

# ANNUAL PROCUREMENT PLAN 2023-2024

Office of the Deputy Commissioner

Bogura

Budget : Revenue

Code	Items Determined in the Revenue Sector	Allocated	Method
3255101	Computer Materials DC Office	1,45,000/-	DPM
3255105	Other Stationary DC Office	3,55,000/-	RFQ
3256103	Utilities DC Office	2,00,000/-	DPM
3256106	Dresses DC Office	1,00,000/-	DPM
4112303	Electric Equipment DC Office	4,00,000/-	DPM
4112310	Office Equipment DC Office	4,00,000/-	RFQ
4112314	Furniture DC Office	1,55,000/-	DPM
4112202	Computer&Accessories DC Office	3,45,000/-	RFQ
Total TK.		34,00,000/-	

Calculate the potential expenditure for the FY 2023-2024	
Cash purchase	
RFQM (Repuest For quotation Method)	24,00,000/-
OTM/F (r-gp) (open Tender Method)	
DPM (Direct procurement Method)	10,00,000/-
Recurring Expenditure	
Other cost	
Grand Total	34,00,000/-



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## Computer Metarial


1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GID-1	Computer (CPU)	pcs	05	RFQ	HOPE	Gov Computer Metarial code-3255101	168500	planned Date	--	12 July /23	24 July/23	07 aug/23	23 aug/23	07 sept/23	27 sept/23	77 days	15/30 days
GID-2	UPS 1200 VA	pcs	10	RFQ	HOPE	Gov Computer Metarial code-3255101	50000	planned Date	--	12 July /23	24 July/23	07 aug/23	23 aug/23	07 sept/23	27 sept/23	77 days	15/30 days
GID-3	Monitor	pcs	06	RFQ	HOPE	Gov Computer Metarial code-3255101	54000	planned Date	--	12 July /23	24 July/23	07 aug/23	23 aug/23	07 sept/23	27 sept/23	77 days	15/30 days
GID-4	Computer Toner Lbp- 3300	pcs	20	RFQ	HOPE	Gov Computer Metarial code-3255101	24000	planned Date	--	12 July /23	24 July/23	07 aug/23	23 aug/23	07 sept/23	27 sept/23	77 days	15/30 days
GID-5	Computer Toner Lbp- 6230	pcs	20	RFQ	HOPE	Gov Computer Metarial code-3255101	24000	planned Date	--	12 July /23	24 July/23	07 aug/23	23 aug/23	07 sept/23	27 sept/23	77 days	15/30 days
GID-6	Computer Toner Lbp- 151	pcs	15	RFQ	HOPE	Gov Computer Metarial code-3255101	16500	planned Date	--	12 July /23	24 July/23	07 aug/23	23 aug/23	07 sept/23	27 sept/23	77 days	15/30 days
GID-7	Computer Toner Lbp- 3150	pcs	16	RFQ	HOPE	Gov Computer Metarial code-3255101	18000	planned Date	--	12 July /23	24 July/23	07 aug/23	23 aug/23	07 sept/23	27 sept/23	77 days	15/30 days
GID-8	Key Board	pcs	30	DPM	HOPE	Gov Computer Metarial code-3255101	19500	planned Date	--	12 July /23	24 July/23	07 aug/23	23 aug/23	07 sept/23	27 sept/23	77 days	15/30 days
GID-9	Pen Drive	pcs	20	DPM	HOPE	Gov Computer Metarial code-3255101	16000	planned Date	--	12 July /23	24 July/23	07 aug/23	23 aug/23	07 sept/23	27 sept/23	77 days	15/30 days
GID-10	Mouse	pcs	30	DPM	HOPE	Gov Computer Metarial code-3255101	22500	planned Date	--	12 July /23	24 July/23	07 aug/23	23 aug/23	07 sept/23	27 sept/23	77 days	15/30 days
GID-11	Multiplug	pcs	20	DPM	HOPE	Gov Computer Metarial code-3255101	20000	planned Date	--	12 July /23	24 July/23	07 aug/23	23 aug/23	07 sept/23	27 sept/23	77 days	15/30 days
GID-12	Hard disk	pcs	05	DPM	HOPE	Gov Computer Metarial code-3255101	25000	planned Date	--	12 July /23	24 July/23	07 aug/23	23 aug/23	07 sept/23	27 sept/23	77 days	15/30 days
GID-13	Cassing	pcs	10	DPM	HOPE	Gov Computer Metarial code-3255101	21000	planned Date	--	12 July /23	24 July/23	07 aug/23	23 aug/23	07 sept/23	27 sept/23	77 days	15/30 days
GID-14	Power Box	pcs	07	DPM	HOPE	Gov Computer Metarial code-3255101	21000	planned Date	--	12 July /23	24 July/23	07 aug/23	23 aug/23	07 sept/23	27 sept/23	77 days	15/30 days



