


ANNUAL PROCUREMENT PLAN 2025-2026
Office of the Deputy Commissioner
Bogura

Code	Items Determined in the Revenue Sector		Allocated	Method
3255101	Computer Materials	DC Office	8,00,000/-	RFQ
3255105	Other Stationary	DC Office	3,00,000/-	DPM
3256103	Utilities	DC Office	3,00,000/-	DPM
3256106	Dresses	DC Office	4,50,000/-	DPM
4112303	Electric Equipment	DC Office	6,00,000/-	RFQ
4112310	Office Equipment	DC Office	10,00,000/-	OTM
4112314	Furniture	DC Office	8,00,000/-	OTM
4112202	Computer&Accessories	DC Office	9,00,000/-	RFQ
Total TK.			51,50,000/-	

Budget : Revenue

Calculate the potential expenditure for the FY 2025-2026	
Cash purchase	
RFQM (Repuest For quotation Method)	23,95,000/-
OTM/F (r-gp) (open Tender Method)	18,00,000/-
DPM (Direct procurement Method)	9,55,000/-
Recurring Expenditure	
Other cost	
Grand Total	51,50,000/-


6/2/25
হোসনা আফরোজা
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Computer Metarial

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Description of procurement package goods	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of Funds & code	Estd. cost	Time code for process	Not used in goods	Invite Advertise s Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract sign	Time for completion of contract
GD-1	Printer	pcs	03	RFQ	HOPE	Gov.Computer Metarial code-3255101	105000	planned Date	--	05 oct/25	13 oct/25	13 oct/25	14 oct/25	14oct/25	15 oct/25	10 days	25 days
GD-2	Computer Desktop	pcs	04	RFQ	HOPE	Gov.Computer Metarial code-3255101	245000	planned Date	--	05 oct/25	13 oct/25	13 oct/25	14 oct/25	14oct/25	15 oct/25	10 days	25 days
GD-3	Laptop	pcs	02	RFQ	HOPE	Gov.Computer Metarial code-3255101	180000	planned Date	--	03 nov/25	11 nov/25	11 nov/25	12 nov/25	12 nov/25	13nov/25	10 days	26 days
GD-4	UPS 1200 VA	pcs	15	RFQ	HOPE	Gov.Computer Metarial code-3255101	75000	planned Date	--	03 nov/25	11 nov/25	11 nov/25	12 nov/25	12 nov/25	13nov/25	10 days	26 days
GD-5	Monitor	pcs	05	RFQ	HOPE	Gov.Computer Metarial code-3255101	60000	planned Date	--	01 dec/25	09 dec/25	09 dec/25	10 dec/25	10 dec/25	11 dec/25	10 days	27 days
GD-6	Computer Toner Lbp- 3300	pcs	20	DPM	HOPE	Gov.Computer Metarial code-3255101	23000	planned Date	--								
GD-7	Computer Toner Lbp- 6230	pcs	20	DPM	HOPE	Gov.Computer Metarial code-3255101	23000	planned Date	--								
GD-8	Computer Toner Lbp- 151	pcs	20	DPM	HOPE	Gov.Computer Metarial code-3255101	23000	planned Date	--								
GD-9	Computer Toner Lbp- 3150	pcs	10	DPM	HOPE	Gov.Computer Metarial code-3255101	11500	planned Date	--								
GD-10	Scanner	pcs	03	RFQ	HOPE	Gov.Computer Metarial code-3255101	45000	planned Date	--								
GD-11	Key Board	pcs	10	DPM	HOPE	Gov.Computer Metarial code-3255101	5000	planned Date	--								
GD-12	Pen Drive	pcs	03	DPM	HOPE	Gov.Computer Metarial code-3255101	1500	planned Date	--								
GD-13	Mouse	pcs	10	DPM	HOPE	Gov.Computer Metarial code-3255101	3000	planned Date	--								

