

Memo No :38.00.0000.301.18.060.88-256

Date : 09 Falgun 1432
22 February 2026

Office Order

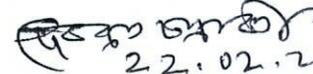
As Per Rule 3(i) and (ii) of the Prescribed Leave Rules 1959, the following staff has been granted earned leave (ex-Bangladesh) under the terms and conditions mentioned in Paragraph 02:

Name, Designation and address	Name of Country	Purpose of visit	Granted Leave
Mst. Beauty Begum Passport Number: A03989330 Office Asst. Cum Computer Typist Bureau of Non-Formal Education (BNFE) Head Office, Tejgaon I/A Dhaka -1208	The Kingdom of Saudi Arabia and The Islamic Republic of Pakistan	To Perform Holy Umrah and Pakistan Tour	19 th April 2026 to 03 rd May 2026 or 15 (Fifteen) days from the actual date of travel

02. Terms and Conditions:

- She will not stay abroad more than the period granted for the purpose.
- All expenses in connection with this visit will be borne by herself.
- She will draw her usual pay and allowances from Bangladesh in local currency.
- She must inform her controlling authority before leaving the country.
- There will be no financial involvement of the Government of Bangladesh regarding this visit.

03. Mst. Beauty Begum, Office Asst. Cum Computer Typist, Bureau of Non-Formal Education, Dhaka will be accompanied by her son Mahady Hasan (Passport number: (A15608447) during the travel. All expenses of the family members during the visit will be borne by the staff herself.


22.02.2026
Devabrata Chakraborty
Joint Secretary
Director General (Additional Charge)
Ph: 02-226601110
Email: dg@bnfe.gov.bd

Copy for Kind Information & Necessary Action (not in order of seniority):

- H.E. the Ambassador, Bangladesh Embassy in the Kingdom of Saudi Arabia, Riyadh, Saudi Arabia.
- H.E. the Ambassador, Embassy of the Kingdom of Saudi Arabia, House 5, Road 83, Gulshan-2, Dhaka-1212.
- H.E. the High Commissioner, Bangladesh High Commission in Pakistan, Block 15, Street No. 33, Diplomatic Enclave Islamabad - 44000, Pakistan.
- H.E. the High Commissioner, Pakistan High Commission in Bangladesh, NE(C)-2, Road No. 71, Gulshan-2, Dhaka.
- Director General, Department of Immigration and Passports, Dhaka (Attention Director, Passport).
- Director, Administration, Finance, Logistics, Implementation and Training, Bureau of Non-Formal Education, Dhaka.
- Director, Planning, Monitoring and Evaluation, Bureau of Non-Formal Education, Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- System Analyst, Bureau of Non-Formal Education, Dhaka (With Request to Publish on Website).
- Deputy Director (Personnel Admin/ Finance and Budget/ Logistics), Bureau of Non-Formal Education Dhaka.
- Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
- Mst. Beauty Begum, Office Asst. Cum Computer Typist, Bureau of Non-Formal Education, Dhaka.
- Office Copy.