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## Other Stationary

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
		Description of procurement package goods	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of Funds & code	Estd. cost	Time code for process	Not used in goods	Invite Advertiser Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract single	Time for completion of contract
GID-1		Duster	pcs	150	DPM	HOPE	Gov.other stationary code-3255105	9000	planned Date	--								
GID-2		Facial Tissue	box	240	DPM	HOPE	Gov.other stationary code-3255105	16800	planned Date	--								
GID-3		Offset paper (A4)	pac	80	DPM	HOPE	Gov.other stationary code-3255105	33600	planned Date	--								
GID-4		Offset paper (legal)	pac	20	DPM	HOPE	Gov.other stationary code-3255105	10400	planned Date	--								
GID-5		Harpic	pcs	72	DPM	HOPE	Gov.other stationary code-3255105	8640	planned Date	--								
GID-6		Birthroom clean brush	pis	20	DPM	HOPE	Gov.other stationary code-3255105	1200	planned Date	--								
GID-7		Jug	pcs	10	DPM	HOPE	Gov.other stationary code-3255105	1500	planned Date	--								
GID-8		Soap ditto	pcs	50	DPM	HOPE	Gov.other stationary code-3255105	1500	planned Date	--								
GID-9		Toilet Tissue	pcs	100	DPM	HOPE	Gov.other stationary code-3255105	2500	planned Date	--								
GID-10		Pencil Battery	pcs	150	DPM	HOPE	Gov.other stationary code-3255105	3300	planned Date	--								
GID-11		Marker Pen	pcs	48	DPM	HOPE	Gov.other stationary code-3255105	3840	planned Date	--								
GID-12		Ball Pen (red)	pcs	120	DPM	HOPE	Gov.other stationary code-3255105	600	planned Date	--								
GID-13		Stapler Maclin	pcs	30	DPM	HOPE	Gov.other stationary code-3255105	10500	planned Date	--								
GID-14		Stiek Gum	pcs	50	DPM	HOPE	Gov.other stationary code-3255105	4500	planned Date	--								
GID-15		Stapler Pin	box	50	DPM	HOPE	Gov.other stationary code-3255105	3000	planned Date	--								
GID-16		Ink remover	pcs	20	DPM	HOPE	Gov.other stationary code-3255105	2400	planned Date	--								

  
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## Other Stationary

	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Description of procurement package goods	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of Funds & code	Estd. cost	Time code for process	Not used in goods	Invite Advertisises Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract single	Time for completion of contract
GD-17	Stamp pad	pcs	48	DPM	HOPE	Gov.other stationary code-3255105	12000	planned Date	--								
GD-18	James Clip	box	20	DPM	HOPE	Gov.other stationary code-3255105	2000	planned Date	--								
GD-19	Alpin	box	15	DPM	HOPE	Gov.other stationary code-3255105	1500	planned Date	--								
GD-20	Ball pen (Black)	pcs	200	DPM	HOPE	Gov.other stationary code-3255105	1000	planned Date	--								
GD-21	Envelope	pcs	1500	DPM	HOPE	Gov.other stationary code-3255105	4500	planned Date	--								
GD-22	Atca Gum	pcs	20	DPM	HOPE	Gov.other stationary code-3255105	5000	planned Date	--								
GD-23	Light (tube)	pcs	120	DPM	HOPE	Gov.other stationary code-3255105	24200	planned Date	--								
GD-24	Light (LED)	pcs	80	DPM	HOPE	Gov.other stationary code-3255105	25000	planned Date	--								
GD-25	Clife File	pcs	100	DPM	HOPE	Gov.other stationary code-3255105	10000	planned Date	--								
GD-26	Savlon (1 lt)	pcs	36	DPM	HOPE	Gov.other stationary code-3255105	12600	planned Date	--								
GD-27	Lyzole	pcs	36	DPM	HOPE	Gov.other stationary code-3255105	9000	planned Date	--								
GD-28	Jharu khil	kgs	50	DPM	HOPE	Gov.other stationary code-3255105	6250	planned Date	--								
GD-29	Toilet Brush	pcs	12	DPM	HOPE	Gov.other stationary code-3255105	1000	planned Date	--								
GD-30	Vim jar	pcs	24	DPM	HOPE	Gov.other stationary code-3255105	3600	planned Date	--								
GD-31	Hand Wash	pcs	48	DPM	HOPE	Gov.other stationary code-3255105	5760	planned Date	--								
GD-32	plynyle	pcs	60	DPM	HOPE	Gov.other stationary code-3255105	12000	planned Date	--								