Other Stationary

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Description of procurement package goods	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of Funds & code	Estd. cost	Time code for process	Not used in goods	Invite Advertisers Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract sign	Time for completion of contract
GD-1	Duster	pcs	150	DPM	HOPE	Gov.other stationary code-3255105	9000	planned Date	--								
GD-2	Paper Weight	pcs	10	DPM	HOPE	Gov.other stationary code-3255105	600	planned Date	--								
GD-3	Facial Tissue	box	240	DPM	HOPE	Gov.other stationary code-3255105	16800	planned Date	--								
GD-4	Ofset paper (A4)	pac	40	DPM	HOPE	Gov.other stationary code-3255105	16800	planned Date	--								
GD-5	Harpic	pcs	72	DPM	HOPE	Gov.other stationary code-3255105	8640	planned Date	--								
GD-6	Locker	pis	10	DPM	HOPE	Gov.other stationary code-3255105	1250	planned Date	--								
GD-7	Birthroom clean brush	pis	20	DPM	HOPE	Gov.other stationary code-3255105	1200	planned Date	--								
GD-8	Soap lux	pcs	20	DPM	HOPE	Gov.other stationary code-3255105	300	planned Date	--								
GD-9	Toilet Tissue	pcs	100	DPM	HOPE	Gov.other stationary code-3255105	2500	planned Date	--								
GD-10	LED tubelight set	pcs	25	DPM	HOPE	Gov.other stationary code-3255105	15000	planned Date	--								
GD-11	Pencil Battery	pcs	150	DPM	HOPE	Gov.other stationary code-3255105	3300	planned Date	--								
GD-12	Marker Pen	pcs	48	DPM	HOPE	Gov.other stationary code-3255105	3840	planned Date	--								
GD-13	Ball Pen (red)	pcs	120	DPM	HOPE	Gov.other stationary code-3255105	600	planned Date	--								
GD-14	Stapler Machin	pcs	15	DPM	HOPE	Gov.other stationary code-3255105	5250	planned Date	--								
GD-15	Stick Gum	pcs	50	DPM	HOPE	Gov.other stationary code-3255105	4500	planned Date	--								
GD-16	Stapler Pin	box	50	DPM	HOPE	Gov.other stationary code-3255105	3000	planned Date	--								
GD-17	Ink remover	pcs	20	DPM	HOPE	Gov.other stationary code-3255105	2400	planned Date	--								
GD-18	Register (Roling) 400 pages	pcs	30	DPM	HOPE	Gov.other stationary code-3255105	15000	planned Date	--								
GD-19	Calculater 12 Degit	pcs	05	DPM	HOPE	Gov.other stationary code-3255105	4500	planned Date	--								
GD-20	Stamp pad	pcs	48	DPM	HOPE	Gov.other stationary code-3255105	12000	planned Date	--								
GD-21	James Clip	box	20	DPM	HOPE	Gov.other stationary code-3255105	2000	planned Date	--								

