

ANNUAL PROCUREMENT PLAN FOR FY 2025-2026

BUDGET: REVENUE

Ministry /Division: Technical and Madrasah Education Division

Code # 1600302

Total cost: 167.00

Name of Agency: Bangladesh Madrasah Teacher's Training Institute (BMTTI)

Code # 2132648

Procuring Entity Name/Code: BMTTI

Code #

Package No	Description of Procurement Package (GOODS)	Unit	Quantity	Procurement Method & (Type)	Contract Approving Authority	Source of Fund	Estd Cost (Lakh Taka)	Time code for process	Not used in Goods	Invite/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract signature	Time for completion of contract	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
GR-1	Training Manual, Certificate and other printings (3231301)	nos	4000	OTM	PE	GOB	30.00	Planned dates		14-Jan-26	28-Jan-26	11-Feb-26	18-Feb-26	25-Feb-26	25-Mar-26	70	30	
								Planned days		0	14	14	7	7	28			
								Actual dates										
GR-2	Training Related Materials: (Bag, Khata, Pen, Id Card, Ribbon) (3231301)	nos	4000	OTM	PE	GOB	40.00	Planned dates		21-Oct-25	4-Nov-25	18-Nov-25	25-Nov-25	2-Dec-25	30-Dec-25	70	30	
								Planned days		0	14	14	7	7	28			
								Actual dates										
GR-3	Computer, Laptop, Printer and other Equipments (4112202)	nos	55	OTM	PE	GOB	30.00	Planned dates		14-Jan-26	28-Jan-26	11-Feb-26	18-Feb-26	25-Feb-26	25-Mar-26	70	30	
								Planned days		0	14	14	7	7	28			
								Actual dates										
GR-4	Procurement of Furniture (Table, Chair-1, Chair-2) (4112314)	nos	400	OTM	PE	GOB	15.00	Planned dates		21-Oct-25	4-Nov-25	18-Nov-25	25-Nov-25	2-Dec-25	30-Dec-25	70	30	
								Planned days		0	14	14	7	7	28			
								Actual dates										
GR-5	Office equipment (4112310)	nos	116	OTM	PE	GOB	10.00	Planned dates		21-Oct-25	4-Nov-25	18-Nov-25	25-Nov-25	2-Dec-25	30-Dec-25	70	30	
								Planned days		0	14	14	7	7	28			
								Actual dates										
GR-6	Teaching materials (Smart TV, Pin Board, White board) (4112312)	nos	26	OTM	PE	GOB	10.00	Planned dates		21-Oct-25	4-Nov-25	18-Nov-25	25-Nov-25	2-Dec-25	30-Dec-25	70	30	
								Planned days		0	14	14	7	7	28			
								Actual dates										

28/7/20

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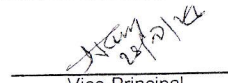
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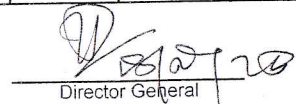
Package No	Description of Procurement Package (GOODS)	Unit	Quantity	Procurement Method & (Type)	Contract Approving Authority	Source of Fund	Estd Cost (Lakh Taka)	Time code for process	Not used in Goods	Invite/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract signature	Time for completion of contract	Remarks
GR-7	Office Stationery (3255105)	nos	60	OTM	PE	GOB	18.00	Planned dates		21-Oct-25	4-Nov-25	18-Nov-25	25-Nov-25	2-Dec-25	30-Dec-25		29-Jan-26	
								Planned days		0	14	14	7	7	28	70	30	
								Actual dates										
GR-8	Books & Periodicals (3211127)	nos	15000	OTM	PE	GOB	5.00	Planned dates		21-Oct-25	4-Nov-25	18-Nov-25	25-Nov-25	2-Dec-25	30-Dec-25		29-Jan-26	
								Planned days		0	14	14	7	7	28	70	30	
								Actual dates										
GR-9	Furniture repair (Table, Chair & shoph) (3258102)	nos	420	RFQ	PE	GOB	3.00	Planned dates		29-Oct-25	5-Nov-25	5-Nov-25	12-Nov-25	19-Nov-25	19-Nov-25		4-Dec-25	
								Planned days		0	7	0	7	7			15	
								Actual dates										
GR-10	Computer Repair (desktop, Printer) (3258103)	nos	120	RFQ	PE	GOB	3.00	Planned dates		29-Oct-25	5-Nov-25	5-Nov-25	12-Nov-25	19-Nov-25	19-Nov-25		4-Dec-25	
								Planned days		0	7	0	7	7			15	
								Actual dates										
GR-11	Training stationery (3231301)	nos	30	RFQ	PE	GOB	3.00	Planned dates		29-Oct-25	5-Nov-25	5-Nov-25	12-Nov-25	19-Nov-25	19-Nov-25		4-Dec-25	
								Planned days		0	7	0	7	7			15	
								Actual dates										
Total Value of Goods Procurement in lakh taka							167.00											
In words: One crore sixty-seven lakh taka only																		