  
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## Dresses

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Description of procurement package goods	Unit	Quantit	procurement method & Type	contract Approving Authority	Source of Funds & code	Estd cost	Time code for process	Not used in Goods	invite Advertisises Tender	Tender Opening	Tender Evaluation	Approval to Award	Notificati on of Award	Signing of contrac	Total time to contr single	Time for completion of contract
GD-1	Cloth (Shirt) For Man	Mltr	80	DPM	HOPE	Gov.Dresses code-3256106	104000	Planed Date	--								
GD-2	Cloth (Pant) For Man	Mltr	80	DPM	HOPE	Gov.Dresses code-3256106	80000	Planed Date	--								
GD-3	Cloth (cotton) For Woman	Pes	111	DPM	HOPE	Gov.Dresses code-3256106	35000	Planed Date	--								
GD-4	Shoe (Bata)	Pes	110	DPM	HOPE	Gov.Dresses code-3256106	165000	Planed Date	--								
GD-5	Shoek	Pes	110	DPM	HOPE	Gov.Dresses code-3256106	16000	Planed Date	--								
GD-6	Umbrella	Pes	55	DPM	HOPE	Gov.Dresses code-3256106	24750	Planed Date	--								

  
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## Electric Equipment

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Description of procurement package goods	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of Funds & code	Estd. cost	Time code for process	Not used in goods	Invite Advertisises Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract singe	Time for completion of contract
GID-1	Duplicating Machine	pcs	01	RFQ	HOPE	Electric Equipment 4112303	350000	planned Date	--	01 augt/23	16 aug/23	30 aug/21	17 sept/23	27 sept/23	16 oct/23	77 days	15/30 days
GID-2	Logitec Web Cam-360°	pcs	01	RFQ	HOPE	Electric Equipment 4112303	50000	planned Date	--	01 augt/23	16 aug/23	30 aug/21	17 sept/23	27 sept/23	16 oct/23	77 days	15/30 days



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# Furniture


1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GID-1	Description of procurement package goods	Unit	Quantit	procurement method & Type	contract Approving Authority	Source of Funds & code	Estd cost	Time code for process	Not used in Goods	invite Advertisises Tender	Tender Opening	Tender Evaluation	Approval to Award	Notificati on of Award	Signing of contrac	Total time to contr single	Time for completion of contract
GID-1	Director table	pcs	10	RFQ	HOPE	Gov. Furniture code-4112314	153500/-	planned Date	--	01 augt/23	16 aug/23	30 aug/21	17 sept/23	27 sept/23	16 oct/23	77 days	15/30 days
GID-2	Swivel chair	pcs	10	RFQ	HOPE	Gov. Furniture code-4112314	66400/-	planned Date	--	01 augt/23	16 aug/23	30 aug/21	17 sept/23	27 sept/23	16 oct/23	77 days	15/30 days
GID-3	Rocking Chair	pcs	01	RFQ	HOPE	Gov. Furniture code-4112314	23700/-	planned Date	--	01 augt/23	16 aug/23	30 aug/21	17 sept/23	27 sept/23	16 oct/23	77 days	15/30 days
GID-4	Visitor Chair	pcs	06	RFQ	HOPE	Gov. Furniture code-4112314	46400/-	planned Date	--	01 augt/23	16 aug/23	30 aug/21	17 sept/23	27 sept/23	16 oct/23	77 days	15/30 days
GID-5	Center Table	pse	03	RFQ	HOPE	Gov. Furniture code-4112314	46400/-	planned Date	--	01 augt/23	16 aug/23	30 aug/21	17 sept/23	27 sept/23	16 oct/23	77 days	15/30 days
GID-6	Tulip Chair	pse	03	RFQ	HOPE	Gov. Furniture code-4112314	18600/-	planned Date	--	01 augt/23	16 aug/23	30 aug/21	17 sept/23	27 sept/23	16 oct/23	77 days	15/30 days
GID-7	Wooden Table	pse	08	RFQ	HOPE	Gov. Furniture code-4112314	100000/-	planned Date	--	01 augt/23	16 aug/23	30 aug/21	17 sept/23	27 sept/23	16 oct/23	77 days	15/30 days
GID-8	Wooden Chair	pse	06	RFQ	HOPE	Gov. Furniture code-4112314	45000/-	planned Date	--	01 augt/23	16 aug/23	30 aug/21	17 sept/23	27 sept/23	16 oct/23	77 days	15/30 days