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Other Stationary

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Description of procurement package goods	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of Funds & code	Estd. cost	Time code for process	Not used in goods	Invite Advertis es Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract sign	Time for completion of contract
GD-22	Alpin	box	15	DPM	HOPE	Gov.other stationary code-3255105	1500	planned Date	--								
GD-23	Basket (plastic)	ocs	25	DPM	HOPE	Gov.other stationary code-3255105	8000	planned Date	--								
GD-24	Ball pen (Black)	pcs	200	DPM	HOPE	Gov.other stationary code-3255105	1000	planned Date	--								
GD-25	Envelop	pcs	3000	DPM	HOPE	Gov.other stationary code-3255105	9000	planned Date	--								
GD-26	Scoser	pcs	10	DPM	HOPE	Gov.other stationary code-3255105	3000	planned Date	--								
GD-27	Aica Gum	pcs	20	DPM	HOPE	Gov.other stationary code-3255105	5000	planned Date	--								
GD-28	Wall Clock	pcs	05	DPM	HOPE	Gov.other stationary code-3255105	5000	planned Date	--								
GD-29	Clife File	pcs	100	DPM	HOPE	Gov.other stationary code-3255105	10000	planned Date	--								
GD-30	Savlon (1 lt)	pcs	36	DPM	HOPE	Gov.other stationary code-3255105	12600	planned Date	--								
GD-31	Lyzole	pcs	36	DPM	HOPE	Gov.other stationary code-3255105	9000	planned Date	--								
GD-32	Jharu khil	kgs	50	DPM	HOPE	Gov.other stationary code-3255105	6250	planned Date	--								
GD-33	Toilet Brush	pcs	12	DPM	HOPE	Gov.other stationary code-3255105	1000	planned Date	--								
GD-34	Vim jar	pcs	36	DPM	HOPE	Gov.other stationary code-3255105	5400	planned Date	--								
GD-35	Hand Wash	pcs	48	DPM	HOPE	Gov.other stationary code-3255105	5760	planned Date	--								
GD-36	Phynyle	pcs	60	DPM	HOPE	Gov.other stationary code-3255105	12000	planned Date	--								
GD-37	Cristal File	pcs	150	DPM	HOPE	Gov.other stationary code-3255105	13500	planned Date	--								
GD-38	Duplicating Paper	pcs	25	DPM	HOPE	Gov.other stationary code-3255105	10000	planned Date	--								
GD-39	Odonil	pcs	30	DPM	HOPE	Gov.other stationary code-3255105	1800	planned Date	--								
GD-40	Aerosol	pcs	24	DPM	HOPE	Gov.other stationary code-3255105	5280	planned Date	--								
GD-41	Air Fresner	pcs	40	DPM	HOPE	Gov.other stationary code-3255105	8800	planned Date	--								
GD-42	Pilot V-5 black	pcs	50	DPM	HOPE	Gov.other stationary code-3255105	6000	planned Date	--								
GD-43	Pilot V-5 blue	pcs	50	DPM	HOPE	Gov.other stationary code-3255105	6000	planned Date	--								

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Other Stationary

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Description of procurement package goods	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of Funds & code	Estd. cost	Time code for process	Not used in goods	Invite Advertis es Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract sign	Time for completion of contract
GD-44	Costape	pcs	30	DPM	HOPE	Gov.other stationary code-3255105	2330	planned Date	--								
GD-45	Calling Bell (remote)	pcs	10	DPM	HOPE	Gov.other stationary code-3255105	8000	planned Date	--								
GD-46	Light LED 15 w	pcs	60	DPM	HOPE	Gov.other stationary code-3255105	15300	planned Date	--								

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Utility

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Description of procurement package goods	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of Funds & code	Estd. cost	Time code for process	Not used in goods	Invite Advertises Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract sign	Time for completion of contract
GD-1	Glass	pcs	200	RFQ	HOPE	Utility code-3256103	50000	planned Date	--	04jan/26	12 jan /26	12 jan/26	13jan/26	13 jan/26	14 jan/26	10 days	25 days
GD-2	Cup & Pirich	pcs	240	RFQ	HOPE	Utility code-3256103	70000	planned Date		02 feb/26	10 feb/26	10 feb/26	11 feb/26	11 feb/26	12 feb/26	10 days	26 days
GD-3	Half Plate	pcs	180	RFQ	HOPE	Utility code-3256103	45000	planned Date	--	02 feb/26	10 feb/26	10 feb/26	11 feb/26	11 feb/26	12 feb/26	10 days	27 days
GD-4	Full Plate	pcs	50	RFQ	HOPE	Utility code-3256103	50000	planned Date	--	09 mar/26	17 mar/26	17 mar/26	18 mar/26	18 mar/26	19 mar/26	10 days	25 days
GD-5	Spoon	pcs	100	DPM	HOPE	Utility code-3256103	10000	planned Date	--								
GD-6	Spoke	pcs	100	DPM	HOPE	Utility code-3256103	10000	planned Date	--								
GD-7	Knife (Fruit)	pcs	10	DPM	HOPE	Utility code-3256103	3000	planned Date	--								
GD-8	Flask (Long)	pcs	04	DPM	HOPE	Utility code-3256103	16000	planned Date	--								
GD-9	Bowl ceramic	pcs	30	DPM	HOPE	Utility code-3256103	15000	planned Date	--								
GD-10	Glass Jug	pcs	15	DPM	HOPE	Utility code-3256103	15000	planned Date	--								
GD-11	Electric Ketley	pcs	08	DPM	HOPE	Utility code-3256103	15000	planned Date	--								

