unauthorised access to sensitive information.

Special Foundation Training Course

3rd SFTC for the Officials of Roads and Highways Department (RHD) (9th Grade)



Pic. 12 A Snapshot on Special Foundation Training Course for the Officers of Roads and Highways department along with CMT and Rector.

Special Foundation Training Course for the Officers of Roads and Highways department was held at BPATC from 05th January 2025 to 05th March 2025. The total number of Participants for this course was 24 (twenty-four).



Pic. 13 Registration activities is going-on.

The course contents were designed in consultation with Roads and Highway department so that their requirements could be addressed and their demands could also be accommodated judiciously. The courses had all the elements for their proper groom up. As this was a foundation training course, participants were made familiar with norms and values of service life. They were also asked to cultivate

the manners and etiquettes required of an officer. The sessions were designed keeping in mind the importance of disseminating among the participants the idea of service rules, administrative procedures and financial rules. Due focus was also given on developing their communicative skills.



Pic.14 Mr. Sayeed Mahbub Khan, Rector (Secretary to Government) giving his valuable speech on Mess Night program.

The Course Management Team was comprised of Mr. Sayeed Mahbub Khan, Rector (Secretary to Government) as Principal Advisor, Mr. Md. Saidur Rahman, Member Directing Staff, BPATC as Course Advisor and Dr. Rokeya Fahmida, Director, BPATC as Course Director. They were assisted by two Course Coordinators Ms. Muhsia Tabassum, Deputy Director and Mr. Mohammad Sohrab Hoshen, Assistant Director .



Pic. 15 Participant from SFTC of Roads and Highways department along with CMT visiting National Mausoleum at Savar.

1st SFTC for the Officials of Bangladesh Forest Industries Development Corporation (BFIDC)

Special Foundation Training Course for the Officers of Bangladesh Forest Industries Development Corporation (BFIDC) was held at BPATC from 11th February 2025 to 17th April 2025. The total number of Participants for this course was 25 (twenty-five). Among them 23 were male and 02 were female participants. The course contents were designed in consultation with Bangladesh Forest Industries Development Corporation (BFIDC).

The Course Management Team was comprised of Mr. Sayeed Mahbub Khan, Rector (Secretary to Government) as Principal Advisor, Mr. Numeri Zaman, Member Directing Staff, BPATC as Course Advisor and Dr. Shafiqul Islam, Deputy Director, RPATC as Course Director. They were assisted by two Course Coordinators Mr. Mohammad Mozaherul Islam, Assistant Director, RPATC, Dhaka and Ms. Rafia Islam, Assistant Director, RPATC, Dhaka. While Ms. Silvia Snigdha, Deputy Director, BPATC acted as Liaison Officer.

Celebration of International Mother Language Day



Pic. 16 Rector along with faculty members of BPATC paying tributes to the language Martyrs at BPATC Shaheed Minar.

21 February is the International Mother Language Day and in Bangladesh, the day is observed as National Martyr's day since 1952. The day is marked with the martyrdom of valiant sons of Bangladesh for establishing Bangla as the state language of the then East Pakistan (present Bangladesh). This is one and only sacrifice of lives for the sake of the Mother Language in the history of mankind. On this significance of the day, UNESCO declared 21st February as the International Mother Language Day to promote linguistic and cultural diversity and multilingualism.

BPATC observed on the International Mother Language Day 21st February 2025 by paying profound homage to language martyrs. BPATC faculty of the members , staffs and participants of the on-going courses placed floral wreaths on 12.01am at BPATC Shaheed Minar. The National Flag was kept half-mast by the concerned committee.



Pic. 17 Discussion programme on the International Mother Language Day.

At 10.00am a discussion meeting on the day was arranged at BPATC Auditorium where Faculties participants of different courses and staffs was present. Later on that day a drawing competition, debate competition, writing and recitation competition and prize giving programme was held by BPATC School and College Students.



Pic. 18 Hon`ble Rector delivering his speech about International Mother Language Day.

Later on that day, a special prayer was arranged at BPATC mosque to seek salvation for the departed souls of the martyrs.

Seminar and Workshop

Seminar on “Infrastructure and Economic Development in Bangladesh”

Bangladesh Public Administration Training Centre (BPATC) organized a one-day Seminar on “Infrastructure and Economic Development in Bangladesh” on 20th January 2025. The Seminar was inaugurated by Rector to the centre Mr. Sayeed Mahbub Khan. A total number of 50 (fifty) participants attended the seminar. Among them 39 (thirty-nine) were male and 11 (eleven) were female participants. Main objective of the Seminar was to know delves into macroeconomic policies, trade relations, and sectoral developments. Seminar may discuss fiscal and monetary policies, industrialization strategies, and the role of international organizations in shaping economic agendas, exploring the intersection of economic policies, inclusive growth, and sustainable development initiatives in Bangladesh.