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## Computer & Accessories

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GD-1	All in All (Pc)	pes	01	RFQ	HOPE	Gov Computer & Accessories code-4112202	132200/-	planned Date	--	12 july /23	24 july/23	07 aug/23	23 aug/23	07 sept/23	27 sept/23	77 days	15/30 days
GD-2	Projector	pes	02	RFQ	HOPE	Gov Computer & Accessories code-4112202	142200/-	planned Date	--	12 july /23	24 july/23	07 aug/23	23 aug/23	07 sept/23	27 sept/23	77 days	15/30 days
GD-3	Scanner	pes	12	RFQ	HOPE	Gov Computer & Accessories code-4112202	180000/-	planned Date	--	12 july /23	24 july/23	07 aug/23	23 aug/23	07 sept/23	27 sept/23	77 days	15/30 days
GD-4	Printer	pes	10	RFQ	HOPE	Gov Computer & Accessories code-4112202	250000/-	planned Date	--	12 july /23	24 july/23	07 aug/23	23 aug/23	07 sept/23	27 sept/23	77 days	15/30 days
GD-5	Hard disk (UTB)	pes	06	RFQ	HOPE	Gov Computer & Accessories code-4112202	30000/-	planned Date	--	12 july /23	24 july/23	07 aug/23	23 aug/23	07 sept/23	27 sept/23	77 days	15/30 days
GD-6	Processor (Intel Core 7, 4 <sup>th</sup> Gen)	pes	07	RFQ	HOPE	Gov Computer & Accessories code-4112202	41600/-	planned Date	--	12 july /23	24 july/23	07 aug/23	23 aug/23	07 sept/23	27 sept/23	77 days	15/30 days
GD-7	Casing	pes	08	RFQ	HOPE	Gov Computer & Accessories code-4112202	24000/-	planned Date	--	12 july /23	24 july/23	07 aug/23	23 aug/23	07 sept/23	27 sept/23	77 days	15/30 days

  
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## Utility

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Description of procurement package goods	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of Funds & code	Estd cost	Time code for process	Not used in goods	Invite Advertises Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract single	Time for completion of contract
GD-1	Glass	pcs	100	DPM	HOPE	Utility code-3256103	17500	9 planned Date	--								
GD-2	Cup	pcs	100	DPM	HOPE	Utility code-3256103	15000	planned Date	--								
GD-3	Pitch	pcs	100	DPM	HOPE	Utility code-3256103	15000	planned Date	--								
GD-4	Half Plate	pcs	75	DPM	HOPE	Utility code-3256103	18750	planned Date	--								
GD-5	Full Plate	pcs	75	DPM	HOPE	Utility code-3256103	22500	planned Date	--								
GD-6	Spoon	pcs	100	DPM	HOPE	Utility code-3256103	7250	planned Date	--								
GD-7	Spoke	pcs	100	DPM	HOPE	Utility code-3256103	9000	planned Date	--								
GD-8	Bool ceramic	pcs	75	DPM	HOPE	Utility code-3256103	25000	planned Date	--								

  
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## Office Equipment

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GD-1	Description of procurement package goods	Unit	Quantit	procurement method & Type	contract Approving Authority	Source of Funds & code	Estd cost	Time code for process	Not used in Goods	invite Advertisises Tender	Tender Opening	Tender Evaluation	Approval to Award	Notificati on of Award	Signing of contrac	Total time to contr single	Time for completion of contract
GD-1	Photocopy Machine	pcs	01	RFQ	HOPE	Gov Computer & Accessories code-4112202	120000/-	planned Date	--	12 july /23	24 july/23	07 aug/23	23 aug/23	07 sept/23	27 sept/23	77 days	15/30 days
GD-2	File Cabinet	pcs	05	RFQ	HOPE	Gov Computer & Accessories code-4112202	150000/-	planned Date	--	12 july /23	24 july/23	07 aug/23	23 aug/23	07 sept/23	27 sept/23	77 days	15/30 days
GD-3	Computer Table	pcs	05	RFQ	HOPE	Gov Computer & Accessories code-4112202	75000/-	planned Date	--	12 july /23	24 july/23	07 aug/23	23 aug/23	07 sept/23	27 sept/23	77 days	15/30 days
GD-4	Calculator	pcs	20	DPM	HOPE	Gov Computer & Accessories code-4112202	12000/-	planned Date									
GD-5	Shredder Machine	pcs	01	DPM	HOPE	Gov Computer & Accessories code-4112202	20000/-	planned Date									
GD-6	Wall Clock	pcs	10	DPM	HOPE	Gov Computer & Accessories code-4112202	20000/-	planned Date									

  
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