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Dresses

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Description of procurement package goods	Unit	Quantity	procurement method & Type	contract Approving Authority	Source of Funds & code	Estd cost	Time code for process	Not used in Goods	invite Advertis es Tender	Tender Opening	Tender Evaluation	Approval to Award	Notificati on of Award	Signing of contrac	Total time to contract sign	Time for completion of contract
GD-1	Cloth (Shirt) For Man (per-2500)	PCS	45	DPM	HOPE	Gov.Dresses code-3256106	125000	planned Date	--								
GD-2	Cloth (Jorjet) For Woman (per-2500)	PCS	10	DPM	HOPE	Gov.Dresses code-3256106	25000	planned Date	--								
GD-3	Shoe (Bata) (1800X2=3600)	PCS	55	DPM	HOPE	Gov.Dresses code-3256106	198000	planned Date	--								
GD-4	Shock (300)	PCS	55	DPM	HOPE	Gov.Dresses code-3256106	19500	planned Date	--								
GD-5	Umbrella (300)	PCS	55	DPM	HOPE	Gov.Dresses code-3256106	19500	planned Date	--								
GD-6	Sweater (1000)	PCS	55	DPM	HOPE	Gov.Dresses code-3256106	55000	planned Date	-								
GD-7	Hand golbs	PCS	-	DPM	HOPE	Gov.Dresses code-3256106	8000	planned Date									

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Electric Equipment

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Description of procurement package goods	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of Funds & code	Estd. cost	Time code for process	Not used in goods	Invite Advertisements Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract sign	Time for completion of contract
GD-1	Ceiling fan (panasonic) per-5000	pcs	30	RFQ	HOPE	Electric Equipment 4112303	150000	planned Date	--	03 nov/25	11 nov/25	11 nov/25	12 nov/25	12 nov/25	13nov/25	10 days	25 days
GD-2	Multiplug per-900	pcs	40	RFQ	HOPE	Electric Equipment 4112303	36000	planned Date	--	03 nov/25	11 nov/25	11 nov/25	12 nov/25	12 nov/25	13nov/25	10 days	25 days
GD-3	LED Tube light set per-550	pcs	200	RFQ	HOPE	Electric Equipment 4112303	110000	planned Date	--	04jan/26	12 jan /26	12 jan/26	13jan/26	13 jan/26	14 jan/26	10 days	25 days
GD-4	Holder (pin) per-45	pcs	200	DPM	HOPE	Electric Equipment 4112303	9000	planned Date	--								
GD-5	Stand fan per-8000	pcs	6	RFQ	HOPE	Electric Equipment 4112303	48000	planned Date	--	02 feb/26	10 feb/26	10 feb/26	11 feb/26	11 feb/26	12 feb/26	10 days	26 days
GD-6	Light (bulb)-30w per-220	pcs	200	RFQ	HOPE	Electric Equipment 4112303	44000	planned Date	--	02 feb/26	10 feb/26	10 feb/26	11 feb/26	11 feb/26	12 feb/26	10 days	26 days
GD-7	Regulator per-55	pcs	40	DPM	HOPE	Electric Equipment 4112303	2750	planned Date	--								
GD-8	Light (bulb)-18w per-180	pcs	50	DPM	HOPE	Electric Equipment 4112303	9000	planned Date	--								
GD-9	Light (bulb)-5w per-140	pcs	50	DPM	HOPE	Electric Equipment 4112303	7000	planned Date	--								
GD-10	Cable cat 6 1000meter	pcs	1000	DPM	Best Brand	Electric Equipment 4112303	14000	planned Date	--								
GD-11	Switch per-45	pcs	220	DPM	Best Brand	Electric Equipment 4112303	9900	planned Date	--								
GD-12	Shocket per-45	pcs	230	DPM	Best Brand	Electric Equipment 4112303	10350	planned Date	--								
GD-13	Cable (brb) 2000m (per-75)	pcs	2000	RFQ	Best Brand	Electric Equipment 4112303	150000	planned Date	--	15 mar/26	23 mar/26	23 mar/26	24 mar/26	24 mar/26	25mar/26	10 days	25 days

