

ANNUAL PROCUREMENT PLAN (APP) 2025-26

Ministry: Ministry of Public Administration

Department: Bangladesh Employee Welfare Board, Divisional Office, Khulna.

Head Of Procuring Entity: Director, Bangladesh Employee Welfare Board, Divisional Office, Khulna

SL	Economic Code	Description of Procurement Packages/ Services	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estd. Cost (tk. in lac)	Time Code For Process	Issue RFQ/ OTM	Proposal Opening	Proposal Evaluation	Approval	Signing Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
01	3211106	Entertainment Expenses	NOs	Lump Sum	CP	HOPE (As per DFP)	GOB	0.50	Planned Dates		As per PPA, 2006 & PPR, 2008			
									Planned Days					
									Actual Dates					
02	3211113	Electricity	NOs	Lump Sum	CP	DO	GOB	0.40	Planned Dates		As per PPA, 2006 & PPR, 2008			
									Planned Days					
									Actual Dates					
03	3211117	Internet/Fax/ Telex	NOs	Lump Sum	CP	DO	GOB	0.40	Planned Dates		As per PPA, 2006 & PPR, 2008			
									Planned Days					
									Actual Dates					
04	3211119	Postage	NOs	Lump Sum	CP	DO	GOB	0.25	Planned Dates		As per PPA, 2006 & PPR, 2008			
									Planned Days					
									Actual Dates					
05	3211120	Telephone	NOs	Lump Sum	CP	DO	GOB	0.20	Planned Dates		As per PPA, 2006 & PPR, 2008			
									Planned Days					
									Actual Dates					
06	3211125	Advertising Expenses	NOs	Lump Sum	CP/RFQ	DO	GOB	0.30	Planned Dates		As per PPA, 2006 & PPR, 2008			
									Planned Days					
									Actual Dates					
07	3211127	Books, Newspaper & Peridical	NOs	Lump Sum	CP	HOPE (As per DFP)	GOB	0.25	Planned Dates		As per PPA, 2006 & PPR, 2008			
									Planned Days					
									Actual Dates					
08	3211129	Office Building for	NOs	Lump Sum	CP	DO	GOB	00	Planned Dates		As per PPA, 2006 & PPR, 2008			
									Planned Days					

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		Rent							Actual Dates					
09	3243101	Petrol, Oil and Lubricants	Liter	Lump Sum	CP	DO	GOB	2.80	Planned Dates	As per PPA, 2006 & PPR, 2008				
									Planned Days					
									Actual Dates					
10	3255101	Computer Accessories	NOs	Lump Sum	CP/RFQ	DO	GOB	1.10	Planned Dates	As per PPA, 2006 & PPR, 2008				
									Planned Days					
									Actual Dates					
11	3255102	Printing and Binding	NOs	Lump Sum	CP/RFQ	DO	GOB	0.50	Planned Dates	As per PPA, 2006 & PPR, 2008				
									Planned Days					
									Actual Dates					
12	3255105	Other Sationary	NOs	Lump Sum	CP/RFQ	DO	GOB	1.20	Planned Dates	As per PPA, 2006 & PPR, 2008				
									Planned Days					
									Actual Dates					
13	3256106	Liveries	NOs	Lump Sum	CP/RFQ	DO	GOB	0.30	Planned Dates	As per PPA, 2006 & PPR, 2008				
									Planned Days					
									Actual Dates					
14	3257301	Ceremonies/ Festivities	NOs	Lump Sum	CP/RFQ	DO	GOB	2.50	Planned Dates	As per PPA, 2006 & PPR, 2008				
									Planned Days					
									Actual Dates					
15	3258101	Repair of Vehicles	NOs	Lump Sum	CP/RFQ	HOPE (As per DFP)	GOB	1.00	Planned Dates	As per PPA, 2006 & PPR, 2008				
									Planned Days					
									Actual Dates					
16	3258102	Repair of Furniture	NOs	Lump Sum	CP/RFQ	DO	GOB	0.50	Planned Dates	As per PPA, 2006 & PPR, 2008				
									Planned Days					
									Actual Dates					
17	3258103	Repair of Computers	NOs	Lump Sum	CP/RFQ	DO	GOB	0.40	Planned Dates	As per PPA, 2006 & PPR, 2008				
									Planned Days					
									Actual Dates					
18	3258104	Repair of	NOs	Lump Sum	CP/RFQ	DO	GOB	0.35	Planned Dates	As per PPA, 2006 & PPR, 2008				

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		Office Accessories							Planned Days					
									Actual Dates					
19	3821110	Sports	NOs	Lump Sum	CP/RFQ	DO	GOB	13.00	Planned Dates				As per PPA, 2006 & PPR, 2008	
									Planned Days					
									Actual Dates					
20	4112201	ICT Equipment	NOs	Lump Sum	CP/RFQ	DO	GOB	1.60	Planned Dates				As per PPA, 2006 & PPR, 2008	
									Planned Days					
									Actual Dates					
21	4112202	Computer and Accessories	NOs	Lump Sum	CP/RFQ	DO	GOB	1.50	Planned Dates				As per PPA, 2006 & PPR, 2008	
									Planned Days					
									Actual Dates					
22	4112310	Office Equipment	NOs	Lump Sum	CP/RFQ	DO	GOB	2.30	Planned Dates				As per PPA, 2006 & PPR, 2008	
									Planned Days					
									Actual Dates					
23	4112314	Furniture	NOs	Lump Sum	CP/RFQ	DO	GOB	2.30	Planned Dates				As per PPA, 2006 & PPR, 2008	
									Planned Days					
									Actual Dates					
								Total Cost						
								33.65						


