

Government of the people's Republic of Bangladesh
Bangladesh Karmochary Kallyan Board
Ministry of Public Administration
Segunbagicha, Dhaka.
www.bkbb.gov.bd

Number: 05.81.0000.014.32.020.96- 172

Date: 25/03/2026

Notification

The undersigned is directed to convey the government's approval of earned leave as ex-Bangladesh leave in favor of Mrs. Shabi Saha Supervisor in Vocational Training Center under Bangladesh Karmochary Kallyan Board (BKKB), Head Office, Segunbagicha, Dhaka to visit United States of America (Washington DC) for the purpose to assist and take care of her daughter during pregnancy from 01.04.2026 to 29.06.2026 for 90 (Ninety) days or from the date of availing the leave under the following terms and conditions:

- (a) She will not be allowed to stay abroad more than the approved period, and she will have to join her duty as soon as the approved leave is ended.
 - (b) She will draw her pay and allowances in local currency and no part of it should be drawn in foreign currency.
 - (c) All related expenses of the visit would be borne by herself and there will be no financial involvement of the Bangladesh Government.
 - (d) The provision of Rule 14 of Appendix ii of Staff Bus Service & Vocational Training Center Nitimala-1998 is applicable for this leave.
 - (e) The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this leave.
2. This notification has been issued with the approval of the competent authority.



(Mehedi Hasan)

Director (development)

Phone: 02-8392121

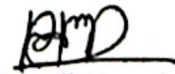
Email: directorpro@bkbb.gov.bd

Number: 05.81.0000.014.32.020.96- 172

Date: 25/03/2026

Copy for kind information and necessary action (Not according to seniority):

1. H.E. High Commissioner, The High Commission of the people's Republic of Bangladesh in America.
2. H.E. High Commissioner, The High Commission of America in Bangladesh.
3. Director General, Immigration and Passport, Dhaka.
4. Director, Bangladesh Karmochary Kallyan Board, Divisional Office, Barishal.
5. Director, Hazrat Shahjalal International Airport, Dhaka.
6. System Analyst, Bangladesh Karmochary Kallyan Board, Head Office, Dhaka (**With request to display in BKKB's Website**).
7. Private Secretary to the DG, Bangladesh Karmochari Kallyan Board, Head Office, Dhaka.
8. Accounts Officer, Bangladesh Karmochary Kallyan Board, Head Office, Dhaka.
9. Mrs. Shabi Saha, Supervisor, Vocational Training Center under Bangladesh Karmochary Kallyan Board, Head Office, Dhaka.



(Mehedi Hasan)

Director (development)