38/10/20
Accounts Officer


29/10/20
Assistant Director


29/10/20
Vice-Principal


29/10/20
Principal


29/10/20
Director General

Economic	Budget	1st Qtr (Plan)	2nd Qtr (Plan)	3rd Qtr (Plan)	4th Qtr (Plan)	Remaining
3111101-Basic pay (Officer)	18500	4625	4625	4625	4625	0
3111110-Leave encashment pay (Officer)	1300	0	0	0	1300	0
3111201-Basic pay (Employee)	5000	1400	1200	1200	1200	0
3111209-Leave encashment pay (Employee)	700	0	0	0	700	0
3111302-Conveyance allowance	100	25	25	25	25	0
3111306-Education allowance	400	100	100	100	100	0
3111310-Housing rent allowance	11000	2750	2750	2750	2750	0
3111311-Medical allowance	1100	275	275	275	275	0
3111312- Mobile/cellphone allowance	140	35	35	35	35	0
3111314-Tiffin allowance	60	15	15	15	15	0
3111316-Washing allowance	20	5	5	5	5	0
3111325-Festival allowance	5500	100	0	2700	2700	0
3111327-Overtime allowance	250	50	50	50	100	0
3111328-Rest and recreation allowance	1000	250	250	250	250	0
3111329-Training allowance	2100	525	525	525	525	0
3111331-Refreshment allowance	30	7	7	8	8	0
3111335-Bangla new year allowance	500	20	0	480	0	0
3111352-Special benefit	1300	325	325	325	325	0
3211104-Contingent Staff	0	0	0	0	0	0
3211106-Entertainment expenses	200	50	50	50	50	0
3211111- Seminar/Conference	500	100	100	150	150	0

Economic	Budget	1st Qtr (Plan)	2nd Qtr (Plan)	3rd Qtr (Plan)	4th Qtr (Plan)	Remaining
expenses						
3211113-Electricity	2200	550	550	550	550	0
3211117-Internet/Fax/Telex	400	100	100	100	100	0
3211119-Postage	50	10	10	10	20	0
3211120-Telephone	100	25	25	25	25	0
3211127-Books & periodicals	500	0	500	0	0	0
3211131-Outsourcing	1600	0	0	1600	0	0
3231301-Training	91800	15050	22950	27950	25850	0
3243101-Petrol, oil and lubricants	800	200	200	200	200	0
3243102-Gas and fuel	700	175	175	175	175	0
3244101-Travel Expense	2500	325	725	725	725	0
3244102-Transfer Expense	200	75	50	25	50	0
3255105-Other stationery	2000	0	0	2000	0	0
3256102-Chemical	200	0	50	50	100	0
3256103-Consumable items	0	0	0	0	0	0
3256106-Uniforms	150	0	0	150	0	0
3256107-Sports materials	300	0	0	300	0	0
3257106-Integrity	0	0	0	0	0	0
3257206-Honorarium	600	100	150	200	150	0
3257301-Ceremonies/Festivals	500	100	100	150	150	0
3258101-Motor vehicle	200	0	50	50	100	0
3258102-Furniture	800	50	50	600	100	0
3258103-Computer	700	50	50	500	100	0
3821102-Land development tax	100	0	100	0	0	0
3821103-Municipal rates and taxes	1200	0	1200	0	0	0
4112101-Motor vehicle	0	0	0	0	0	0
4112202-Computers and accessories	3000	0	0	0	3000	0

items	Revenue	Bangladesh)	2025-26	2025-26	2025-26	
Goods 3256106- Uniforms	11001000- Own Source Revenue	4-GoB (Government of Bangladesh)	RFQ 150	02- Second Quarter 2025-26	02- Second Quarter 2025-26	03-Third Quarter 2025-26
Goods 4112101- Motor vehicle	11001000- Own Source Revenue	4-GoB (Government of Bangladesh)	OTM/DPM 0	01-First Quarter 2025-26	01-First Quarter 2025-26	01-First Quarter 2025-26
Goods 4112202- Computers and accessories	11001000- Own. Source Revenue	4-GoB (Government of Bangladesh)	RFQ/OTM/DPM 3000	03- Third Quarter 2025- 26	03- Third Quarter 2025- 26	04- Fourth Quarter 2025- 26
Goods 4112306- Laboratory equipment	11001000- Own Source Revenue	4-GoB (Government of Bangladesh)	RFQ/OTM 200	03-Third Quarter 2025-26	03-Third Quarter 2025-26	03-Third Quarter 2025-26
Goods 4112310- Office equipment	11001000- Own Source Revenue	4-GoB (Government of Bangladesh)	RFQ/OTM/DPM 1000	02- Second Quarter 2025- 26	02- Second Quarter 2025- 26	03- Third Quarter 2025- 26
Goods 4112312- Teaching and learning materials	11001000- Own Source Revenue	4-GoB (Government of Bangladesh)	RFQ/OTM 1000	02- Second Quarter 2025-26	02- Second Quarter 2025-26	03- Third Quarter 2025-26
Goods 4112314- Furniture	11001000- Own Source Revenue	4-GoB (Government of Bangladesh)	RFQ/OTM/DPM 1500	02- Second Quarter 2025- 26	02- Second Quarter 2025- 26	03- Third Quarter 2025- 26
Service 3211131- Outsourcing	11001000- Own Source Revenue	4-GoB (Government of Bangladesh)	OTM 1600	02- Second Quarter 2025-26	02- Second Quarter 2025-26	03-Third Quarter 2025-26

Economic	Budget	1st Qtr (Plan)	2nd Qtr (Plan)	3rd Qtr (Plan)	4th Qtr (Plan)	Remaining
4112306-Laboratory equipment	200	0	0	200	0	0
4112310-Office equipment	1000	0	0	1000	0	0
4112312-Teaching and learning materials	1000	0	0	1000	0	0
4112314-Furniture	1500	0	0	1500	0	0
Total	164000	27467	37372	52628	46533	0

Amount in Thousand

Procurement Type	Economic	Fund	Mode of Financing	Package Name	Estimated Cost	Tender	Contract	Completion
Goods Other stationery	3255105-	11001000-	4-GoB (Government of Bangladesh)	RFQ/OTM/DPM	2000	02-Second Quarter 2025-	02-Second Quarter 2025-	03-Third Quarter 2025-
Goods Consumable	3256103-	11001000-	4-GoB (Government of Bangladesh)	RFQ	0	01-First Quarter	01-First Quarter	01-First Quarter