

Government of the People's Republic of
Bangladesh
Ministry of Expatriates' Welfare and
Overseas Employment
Eskaton Garden, Dhaka, Bangladesh
Employment-4
Website: www.probashi.gov.bd

Memo Number: 49.00.0000.048.11.054.24.263

Date: 28-10-2025

Subject: Initial Recruitment Permission as Technical Intern (IT) Trainee in Japan.

Ref: Application of M/S The Human Resource Banglaesh (RL-1080), Dated: 20-10-2025

With reference to the above subject and application of recruiting agent M/S The Human Resource Banglaesh (RL-1080) the undersigned is directed to convey the approval of initial recruitment permission in favour of the said recruiting agent to process for the employment of following 01 (One) Bangladeshi Worker as Technical Intern Implementing Organization: Kabushiki Kaisha Yamahan (Supervising Organization: Copan Business Coperative) subject to the compliance of following terms and conditions:

R/A Name and Address	Implementing Organization and Supervising Organization	Selected worker (TI) name, passport No.	Country of destination, job title and number of Workers	Migration cost	Salary & Other benefits (According to Demand Letter)
1.The Human Resource Bangladesh RL-1080 , Red Crescent Building, Level-07, Suite-702, 61, Motijheel C/A, Dhaka. Phone: 01715383886; 01912098125	Imp.org: Kabushiki Kaisha Yamahan Sup. Org Copan Business Coperative.	I. Name: Javed Hasan Passport No: A06708441 Date of Birth: 07 Oct 2000 (Page-411) Age: 25 Y 00 M 14 D	Japan Reinforcing bar construction (Assembling reinforced rod bar work) 01 Persons Male.	Pre-selection training and post-selection management expenses not exceeding Tk.1,48,250/-	Salary: Yen 1,163/Hour Working Hours & days: 40 Hours a week. Monday to Saturday (Depends on Company calendar) Period of Contact: 3 Years. Age: 18-42 Years. Accommodation & Transportation: Arrange by the employer (employer deducts rent from salary) but transport will be free provided. Medical Benefit and deduction: According To Japanese Labor law. Food: Employees Own Arrangement. Air ticket: Round trip ticket between Dhaka and Japan will be provided by the employer/Accepting organization.

Terms and conditions:

1. The Sending Organization shall not employ any sub-agent in the entire relevant process of sending Technical Interns.
2. The accepting organization shall bear all the necessary expenses for the finally selected Technical Interns and provide all facilities described in employment contract and demand letter.
3. Both the Sending Organization and the finally selected Technical Interns must complete and submit a narration in the form of written affirmation that the Technical Interns must return to Bangladesh upon completion of training of 03 (Three) years or in prescribed time in Japan.
4. The necessary written agreement must have to be signed in between the Sending Organization and the accepting organization according to the written MoC approved by Organization of Technical Intern Training (OTIT) & Ministry of Expatriates' Welfare and Overseas Employment (MoEWOE).
5. This approval is valid only for the demand for the Technical Interns described in this letter.
6. All the terms and conditions prescribed in Guidelines must have to be followed for sending Technical Interns to Japan under the supervision of both OTIT and the MoEWOE. Moreover, other related laws of Bangladesh and International laws will have to be followed strictly. Necessary instructions of OTIT shall also be followed.
7. Humanity and ethics must be maintained usually all the time and everywhere under the sphere of existing laws.
8. All expenses (levies, airfare, etc.) at the end of Japan shall be borne by the employer. Recruiting agency cannot accept check/bank draft/pay order for pre-selection training and post-selection management expenses exceeding TK.1,48,250/- subject to confirmation of worker's visa and flight, whose credentials are to be submitted to the Director General, BMET
9. The clearance shall be terminated or cancelled and necessary legal action shall be taken, if violation of any term and condition depicted above is proved.

P.T.O

10. In case of violation of any of the conditions described in Guidelines and employment contract the concerned Sending Organization (SO) will bear the responsibility given by the Ministry.
11. BMET will verify related all documents prior to issuance of emigration clearance and smart card.

Director General
Bureau of Manpower Employment and Training
89/2, Kakrail, Dhaka.

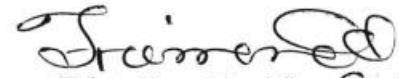
(Tripty Kana Mondal)
Senior Assistant Secretary
Employment-4
dsemployment4@probashi.gov.bd

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Copy for kind information and necessary action: (Not according to seniority):

1. H. E. Ambassador, Embassy of Japan in Bangladesh, 5 & 7 Dutabash Road, Baridhara, Dhaka.
2. H.E Ambassador, Embassy of the People's Republic of Bangladesh, Tokyo, Japan.
3. Joint Secretary (Employment), Ministry of Expatriate's Welfare and Overseas Employment.
4. Additional Director General, BMET & Chairperson of the Technical Interns Selection Committee, Dhaka, Bangladesh.
5. PS to Senior Secretary, Ministry of Expatriate's Welfare and Overseas Employment.
6. PS to Honorable Adviser, Ministry of Expatriate's Welfare and Overseas Employment.
7. First Secretary (Labor), Embassy of the People's Republic of Bangladesh, Tokyo, Japan.
8. System Analyst (ICT), Ministry of Expatriate's Welfare and Overseas Employment. (Upload the order to the official website)
9. Chairman, M/S The Human Resource Bangladesh (RL-1080), Red Crescent Building. Level-07, Suit-02, 61-Motijheel C/A, Dhaka-1000.
10. Office Copy


(Tripty Kana Mondal) 28.10.2025
Senior Assistant Secretary