Seminar on “Public-Private Partnerships (PPP) for Development: Lessons from East Asian Countries”

Bangladesh Public Administration Training Centre (BPATC) organized a one-day Seminar on “Public-Private Partnerships (PPP) for Development: Lessons from East Asian Countries” on 04th February 2025.



Pic.19 Mr. Md. Motaher Hossain, Deputy Director of the centre giving his important speech on Public-Private Partnerships (PPP) for Development

The Seminar was inaugurated by Rector to the centre Mr. Sayeed Mahbub Khan. A total number of 40 (forty) participants attended the seminar. Among them 30 (thirty) were male and 10(ten) were female participants.

This Seminar provides a landscape of public–private partnership (PPP) infrastructure development in East Asia, where PPP has been promoted as a complement of limited public funds. PPP typically contributes less than 1% of gross domestic product (GDP), while public finance greatly varies from about 2%

to 10% of GDP. Among major factors supporting PPP implementation are conducive business environment, good governance, innovative financial schemes, and public sector capacity to manage PPP appropriately. In addition to hard infrastructure development, private participation in social infrastructure is also growing in Southeast Asia.

Seminar on “Boosting Private Sector Investment for Employment Generation in Bangladesh”

“Boosting Private Sector Investment for Employment Generation in Bangladesh” was held at Bangladesh Public Administration Training Centre (BPATC) on 25th February 2025.

The Seminar was inaugurated by Rector to the centre Mr. Sayeed Mahbub Khan. A total number of 37 (thirty-seven) participants attended the seminar. Among them 28 (twenty-eight) were male and 09 (nine) were female participants.

This seminar was a key event for promoting economic growth and job creation. Such seminars often highlight the country's potential for investment, emphasizing its strategic location, young and skilled workforce, and dynamic economy. They also address the need for policy actions to address structural problems like inadequate infrastructure, access to finance, and skills development.

Observance of Genocide Day

BPATC Observed 25th March as Genocide Day in remembrance of the brutality carried out by Pakistani Army on the unarmed Bangalees on the black night of 25 March 1971 under the infamous "Operation Searchlight." Parliament on 11 March 2017 unanimously adopted a resolution to observe 25 March as "Gonohotya Dibos" (Genocide Day).

The message was conveyed by the Rector to duly commemorate the events as per the instructions of the government to pay due homage and tribute to the national heroes.

A discussion meeting held at the BPATC Auditorium at 2.30pm in the presence of the faculty members, selected staffs and participants of the on-going courses. At first of the programme the documentary ‘Stop Genocide’ of the best Bengali film maker Zahir Raihan was screened. A participant from SSC course delivered informative speech about 25th March Genocide Day.

As part of the programmes, a one-minute symbolic "blackout" observed from 10:00-10:01pm throughout BPATC campus. The programmes also dedicated for

the event actually started at a day earlier on 25th march with the students of BPATC School and College participating in a discussion programme on Genocide Day as well as one minute black out at night from 10.00 to 10.01pm by the concerned committee

Commemoration of 54th Independence Day

Bangladesh stands at the threshold of its 54th anniversary of independence its red and green flag soaring high, a symbol of hard-won freedom wrested from the chains of Pakistani exploitation and oppression. This year, the spirit of March 26 is rekindled by a new force: the youth, inspired by the flames of the July Uprising. Their vision reaches beyond victory toward a future free of discrimination, where justice and equality flourish.

The entire country is decked out in red and green to mark the day of breaking free from subjugation; Bangladesh is set to celebrate the joyous occasion of independence while paying tribute to the martyrs of the Liberation War.



Pic.20 BPATC faculties and participants from on-going courses are placing floral wreath to the martyrs of liberation war at the National Mausoleum in Savar.

This is a public holiday which is celebrated at BPATC to pay due homage and tribute to the millions of martyrs at the National Memorial at Savar. In addition, different national programs are organized to remember the day auspiciously military assault. The campus of the centre was adorned with colourful light, banner, posters and festoons which gave the impression that BPATC had been

covered from tip to toe with bridal attire. The day began with hoisting national flag and singing the national anthem 'Amar Sonar Bangla..'early in the morning. After that BPATC faculties and staff placed floral wreaths at National Mausoleum which programme was led by Rector of the centre.

Many wear traditional green and red *sarees* to show pride in their national colors, all while exploring streets decorated with the Bangladeshi flag like the one in today's artwork. The green represents progress, youth, and the nation's lush landscape, while the red symbolizes sacrifice, rebirth, and the rising sun.

A special prayer was arranged at Ashar Namaz to seek the salvation of the departed souls for their valiant contribution and supreme sacrifice for the nation.