Office Equipment

	Description of procurement package goods	Unit	Quantity	procurement method & Type	contract Approvin g Authority	Source of Funds & code	Estd cost	Time code for process	Not used in Goods	invite Advertises Tender	Tender Opening	Tender Evaluation	Approval to Award	Notificati on of Award	Signing of contract	Total time to contract sign	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GD-1	Computer chair	pcs	20	OTM	DC	Gov Computer & Accessories code-4112202	240000	planned Date	03 feb/26	17 feb/26	19 feb/26	24 feb/26	28 feb/26	04 mar/26	24 days	30 days	03 feb/26
GD-2	Computer Table	pcs	03	OTM	DC	Gov Computer & Accessories code-4112202	300000	planned Date	03 feb/26	17 feb/26	19 feb/26	24 feb/26	28 feb/26	04 mar/26	24 days	30 days	03 feb/26
GD-3	Visitor chair	pcs	16	OTM	DC	Gov Computer & Accessories code-4112202	160000	planned Date	02 apr/26	16 apr/26	18 apr/26	23 apr/26	27 apr/26	30 apr/26	24 days	30 days	02 apr/26
GD-4	Photocopy machine	pcs	02	OTM	DC	Gov Computer & Accessories code-4112202	300000	planned Date	02 apr/26	16 apr/26	18 apr/26	23 apr/26	27 apr/26	30 apr/26	24 days	30 days	02 apr/26

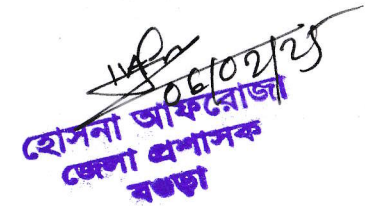
Furniture

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Description of procurement package goods	Unit	Quantity	procurement method & Type	contract Approving Authority	Source of Funds & code	Estd cost	Time code for process	Not used in Goods	invite Advertisises Tender	Tender Opening	Tender Evaluation	Approval to Award	Notificati on of Award	Signing of contract	Total time to contract sign	Time for completion of contract
GD-1	Steel almira per-60000	pcs	07	OTM	DC	Gov. Furniture code-4112314	420000	planned Date	--	03 aug /25	17 aug /25	19 aug /25	24 aug /25	28 aug /25	02 sep /25	24 days	30 days
GD-2	Steel rack per-25000	pcs	04	OTM	DC	Gov. Furniture code-4112314	100000	planned Date	--	03 aug /25	11 aug /25	11 aug /25	12 aug /25	12 aug /25	13 aug /25	24 days	30 days
GD-3	Secretary table	pcs	01	OTM	DC	Gov. Furniture code-4112314	100000	planned Date	--	01 sep/25	09 sep/25	09 sep/25	10 sep/25	10 sep/25	11 sep/25	24 days	30 days
GD-4	Wooden Table per-10000	psc	04	OTM	DC	Gov. Furniture code-4112314	40000	planned Date	--	01 sep/25	09 sep/25	09 sep/25	10 sep/25	10 sep/25	11 sep/25	24 days	30 days
GD-5	Wooden Chair per-7000	psc	10	OTM	DC	Gov. Furniture code-4112314	70000	planned Date	--	03 nov/25	11 nov/25	11 nov/25	12 nov/25	12 nov/25	13nov/25	24 days	30 days
GD-6	Visitor Chair per-14000	psc	05	OTM	DC	Gov. Furniture code-4112314	70000	planned Date	--	03 nov/25	11 nov/25	11 nov/25	12 nov/25	12 nov/25	13nov/25	24 days	30 days

