

Government of the People's Republic of Bangladesh  
Ministry of Expatriate's Welfare and Overseas Employment  
Probashi Kallyan Bhaban, Eskaton Garden, Ramna, Dhaka.  
Employment-02 Section  
[www.probashi.gov.bd](http://www.probashi.gov.bd)

No-49.00.0000.044.18.253.25 -362

Date: 28 September, 2025

**Subject: Initial Recruitment Permission to Japan.**

Ref: Application of M/S Ishraq Overseas (RL-2388).

With reference to the above subject and application of recruitment agent M/S Ishraq Overseas (RL-2388) the undersigned is directed to convey the approval of initial recruitment permission in favour of the said recruiting agent to process for the employment of following 16 (Sixteen) Bangladeshi nationals as Specified Skilled Worker (SSW) at under mentioned Supervising Organizations and Implementing Organization in compliance with the following terms and conditions:

Sl. No.	Supervising Organizations with Address	Implementing Company with Address	Name and Passport number of Specified Skilled Worker (SSW)	Number of SSW	Job Specification	Salary and Other benefits As per Demand Letter
1.	ADSEC CO, LTD. Shimomoto Bidg. 3F,1-46-3 Hatsudai, Shibuya-ku Tokyo, 151-0061 Japan.	AS PARTNERS CO., LTD 11Fm Ochanomizu Kyouum Bild., 2-2 Kandasurugadai, Chiyoda-ku, Tokyo  Work location Tokyo, Chiba, Saitama, or Kanagawa office.	(1) ARCHANA CHAKMA PP No: A17538098 DoB:03-05-2001  (2) BISHAKHA CHAKMA PP No: A17522148 DoB: 05-01-2000  (3) CHANDRA CHAKMA PP No: A08756226 DoB: 18-07-1999  (4) RIYA COSTA PP No: A11112563 DoB: 01-12-2003  (5) JANNATUN FARTHOUSE SUMMA PP No: A13253264 DoB: 01-01-2004  (6) PRETE LOTA TANGCHANGYA PP No: A13559004 DoB: 25-04-1998  (7) SOPTORSI CHAKMA PP No: A19059777 DoB: 13-07-1999  (8) SONIA AKTER PP No: A18748523 DoB: 16-04-2001  (9) MD ABU BAKKAR PP No: A15357181 DoB: 08-11-2005  (10) MD ARIFUR RAHMAN MOBIN PP No: A08794460 DoB: 28-06-2002	08 Male+ 08 Female = 16 (Sixteen) persons	Caregiver	<b>Basic Salary: 190,000 Yen/Monthly</b> Age Requirement: 18 Years above; Overtime: Within 60 hours per month (25%), Over 60 hours per month (50%), Exceeding the prescribed amount (25%), Statutory holidays (35%) Late night (25%); Period of Contact: Up to 05 years based on Japanese laws and regulations; Working hours and day: 2016 Hours/252 days; Accommodation, Transportation: Arrange by the employer; (Employer deducts rent from Salary); Food: Employees own Arrangement; Medical benefit and deduction: According to Japanese Labor law; Air Ticket: Round trip air ticket (Dhaka-Narita) will be provide by the employer.

			(11) MD HASIB SARKER PP No: A14244257 DoB: 12-09-2003			
			(12) MD SUIHEL PP No: A08656759 DoB: 16-03-2005			
			(13) MIR SHAHID HOSSAIN PP No: A14940954 DoB: 03-03-2002			
			(14) MONGPRU MARMA PP No: A14916986 DoB: 30-07-1999			
			(15) MURADUL ISLAM PP No: A17647404 DoB: 01-10-2002			
			(16) RAFSHAN JANI PP No: A12823223 DoB: 22-03-2001			
Total				16 (Sixteen) Persons		

**Terms and Conditions:**

1. The Sending Organization shall not employ any sub-agent in the entire relevant process of sending Specified Skilled Worker.
2. The amount of money to be taken by the concerned Sending Organization as pre-selection training and post-selection management cost must not be greater than the amount of BDT 1,48,250 already determined by the Ministry.
3. The Implementing Organization shall bear all the necessary expenses for the finally selected Specified Skilled Worker and provide all facilities described in Employment contract and demand letter.
4. The necessary written agreement must have to be signed in between the Sending Organization and the Implementing Organization according to the written model treatise approved by Organization of Specified Skilled Worker Training (SSW) & Ministry of Expatriates' Welfare and Overseas Employment (MOEWOE).
5. This approval is valid only for the demand for the Specified Skilled Worker described in this letter.
6. All the terms and conditions prescribed in Guidelines must have to be followed for sending Specified Skilled Worker to Japan under the supervision of both SSW and the MOEWOE. Moreover, other related laws of Bangladesh and International laws will have to be followed strictly. Necessary instructions of SSW shall also be followed.
7. Humanity and ethics must be maintained usually all the time and everywhere under the sphere of existing laws.
8. The clearance shall be terminated or cancelled and necessary legal action shall be taken, if violation of any term and condition depicted above is proved.

9. In case of violation of any of the Conditions described in the Guidelines and Employment Contract the concerned Sending Organization (SO) will bear the responsibility given by the Ministry.
10. BMET will verify the authenticity of academic certificate, Japanese language training certificate and other related documents of the candidates prior to issuance of Emigration Clearance Card or Smart Card as per the guideline related to Specified Skilled Worker (SSW).

Sd/-

**(Hasina Begum)**

Deputy Secretary

Employment-2

Tel: +8802- 41030252

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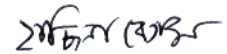
Director General  
Bureau of Manpower Employment and Training (BMET)  
89/2, kakrail, Dhaka

No-49.00.0000.044.18.253.25-362

Date: 28 September, 2025

**Copy for kind information and necessary action: (Not according to seniority):**

- 01 H. E. Ambassador, Embassy of Japan in Bangladesh.
- 02 H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Tokyo, Japan.
- 03 PS to Senior Secretary, Ministry of Expatriate's Welfare and Overseas Employment (For the kind information of the Honorable Senior Secretary).
- 04 PS to Honorable Advisor, Ministry of Expatriate's Welfare and Overseas Employment (For the kind information of the Honorable Advisor).
- 05 First Secretary (Labor), Embassy of the People's Republic of Bangladesh, Tokyo, Japan.
- 06 System Analyst (ICT), Ministry of Expatriate's Welfare and Overseas Employment (With request to upload it in the Ministry's website).
- 07 PO to Joint Secretary (Employment wing), Ministry of Expatriate's Welfare and Overseas Employment.
- 08 Managing Partner, M/S Ishraq Overseas (RL-2388) 177, Shahid Sayed Nazrul Islam Sarani, Mahtab Center (7<sup>th</sup> Floor), Bijoy Nagar, Dhaka-1000.
- 09 Office Copy.

  
28.09.2025  
**(Hasina Begum)**  
Deputy Secretary