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Computer & Accessories

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Description of procurement package goods	Unit	Quantity	procurement method & Type	contract Approving Authority	Source of Funds & code	Estd cost	Time code for process	Not used in Goods	invite Advertisers Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract sign	Time for completion of contract
GD-1	Cooling fan	pcs	22	DPM	HOPE	Gov Computer & Accessories code-4112202	11000	planned Date	--								
GD-2	Cpu cooler vallue top cl2903a RGB air	pcs	15	DPM	HOPE	Gov Computer & Accessories code-4112202	22500	planned Date	--								
GD-3	Processor Intel core i5	pcs	06	RFQ	HOPE	Gov Computer & Accessories code-4112202	148000	planned Date	--	10 aug /25	18 aug /25	18 aug /25	19 aug /25	19 aug /25	20 aug /25	10 days	25 days
GD-4	Motherboard	pcs	14	RFQ	HOPE	Gov Computer & Accessories code-4112202	140000	planned Date	--	10 aug /25	18 aug /25	18 aug /25	19 aug /25	19 aug /25	20 aug /25	10 days	25 days
GD-5	Hard disk (1TB)	pcs	06	RFQ	HOPE	Gov Computer & Accessories code-4112202	66000	planned Date		06 oct/25	14 oct/25	14 oct/25	15 oct/25	15 oct/25	16 oct/25	10 days	26 days
GD-6	Ram 4GB	pcs	25	RFQ	HOPE	Gov Computer & Accessories code-4112202	62500	planned Date		16 nov/25	24 nov/25	24 nov/25	25 nov/25	25 nov/25	26 nov/25	10 days	26 days
GD-7	SSD- 512gb	pcs	16	RFQ	HOPE	Gov Computer & Accessories code-4112202	165000	planned Date	--	08 feb/26	16 feb/26	16 feb/26	17 feb/26	17 feb/26	18 feb/26	10 days	26 days
GD-8	Power suply-safeway Rotanium 350w Atx power supply	pcs	10	DPM	HOPE	Gov Computer & Accessories code-4112202	24000	planned Date									
GD-9	Webcam – logihech c920 preHD webcam	pcs	01	DPM	HOPE	Gov Computer & Accessories code-4112202	11300	planned Date									
GD-10	Webcam- Micropack Mwb 13 pro	pcs	05	DPM	HOPE	Gov Computer & Accessories code-4112202	13250	planned Date									
GD-11	Mouse pad-H-02, Mouse pad with Gel wrist supper	pcs	30	DPM	HOPE	Gov Computer & Accessories code-4112202	3450	planned Date									
GD-12	Developer unit for Toshiba-	pcs	05	RFQ	HOPE	Gov Computer & Accessories code-4112202	25000	planned Date		15 mar/26	23 mar/26	23 mar/26	24 mar/26	24 mar/26	25mar/26	10 days	27 days
GD-13	Toshiba MR-3032 RADF automatic Document Feedar	pcs	03	RFQ	HOPE	Gov Computer & Accessories code-4112202	120000	planned Date		05 apr/26	13 apr/26	13 apr/26	14 apr/26	14 apr/26	15 apr/26	10 days	27 days
GD-14	Photocopy ink	pcs	05	DPM	HOPE	Gov Computer & Accessories code-4112202	23000	planned Date									
GD-15	Fuser Roller	pcs	10	RFQ	HOPE	Gov Computer & Accessories code-4112202	30000	planned Date		05 apr/26	13 apr/26	13 apr/26	14 apr/26	14 apr/26	15 apr/26	10 days	27 days



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